



WiFi4EU

Bringing connectivity to public spaces

Follow us on:

#WiFi4EU @connectivityEU



Web sites:

<https://ec.europa.eu/digital-single-market/en/policies/wifi4eu-free-wi-fi-europeans>

<https://ec.europa.eu/inea/en/connecting-europe-facility/cef-telecom/wifi4eu>

The European Union is bringing free Wi-Fi to public parks, squares, libraries...

- € 150 million of EU investment
- Close to 9,000 municipalities

Everyone benefits !

WiFi4EU funds municipalities to install free internet access to local residents and tourists or visitors throughout the entire EU.

How does it work?

- Municipalities are selected on a **first-come first-serve** basis (fastest) with geographical adjustments.
- Commission pays the installation while the Municipality pays the operational expenses (the internet access must run for **3 years** at least).
- Local residents and visitors may benefit from WiFi4EU networks **free of charge**, free of advertising and free from commercial re-use of data

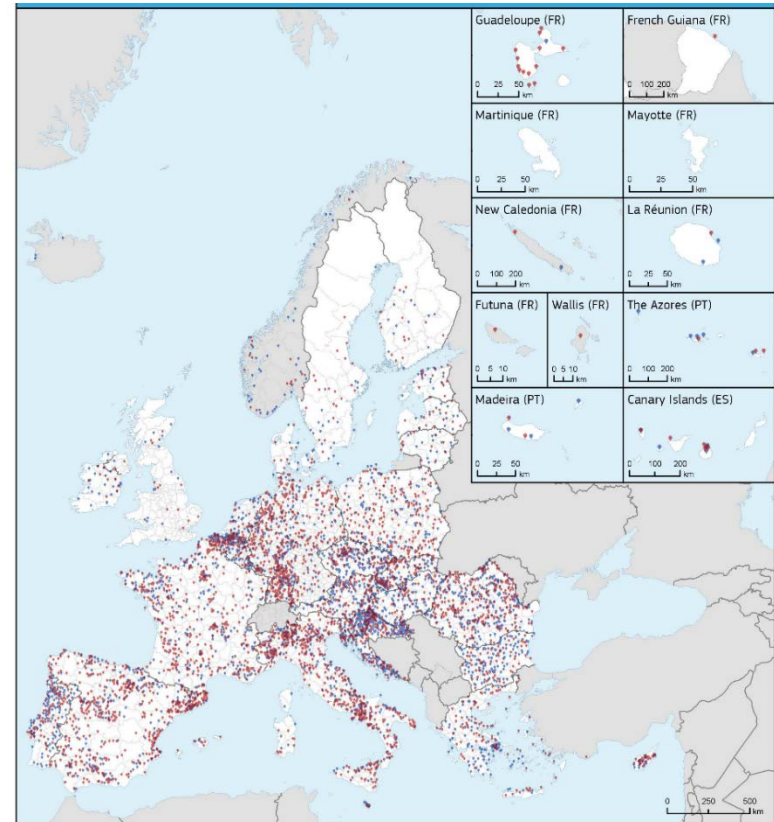


Call 1

- EUR 42 million
- 2,800 vouchers awarded
- Call launched on November 7, 2018
- 224 maximum vouchers per country
- 15 minimum vouchers per country
- 13,200 applications
- 3,500 applications in the first 5 seconds
- Italy, Germany, Spain, France reached their maximum vouchers within the first seconds

Call 2

- EUR 51 million
- 3,400 vouchers awarded
- Call launched on April 4, 2019
- **510** maximum vouchers per country
- **15** minimum vouchers per country
- Close to 10,000 applications
- 97.5% of available vouchers were claimed in the first 60 seconds
- Italy, Germany, Spain, reached their maximum vouchers within the first seconds



Map of awarded municipalities (Call 1 and 2)
Countries such as Bulgaria, Croatia, Ireland, Lithuania, Portugal and Slovenia have more than 50% of their municipalities among the winners of Call 1 or Call 2



1- Registration Uploading/updating supporting documents

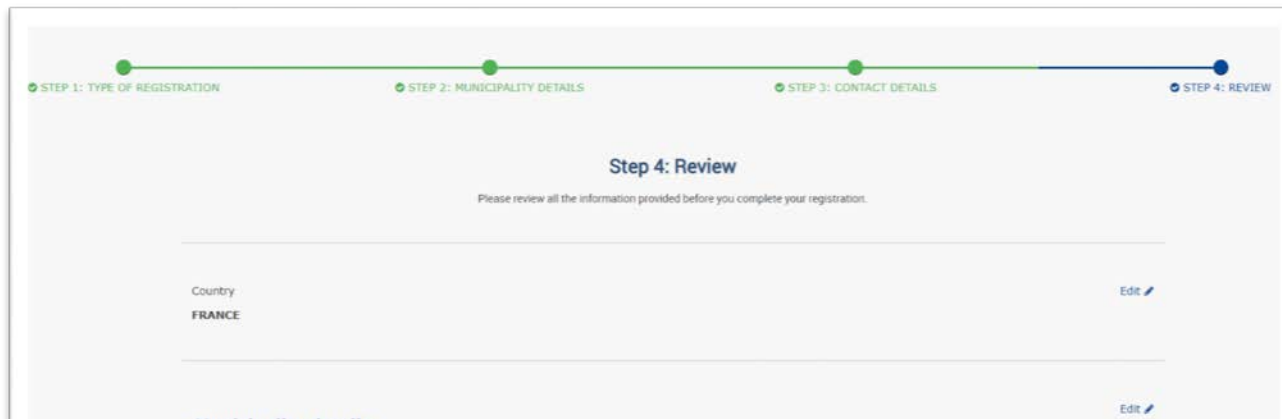
2- Application Will be dealt with on first-come first-served basis with geographical balance

3- Selection Winners announced

4- Signature Of agreements with municipalities

5- Installation Of Wi-Fi equipment

4-step registration process in the Portal



Progress bar showing four steps: STEP 1: TYPE OF REGISTRATION, STEP 2: MUNICIPALITY DETAILS, STEP 3: CONTACT DETAILS, and STEP 4: REVIEW. The current step is Step 4: Review.

