



EU4Health Programme 2021-2027 – Action Grants (AWP 2021)

INFO SESSION
ON ACTION GRANT TO SUPPORT A HERA LABORATORY NETWORK
(EU4H-2021-PJ4)

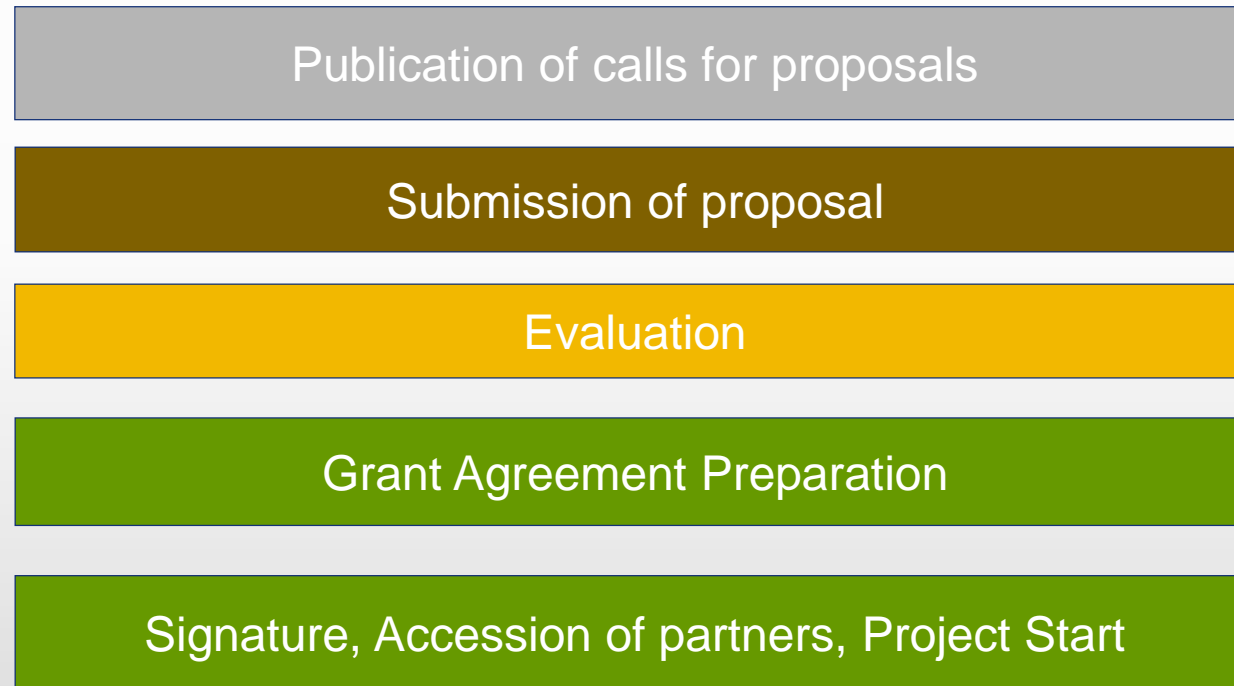
Administrative aspects of action grants

European Health and Digital Executive Agency (HaDEA)

Brussels, 10 June 2022

Guy Dargent

Process for an open call for proposals



ELIGIBILITY I

Eligible participants (eligible countries)

In order to be eligible, the applicants (beneficiaries and affiliated entities) must:

- be legal entities (public or private bodies)
- be established in one of the eligible countries, i.e.:
 - EU Member States (including overseas countries and territories (OCTs))
- eligible non-EU countries:

listed EEA countries and countries associated to the EU4Health Programme or countries which are in ongoing negotiations for an association agreement and where the agreement enters into force before grant signature

ELIGIBILITY II

Specific eligibility conditions

Applicants must be public or non-profit or profit private laboratories or research institutes. Beneficiaries and affiliated entities must register in the [Participant Register](#) — before submitting the proposal — and will have to be validated by the Central Validation Service (REA Validation). For the validation, they will be requested to upload documents showing legal status and origin.