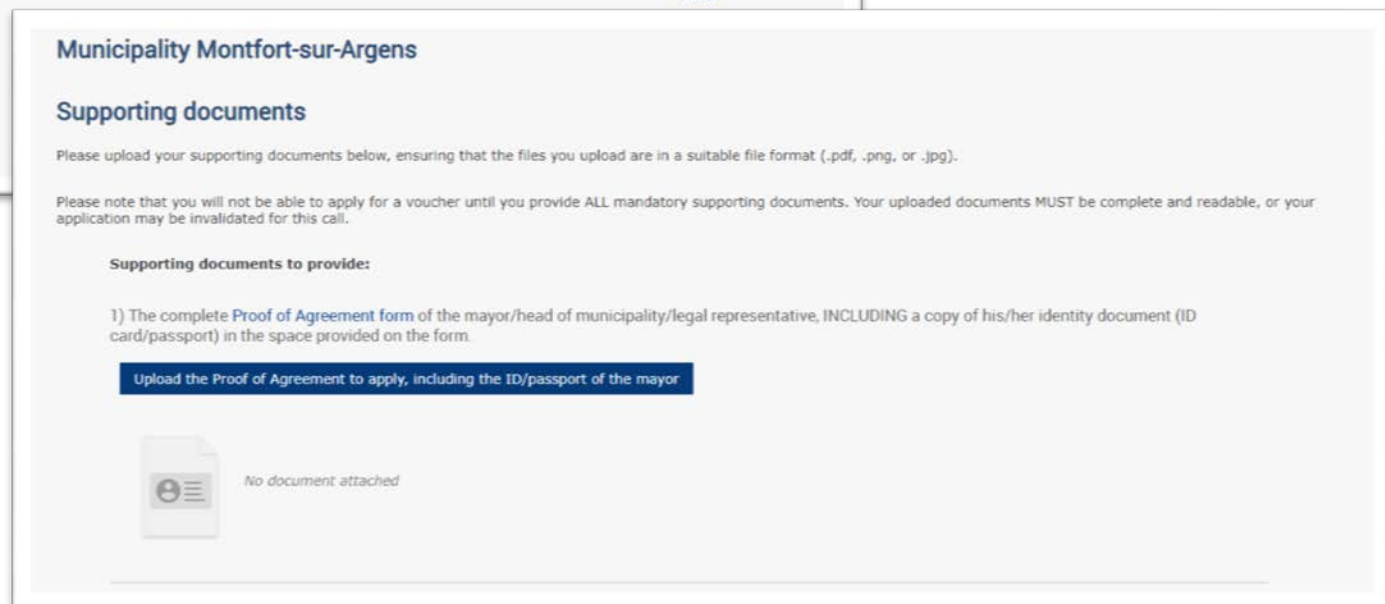
Step 4: Review

Please review all the information provided before you complete your registration.

Country: FRANCE Edit

Municipality details

Municipality
Address
Number
Postal code
Name
Surname



Municipality Montfort-sur-Argens

Supporting documents


Please upload your supporting documents below, ensuring that the files you upload are in a suitable file format (.pdf, .png, or .jpg).

Please note that you will not be able to apply for a voucher until you provide ALL mandatory supporting documents. Your uploaded documents MUST be complete and readable, or your application may be invalidated for this call.

Supporting documents to provide:

1) The complete **Proof of Agreement** form of the mayor/head of municipality/legal representative, INCLUDING a copy of his/her identity document (ID card/passport) in the space provided on the form.

Upload the Proof of Agreement to apply, including the ID/passport of the mayor

 No document attached

1 – Registration – Editing mode

Municipalities can edit their data in preparation for the new call
(e.g. change of mayor, change of contact details)

My application Registered Wi-Fi installation companies My history

My registration(s)

[✎ Edit my registration](#)

Municipality details

[Upload documents](#)

Municipality	
Country	FRANCE
Street name	Rue de la Mairie
Number	1
Postal code	84000
Mayor/head of municipality/legal representative name	Madame
Mayor/head of municipality/legal representative surname	Mayor

My registration(s) (Editing mode)

Municipality details

Street name
Rue de la Mairie

Number
1

Postal code
84000

Mayor/head of municipality/legal representative name
Madame

Mayor/head of municipality/legal representative surname
Mayor

Mayor/head of municipality/legal representative email address
edccwifitraining@gmail.com

Two notification emails guide municipalities through the next steps

INSTANT NOTIFICATION
21/03/2019

CNS
Corporate Notification System

WiFi4EU - Notification

WiFi4EU Portal

WiFi4EU: Municipality registration
Dear Sir/Madam,

Thank you for your registration for WiFi4EU.

Please consult the WiFi4EU Portal for more information about upcoming calls, including when the next call for applications will be open, as well as link to the Frequently Asked Questions (FAQ).
You are also invited to join the WiFi4EU Community, an interactive forum that serves as a direct, focal point with stakeholders (i.e. municipalities and Wi-Fi installation companies) for information exchange about the WiFi4EU initiative. For more information, visit <https://ec.europa.eu/futurium/wifi4eu>
We look forward to your participation.