Other entities may participate in other consortium roles, such as associated partners, subcontractors, third parties giving in-kind contributions, etc.

ELIGIBILITY III

Consortium composition

Proposals must be submitted by a consortium of at least 3 applicants (beneficiaries; not affiliated entities) which complies with the following conditions:

- The members of the consortium should be established in at least three different countries eligible for the EU4Health Programme.
- The structure of the consortium should allow the widest possible geographical coverage at EU level and global level. For this purpose, at least one of the laboratories/research institutes should have e.g. branches or associated members to allow the network to have widespread global coverage ideally in all continents.
- The consortium should consist of top-internationally leading laboratories or research institutes.

Geographic location (target countries)

Proposals must relate to activities taking place in the eligible countries ensuring global reach at least in terms of biological characterisation and access to samples.

Specific selection criteria I

The consortium shall have specific competence and experience in global epidemic intelligence, biological characterisation of emerging pathogens including SARS-CoV-2 variants (having been actively performing these tasks during the COVID-19 pandemic).

The consortium should have experience in and knowledge on the identification and assessment of medical countermeasures.

The consortium should also have a proven track-record in data provision to EU institutions and/or national authorities, preferably proven during health emergencies like the ongoing COVID-19 pandemic,

The consortium should have solid competence in the management of large health databases, and the provision of recommendations and guidance to key stakeholders on relevant public health response matters during emergencies.

Specific selection criteria II

The consortium needs to prove high technical competence and relevant laboratory capacities with a high degree of specialisation on a broad range of threats, including zoonotic threats while respecting an overall One Health approach.

The overall structure of the consortium should allow to access samples globally at short notice and carry out the specific activities in case of a rapid response needed.

The consortium should have research publications or similar related to the understanding of biological threats virulence and pathogenicity, including the immunological features, including for instance SARS-CoV-2.

CALENDAR

Timetable and deadlines



Call opening:	12 May 2022
<u>Deadline for submission:</u>	<u>18 August 2022 – 17:00:00 CET</u> <u>(Brussels)</u>
Evaluation:	August-September 2022
Information on evaluation results:	October 2022
GA signature:	November-December 2022

AVAILABLE BUDGET & GRANT DETAILS

Maximum EU contribution available is **EUR 25 000 000**

We expect to sign **1 Grant Agreement**

The **recommended duration of the action is 48 months**
(extensions are possible, if duly justified and through amendment)

Exceptional utility

The costs will be reimbursed at the funding rate fixed in the Grant Agreement (**60%**). You can apply for a higher project funding rate (**80%**) if your project is of 'exceptional utility', i.e. concerns:

- actions where at least 30 % of the budget is allocated to Member States whose GNI per inhabitant is less than 90% of the EU average **or**
- actions with bodies from at least 14 Member States and where at least four are from Member States whose GNI per inhabitant is less than 90% of the EU average.



European
Commission

Steps, timelines

Submission process

Submission of proposal



EU4Health Programme (EU4H)

Application Form

Administrative Forms (Part A)
Technical Description (Part B)

EU4H Project Grants

Manage my area



SEARCH FUNDING & TENDERS

HOW TO PARTICIPATE

PROJECTS & RESULTS

WORK AS AN EXPERT

SUPPORT

3525



My Person Profile



My Organisation(s)



Grants



My Proposal(s)



My Project(s)



My Formal Notification(s)



My Task(s)

EU4Health Programme (EU4H)

clear filter

Type your Keywords...



Match whole words only

GRANTS

TENDERS

Submission status



Forthcoming



Open for submission (1)



Closed (30)

Funding and tenders (31)

Need help?