Best regards,
The WiFi4EU team

This is an automated message. Please do not reply to this email.
You will find further information on the WiFi4EU main page (<https://ec.europa.eu/digital-single-market/en/policies/wifi4eu-free-wi-fi-europeans?lang=en>), including a list of frequently asked questions (<https://ec.europa.eu/digital-single-market/en/faq/wifi4eu-questions-and-answers>).
Alternatively, you may contact us directly via our Helpdesk (<https://europa.eu/european-union/contact/write-to-us>).

INSTANT NOTIFICATION
21/03/2019

CNS
Corporate Notification System

WiFi4EU - Notification

WiFi4EU Portal

WiFi4EU: supporting documents for registration
Dear Sir/Madam,

Thank you for your registration.

As indicated on our web page, you are required to complete your registration with the following supporting documents:

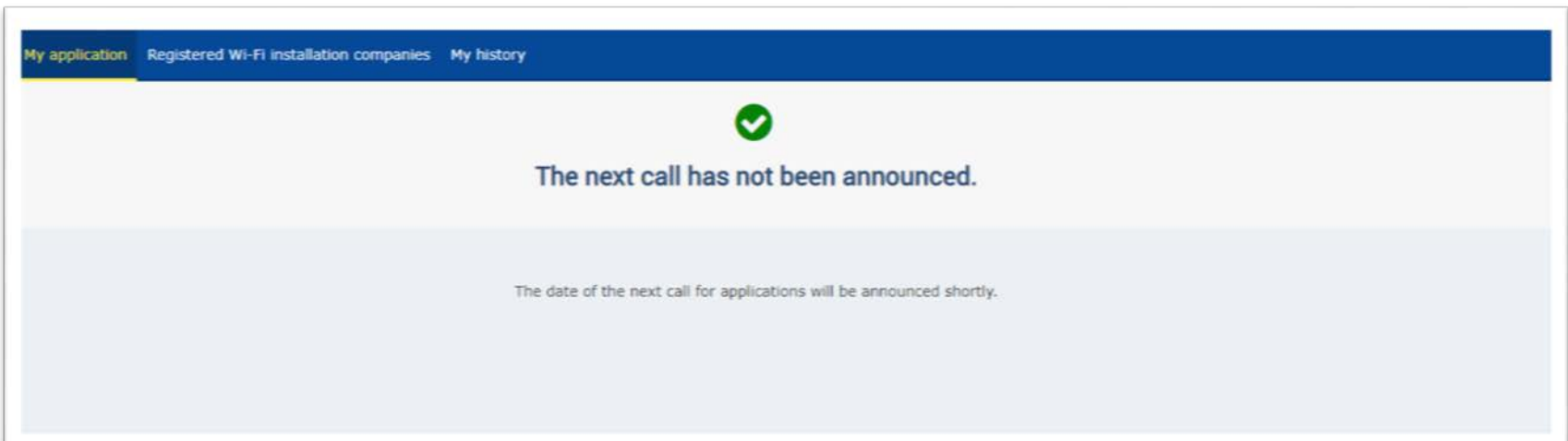
1. The complete Proof of Agreement form of the legal representative (i.e. mayor/head of municipality), INCLUDING a copy of his/her identity document (passport/ID card)
2. The copy of an act of nomination or document establishing that the legal representative (mayor/head of municipality) represents the municipality.

Please upload the documents (1) and (2) as two separate files in the WiFi4EU Portal under the "My application" page using a suitable format (.pdf, .png, or .jpg).
Note that you must first upload the required supporting documents in order to be able to apply for the call once it is open.
Therefore, we would advise you to upload the documents as soon as possible.


Best regards,
The WiFi4EU team

This is an automated message. Please do not reply to this email.
You will find further information on the WiFi4EU main page (<https://ec.europa.eu/digital-single-market/en/policies/wifi4eu-free-wi-fi-europeans?lang=en>), including a list of frequently asked questions (<https://ec.europa.eu/digital-single-market/en/faq/wifi4eu-questions-and-answers>).
Alternatively, you may contact us directly via our Helpdesk (<https://europa.eu/european-union/contact/write-to-us>).

The Portal will signal when the call is open for applications. Registered municipalities will receive an individual notification.



My application Registered Wi-Fi installation companies My history



The next call has not been announced.

The date of the next call for applications will be announced shortly.

Note that the selection is conducted on a 'first come, first served' basis as well as criteria to ensure a geographical balance, as detailed in the CEF Telecom Work Programme.

What's next?



1. Wait for the call to open



2. Apply



3. Wait for selection

After the application

- Once submitted the application, municipalities first see a green pop up confirming their click has been received and is being processed
- Municipalities will later receive an individual notification (email) confirming their application has been registered
- For Call 3, the notification email will include the time of application

Winning municipalities receive a notification email asking them to read and sign the Grant Agreement electronically in the Portal with no special requirement or equipment needed

WiFi4EU - Notification

WiFi4EU Portal **WiFi4EU: Your application to WiFi4EU call 2**
Dear Sir/Madam,


Congratulations! We are pleased to inform you that your application on behalf of municipality Lille has been selected for funding under the call 2 as stipulated in the Commission Decision published on the INEA website (<https://ec.europa.eu/inea/en/connecting-europe-facility/cef-telecom/wifi4eu>).