Sort by:

Submission status



Action grant to support a HERA laboratory network

Call for proposal

Grant

EU4H-2021-PJ-20

Programme EU4 Health Programme (EU4H)

Status

Open for submission

Type of action EU4H Project Grants

Deadline model

single-stage

Opening date 12 May 2022

Deadline date

18 August 2022 17:00:00 Brussels time

EC Funding and Tenders Portal:

<https://ec.europa.eu/info/funding-tenders/opportunities/portal/screen/home>



Create proposal

Deadline
11 May 2021 17:00:00 Brussels Local Time
49 days left until closure

Please submit your proposal at the latest **48 hours before the deadline** (to avoid system congestion or system incompatibility issues). Late proposals will not be accepted. Don't wait until the end because you are worried about confidentiality – we will not open the proposals before the deadline. You can submit the proposal as many times as you wish up until the deadline. Each new submitted version will replace the previous one.

Call data:
Call: [input]
Topic: [input]
Type of action: [input]
Type of MGA: [input]

Topic and type of action can only be changed by creating a new proposal.

Find your organisation

Short name [input] [250]

Search for your organisation

Organisations you have been previously associated with. (Click to select)

PIC: [input]

Download Part B templates

Download part B templates

Your role

Please indicate your role in this proposal

Main contact
 Contact person

Support & Helpdesk

Online Manual IT How To

Check data

Indicate your PIC

Download Part B Template

Helpful information:

- Roles and Access Rights
https://ec.europa.eu/research/participants/docs/h2020-funding-guide/user-account-and-roles/roles-and-access-rights_en.htm
- LEAR Appointment
https://ec.europa.eu/research/participants/docs/h2020-funding-guide/grants/applying-for-funding/register-an-organisation/lear-appointment_en.htm
- EU Login
https://ec.europa.eu/research/participants/docs/h2020-funding-guide/useraccount-and-roles/ecas-login_en.htm

Structure of a proposal

Work Packages, Partners and roles, Governance

Structure of the Project Proposal

Administrative
Part A,
Includ. Overview
Budget

Technical
Narrative
Part B,
Includ. Detailed
Budget

Audit report

Part A – Administrative Form

- Fill online (not to be downloaded)
 - Title, duration, abstract, keywords (page 2)
 - Confirm declarations (page 3)
 - Contact details of partners (section 2)
 - Overview budget (section 3, verify against detailed budget)
- Save
- Validate and correct warning errors (red)

Part B – Technical narrative

- Problem analysis, General and specific objectives, linked indicators (Process, Output, Outcome/Impact)
- Target Groups, Political relevance, Methods and means, Expected outcome (!!!)
- Work Packages, Deliverables (mainly public scope), Risk analysis, Timeline
- Budget: Staff efforts by work package, contributions by third parties, Detailed budget table

Structure of a proposal





Proposal forms

Deadline
11 May 2021 17:00:00 Brussels Local Time

49 days left until closure

Part A
Administrative Form

Part B
Technical Narrative

creating a new proposal.

Proposal data:

Acronym: **Tester**
Draft ID: SEP-210735354

Download Part B templates

Download part B templates

Support & Helpdesk

Online Manual IT How To
IT Helpdesk FAQ

In this step you can edit the Administrative Forms and upload the proposal itself.

Your proposal contains changes that have not yet been submitted.

Administrative forms

Edit forms View history Print preview

Part B and Annexes

In this section you may upload the technical annex of the proposal (in PDF format only) and any other requested attachments.

Part B - Project proposal	Upload
Detailed Budget table (annex 1)	Upload
CVs (annex 2)	Upload
Additional information (annex 3)	Upload
Information on representativeness and Legal entity (annex 4)	Upload
Identical text of Part B in English (annex 5)	Upload
Information on financial capacity	Upload
Audit report	Upload

BACK TO PARTICIPANTS LIST VALIDATE SUBMIT



Proposal forms

Deadline
11 May 2021 17:00:00 Brussels Local Time

49 days left until closure

i In this step you can edit the Administrative Forms and upload the proposal itself. **x**

x Your proposal contains changes that have not yet been submitted.