The Grant Agreement can be signed by the mayor (Legal representative of the municipality) or an authorised person designated by the mayor to do so, with the appropriate supporting documents (i.e. Authorised person form and ID/passport of the Authorised person). Please logon to the 'My voucher' page on the WiFi4EU Portal to sign the Grant Agreement.

Grant Agreement

Congratulations! Your municipality has been selected to receive a voucher under this WiFi4EU call. The information you have provided in your registration will be used to sign the Grant Agreement with your municipality and for correspondence with your municipality for the duration of the contract.

français ▾



Model Grant Agreement

Please download the model Grant Agreement, pre-filled with the relevant details for your municipality, here for your review.

[Download](#)

Please download and read the Grant Agreement carefully before confirming that you understand and agree with the conditions set out in the Grant Agreement.

I confirm that I have read and understand the conditions in the Grant Agreement for WiFi4EU.

[Sign Grant Agreement](#)

Municipalities on the reserve list are notified of their status and are informed when a funds become available

INSTANT NOTIFICATION
12/03/2019

CNS
Corporate Notification System

WiFi4EU - Notification

WiFi4EU: Your application to WiFi4EU call
Dear Sir/Madam,

We regret to inform you that further to your application on behalf of municipality [redacted] to the call call 2, in view of the limited number of vouchers available your application cannot be financed at this stage.

However, your application is on a **RESERVE LIST** as stipulated in the Commission Decision published on the INEA website (<https://ec.europa.eu/inea/en/connecting-europe-facility/cef-telecom/wifi4eu>). In case additional funding would become available, you may still be invited to sign a Grant Agreement. In this case, you will be contacted by email. Please also note that you may still apply under a future WiFi4EU call on the basis of your current registration. For this purpose, please make sure that the information provided in the WiFi4EU Portal is up to date.

In case of disagreement with the present decision you may submit your arguments to INEA within 10 days after receiving this e-mail to the following address: INEA-CEF-WIFI4EU@ec.europa.eu and include in your email the name of your country and municipality. You may bring an action for annulment under Article 263 of the Treaty on the Functioning of the European Union against the Commission within two months upon reception of this e-mail. The court responsible for hearing annulment procedures is the General Court of the European Union. If you believe that there was maladministration, you may lodge a complaint to the European Ombudsman within two years of the date when you became aware of the facts on which the complaint is based (see <http://www.ombudsman.europa.eu>).

Thank you for your interest in WiFi4EU.

Best regards,
The WiFi4EU team

INSTANT NOTIFICATION
13/03/2019

CNS
Corporate Notification System

WiFi4EU - Notification



WiFi4EU: your application to WiFi4EU – voucher award from reserve list
Dear Sir/Madam,

We are pleased to inform you that funds have become available for the current WiFi4EU call "call 2" allowing us to grant a voucher to your municipality Montfort-sur-Argens (FRANCE). The Grant Agreement can be signed by the Mayor/Head of municipality or an authorised person designated to do so by the appropriate supporting documents. Please logon to the #My voucher# page on the WiFi4EU Portal to confirm the data of the person(s) signing the Grant Agreement. You must ensure that the appropriate person(s) can access the Grant Agreement signature page through their EU Login account(s). Please note that your municipality is expected to sign the Grant Agreement in the Portal within 7 days of receipt of this e-mail. Failing to do so may be considered as a forfeit of the voucher on your part and could lead to cancellation of the Grant Agreement preparation.

Best regards,
The WiFi4EU team

4 – Signature – Counter-signature

- Signature and countersignature by INEA required
- The municipality must ensure that the installation is completed and the installed network starts working within 18 months from the signature of the Grant Agreement.

My voucher			
<p>As a selected applicant, you need to: 1) electronically sign your Grant Agreement and wait for the countersignature in order to receive the WiFi4EU voucher, 2) select the Wi-Fi installation company with whom you have a contract for the installation of the Wi-Fi hotspots, and 3) once the Wi-Fi hotspots have been installed, confirm the installation to declare the successful operations of your local WiFi4EU network.</p>			
For each municipality you can perform these actions below:			
Municipality ↕	Action 1	Action 2	Action 3
	Grant Agreement signed on 15/02/2019. See details	 Wi-Fi installation company selected on 21-02-2019. See details	Installation report approved on 21-02-2019. See details

Scope of financing



European Commission

- Equipment and installation costs (CAPEX)
- Up to 100 % of total project cost
- Voucher value: € 15.000 / Municipality



Municipalities

- Subscriptions to the Internet Service Provider (OPEX)
- At least 3 years in operation
- No commercial use of personal data/No advertising
- Highest speed/Minimum speed of 30Mbps download
- Free of charge & without discrimination to users of the network

Timeframe for installation

Beneficiaries have 18 months from the date of signature by the Commission until INEA remotely confirm the WiFi4EU network is operative and triggers payment

- Reminders sent 6 and 3 months before deadline

To deploy the Wi-Fi network, municipalities have to:

- Find a **Wi-Fi installation company** and contract the installation with respect to national procurement rules
- Designate “**centres of public life**” where the hotspots will be installed
- Display **WiFi4EU visual identity** in designated public spaces
- Complete the validation workflow in the portal (along with installation company)

Installation and Payment – Steps in the Portal


1. Wi-Fi installation company **registers** in the portal
 - Enters IBAN accounts and area where they provide service
2. Beneficiary **selects** a Wi-Fi installation company to carry out the installation
3. Wi-Fi installation company
 - a) enters **IBAN** accounts (if not done before)
 - b) attributes IBAN account for payment under a beneficiary
 - c) can start filling in the **Installation report** for that beneficiary
 - d) submits installation report (selected BAF must be already validated)
4. Beneficiary **confirms** that the Installation report is correct (or reject it)
5. INEA **remotely checks** that the WiFi4EU network is up and running
 - Order to pay. Payment procedure can take up to 60 days
 - Start of WiFi4EU network monitoring for 3 years

2. Beneficiary selects a Wi-Fi installation company to carry out the installation

My voucher

As a beneficiary, you can first sign the grant agreement, then select a Wi-Fi installation company and finally confirm WiFi4EU network installation.