Call data:

Call: [redacted]
Topic: [redacted]
Type of [redacted]
Type of [redacted]

Warning icon

Part B and Annexes Upload

Administrative forms

Edit forms **View history** **Print preview**

Proposal data:

Acronym: **Tester**
Draft ID: **SEP-210735354**

Download Part B templates

Download part B templates

Support & Helpdesk

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Audit report	Upload

BACK TO PARTICIPANTS LIST **VALIDATE** **SUBMIT**

Part B Download Template

Respect Deadline

Fill and validate Form A

Upload and verify correctness

Validate, correct errors, submit

The screenshot shows a multi-step process for proposal submission. At the top, a progress bar indicates the current step is 'Proposal Forms', with previous steps (Login, Topic selection, Create proposal, Participants) completed. The main content area is titled 'Proposal forms' and includes a 'Deadline' section showing a date of 11 May 2021 at 17:00:00 Brussels Local Time, with 49 days left until closure. A message states: 'In this step you can edit the Administrative Forms and upload the proposal itself.' A warning message indicates: 'Your proposal contains changes that have not yet been submitted.' The 'Administrative forms' section has an 'Edit forms' button highlighted with a red box. The 'Part B and Annexes' section lists various documents to be uploaded, such as 'Part B - Project proposal', 'Detailed Budget table (annex 1)', 'CVs (annex 2)', 'Additional information (annex 3)', 'Information on representativeness and Legal entity (annex 4)', 'Identical text of Part B in English (annex 5)', 'Information on financial capacity', and 'Audit report'. At the bottom right, there are 'VALIDATE' and 'SUBMIT' buttons.

Awarding

Award Criteria

Award Criteria 1/2

- **Relevance:** clarity and consistency of project, objectives and planning; extent to which they match the themes and priorities and objectives of the call; contribution to the EU strategic and legislative context; European/trans-national dimension; impact/interest for a number of countries (EU or eligible non-EU countries); possibility to use the results in other countries; potential to develop mutual trust/cross-border cooperation (30 points)
- **Quality:**
- **Project design and implementation:** technical quality; logical links between the identified problems, needs and solutions proposed (logical frame concept); methodology for implementing the project (concept and methodology, management, procedures, timetable, risks and risk management, monitoring and evaluation); feasibility of the project within the proposed time frame; cost effectiveness (sufficient/appropriate budget for proper implementation; best value for money) (30 points)
- **Project team and cooperation arrangements:** quality of the consortium and project teams; appropriate procedures and problem-solving mechanisms for cooperating within the project teams and consortium (30 points)

Award Criteria 2/2

- **Impact:** ambition and expected long-term impact of results on target groups/general public; appropriate dissemination strategy for ensuring sustainability and long-term impact; sustainability of results after EU funding ends (10 points).

Award criteria	Min pass score	Max score
Relevance	21	30
Quality — Project design and implementation	21	30
Quality — Project team and cooperation arrangements	21	30
Impact	7	10
Overall (pass) scores	70	100

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Grant Agreement

**Revision, Transfer to Grant Management System, Signature,
Accession of partners**

Structure of the Grant Agreement

Model Grant Agreement, filled with specific grant's data

Annex 1
(Description of the action, Part A):
Structured part
(deliverables, ...)