For each municipality you can make the following actions:

Municipality	Action 1	Action 2	Action 3
 Municipality X	<input checked="" type="checkbox"/> Grant agreement signed on xx/xx/xx. See details	Select Wi-Fi installation company	Confirm network installation

INSTANT NOTIFICATION CNS

20/05/2019 Corporate Notification System

WiFi4EU - Notification

WiFi4EU
Portal

WiFi4EU: selection as a Wi-Fi installation company

Dear Sir/Madam,

Following your registration as a Wi-Fi installation company for the WiFi4EU initiative, we are happy to inform you that the municipality of Gerola Alta (ITALIA) has selected your company to carry out the installation of its WiFi4EU network. If you consider this is a mistake, please contact the municipality directly.

Please upload your bank account details, including a bank statement or equivalent supporting document, in the "Bank account" section of the "My registration" page in the WiFi4EU Portal.

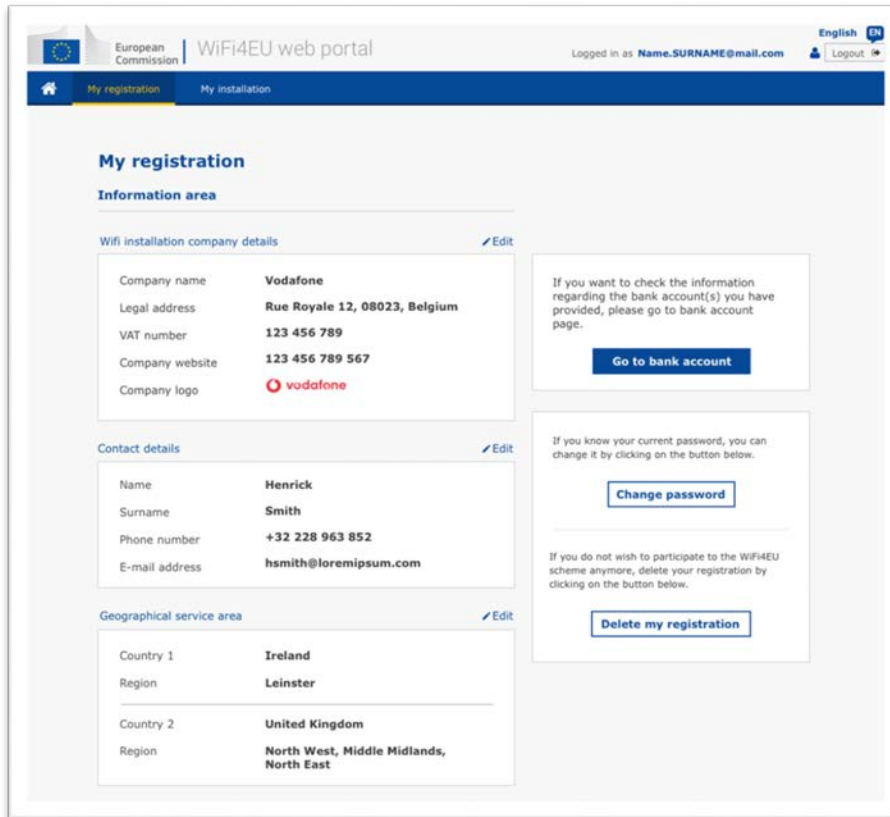
Kindly note that the bank statement (that must be dated less than 6 months) should clearly mention:

- the account name
- the account number (and IBAN if applicable)
- the bank name

Best regards,
The WiFi4EU team

This is an automated message. Please do not reply to this email.
You will find further information on the WiFi4EU main page (<https://ec.europa.eu/digital-single-market/en/policies/wifi4eu-free-wi-fi-europeans?lang=en>), including a list of frequently asked questions (<https://ec.europa.eu/digital-single-market/en/faq/wifi4eu-questions-and-answers>). Alternatively, you may contact us directly via our Helodesk (<https://europa.eu/european-union/contact/write-to-us>).

3a. Wi-Fi installation company enters IBAN accounts (if not done before)



European Commission | WiFi4EU web portal

Logged in as Name.SURNAME@mail.com

English EN


Logout

My registration | My installation

My registration

Information area

Wifi installation company details [Edit](#)

Company name	Vodafone
Legal address	Rue Royale 12, 08023, Belgium
VAT number	123 456 789
Company website	123 456 789 567
Company logo	

If you want to check the information regarding the bank account(s) you have provided, please go to bank account page.

[Go to bank account](#)

Contact details [Edit](#)

Name	Henrick
Surname	Smith
Phone number	+32 228 963 852
E-mail address	hsmith@loremipsum.com

If you know your current password, you can change it by clicking on the button below.

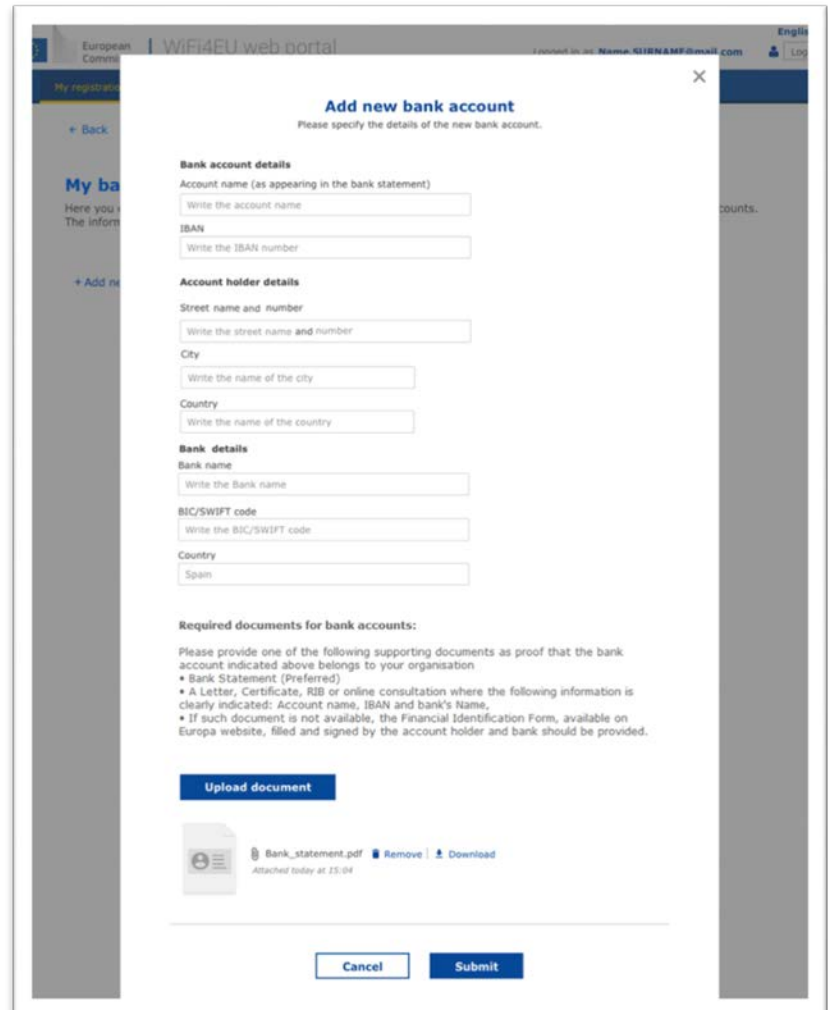
[Change password](#)

Geographical service area [Edit](#)

Country 1	Ireland
Region	Leinster
Country 2	United Kingdom
Region	North West, Middle Midlands, North East

If you do not wish to participate to the WiFi4EU scheme anymore, delete your registration by clicking on the button below.

[Delete my registration](#)



European Commission | WiFi4EU web portal

Logged in as Name.SURNAME@mail.com

English EN

Logout

My registration | My installation

Add new bank account

Please specify the details of the new bank account.

[Back](#)

Bank account details

Account name (as appearing in the bank statement)

Write the account name

IBAN

Write the IBAN number

Account holder details

Street name and number

Write the street name and number

City

Write the name of the city

Country

Write the name of the country

Bank details

Bank name

Write the Bank name

BIC/SWIFT code

Write the BIC/SWIFT code

Country


Spain

Required documents for bank accounts:

Please provide one of the following supporting documents as proof that the bank account indicated above belongs to your organisation

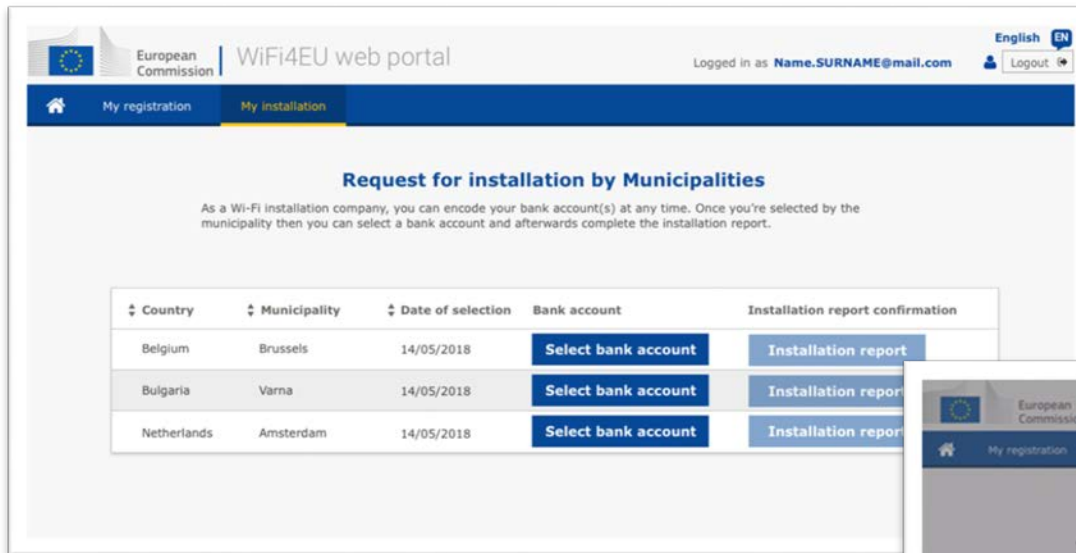
- Bank Statement (Preferred)
- A Letter, Certificate, RIB or online consultation where the following information is clearly indicated: Account name, IBAN and bank's Name,
- If such document is not available, the Financial Identification Form, available on Europa website, filled and signed by the account holder and bank should be provided.