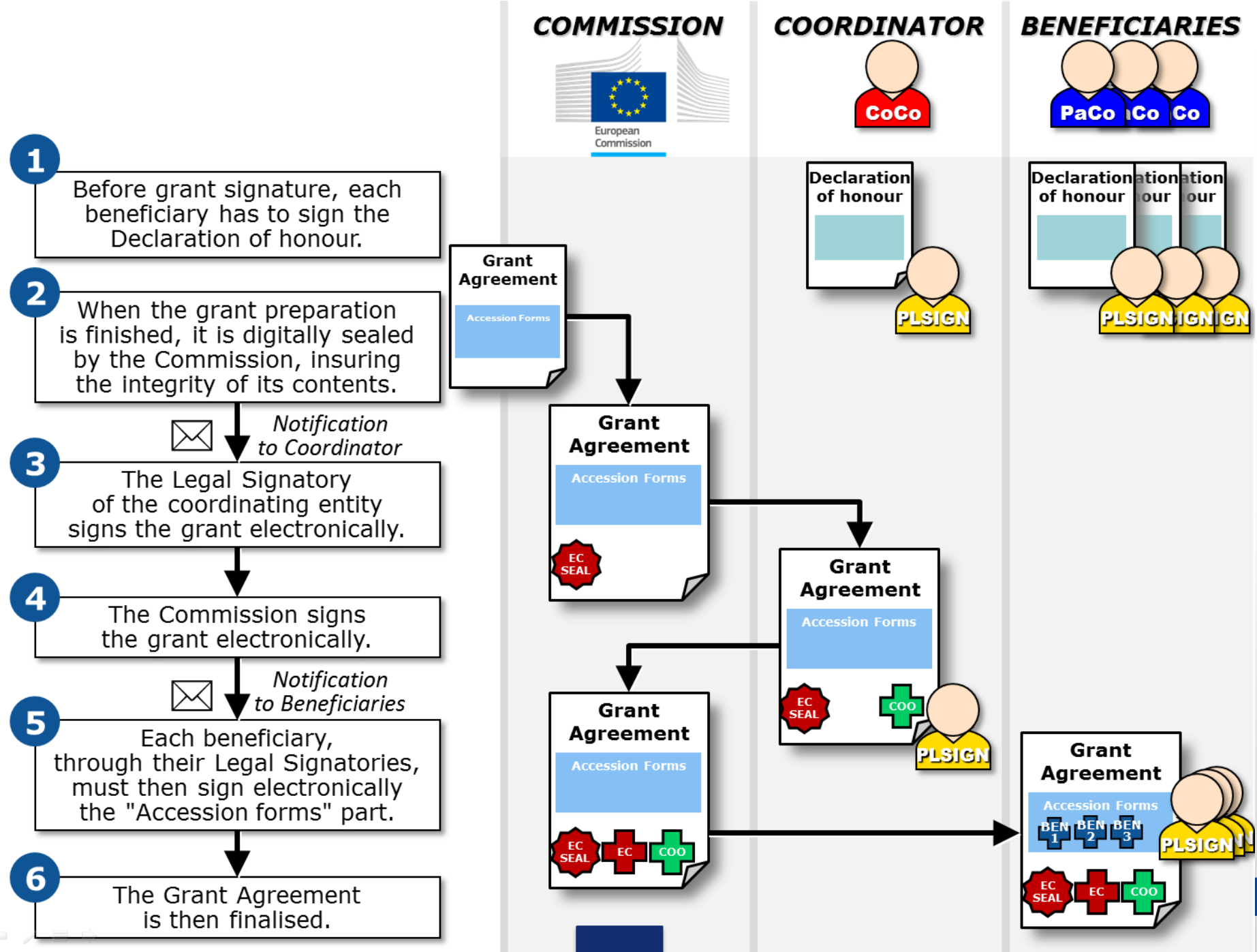
Annex 1
(Description of the action, Part B):
Narrative part with
detailed budget

Annex 2: Overview
budget

Further annexes...

Electronic Grant preparation

- Grant preparation online (Participant Portal "My projects", deliverables, milestones and risks to be transferred)
- Each partner signs Declaration of Honour online (PLSIGN for partner required!)
- Electronic signature by PLSIGN of coordinator – no paper copies of grant agreement, but «notarised» signed PDF version downloadable for all partners
- Partners join the agreement after signature (Accession form, PLSIGN of each partner) **(within 30 days after signature)**
- Consortium Agreement



Thank you
Your questions?