[Upload document](#)

 Bank_statement.pdf [Remove](#) | [Download](#)
Attached today at 13:04

[Cancel](#) [Submit](#)

3b. Wi-Fi installation company attributes IBAN account for payment under a beneficiary (BAF sent to validation)



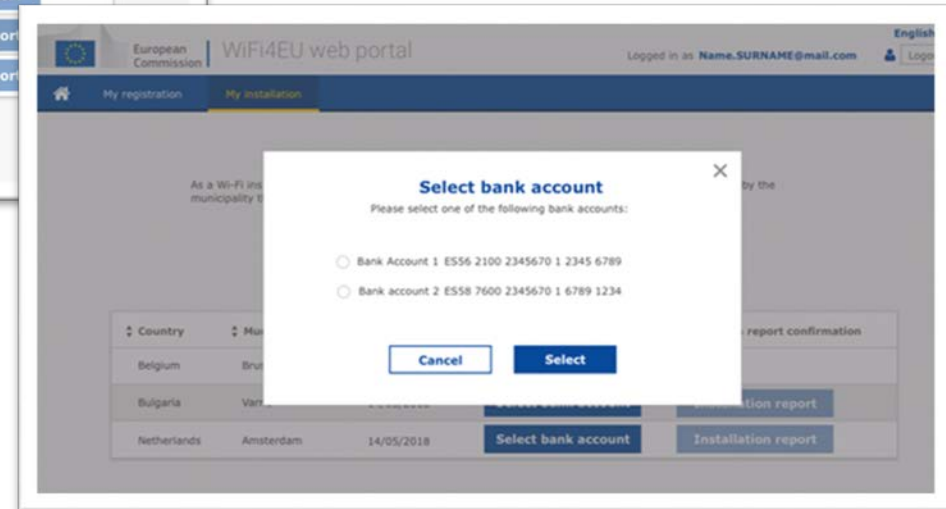
European Commission | WiFi4EU web portal | Logged in as Name.SURNAME@mail.com | English EN | Logout

My registration | My installation

Request for installation by Municipalities

As a Wi-Fi installation company, you can encode your bank account(s) at any time. Once you're selected by the municipality then you can select a bank account and afterwards complete the installation report.

Country	Municipality	Date of selection	Bank account	Installation report confirmation
Belgium	Brussels	14/05/2018	Select bank account	Installation report
Bulgaria	Varna	14/05/2018	Select bank account	Installation report
Netherlands	Amsterdam	14/05/2018	Select bank account	Installation report



European Commission | WiFi4EU web portal | Logged in as Name.SURNAME@mail.com | English EN | Logout

My registration | My installation

Select bank account

Please select one of the following bank accounts:

- Bank Account 1 ES56 2100 2345670 1 2345 6789
- Bank account 2 ES58 7600 2345670 1 6789 1234

Cancel Select

The Wi-Fi installation company encodes its bank account in the portal, and allocates it for payment of an installation for a municipality

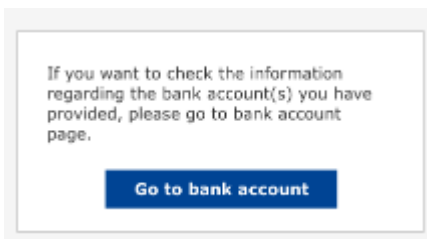
The agency INEA verifies that the bank account is that of the organisation based on the IBAN and a recent bank statement or equivalent.

https://ec.europa.eu/info/funding-tenders/how-eu-funding-works/information-contractors-and-beneficiaries/forms-contracts_en

Once the bank account is verified, the Wi-Fi installation company receives an e-mail. The status is also displayed on the My registration / Bank account page.

Companies may encode several bank accounts

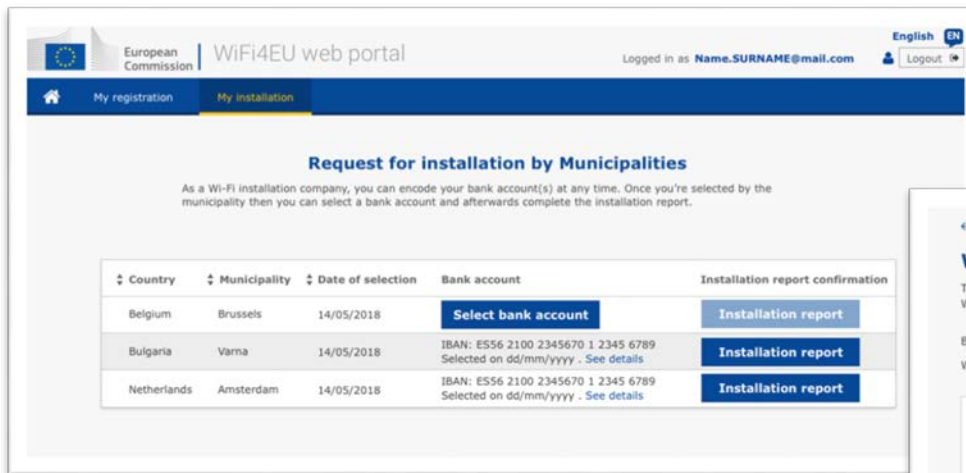
A company cannot be paid if it has not been selected by a municipality or if the bank account is not validated !



Where ?

My registration -> Go to bank account

3c. Wi-Fi installation company can start filling in the Installation report for that beneficiary



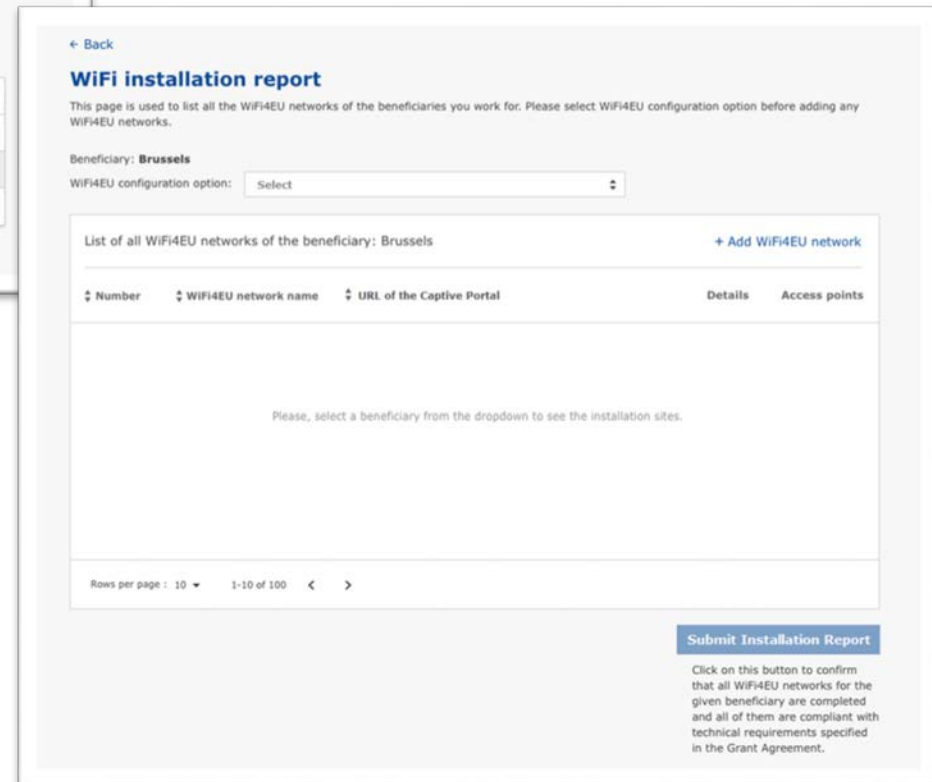
European Commission | WiFi4EU web portal | Logged in as Name.SURNAME@mail.com | English EN | Logout

My registration | My installation

Request for installation by Municipalities

As a Wi-Fi installation company, you can encode your bank account(s) at any time. Once you're selected by the municipality then you can select a bank account and afterwards complete the installation report.

Country	Municipality	Date of selection	Bank account	Installation report confirmation
Belgium	Brussels	14/05/2018	Select bank account	Installation report
Bulgaria	Varna	14/05/2018	IBAN: ES56 2100 2345670 1 2345 6789 Selected on dd/mm/yyyy - See details	Installation report
Netherlands	Amsterdam	14/05/2018	IBAN: ES56 2100 2345670 1 2345 6789 Selected on dd/mm/yyyy - See details	Installation report



← Back

WiFi installation report

This page is used to list all the WiFi4EU networks of the beneficiaries you work for. Please select WiFi4EU configuration option before adding any WiFi4EU networks.

Beneficiary: **Brussels**

WiFi4EU configuration option:

List of all WiFi4EU networks of the beneficiary: **Brussels** [+ Add WiFi4EU network](#)

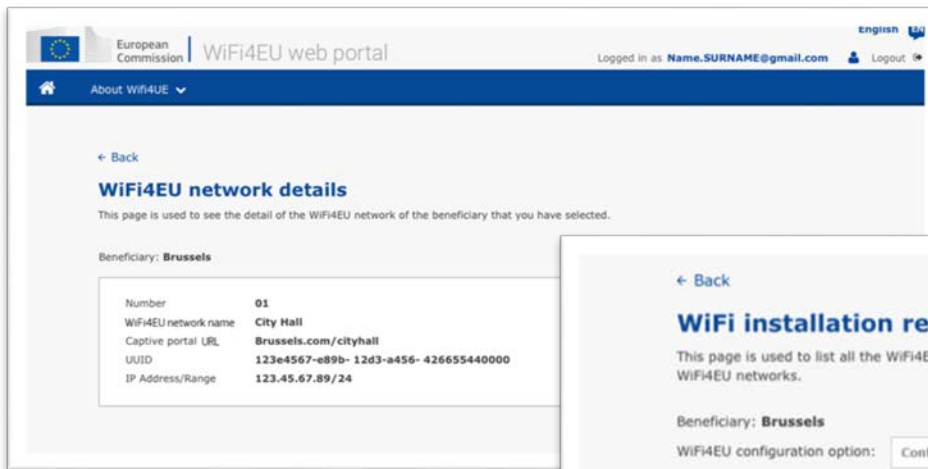
Number	WiFi4EU network name	URL of the Captive Portal	Details	Access points
Please, select a beneficiary from the dropdown to see the installation sites.				

Rows per page: 10 | 1-10 of 100 | < >

[Submit Installation Report](#)

Click on this button to confirm that all WiFi4EU networks for the given beneficiary are completed and all of them are compliant with technical requirements specified in the Grant Agreement.

3d. Wi-Fi installation company submits installation report (selected BAF must be already validated)



European Commission | WiFi4EU web portal | Logged in as Name.SURNAME@gmail.com | Logout

About WiFi4EU

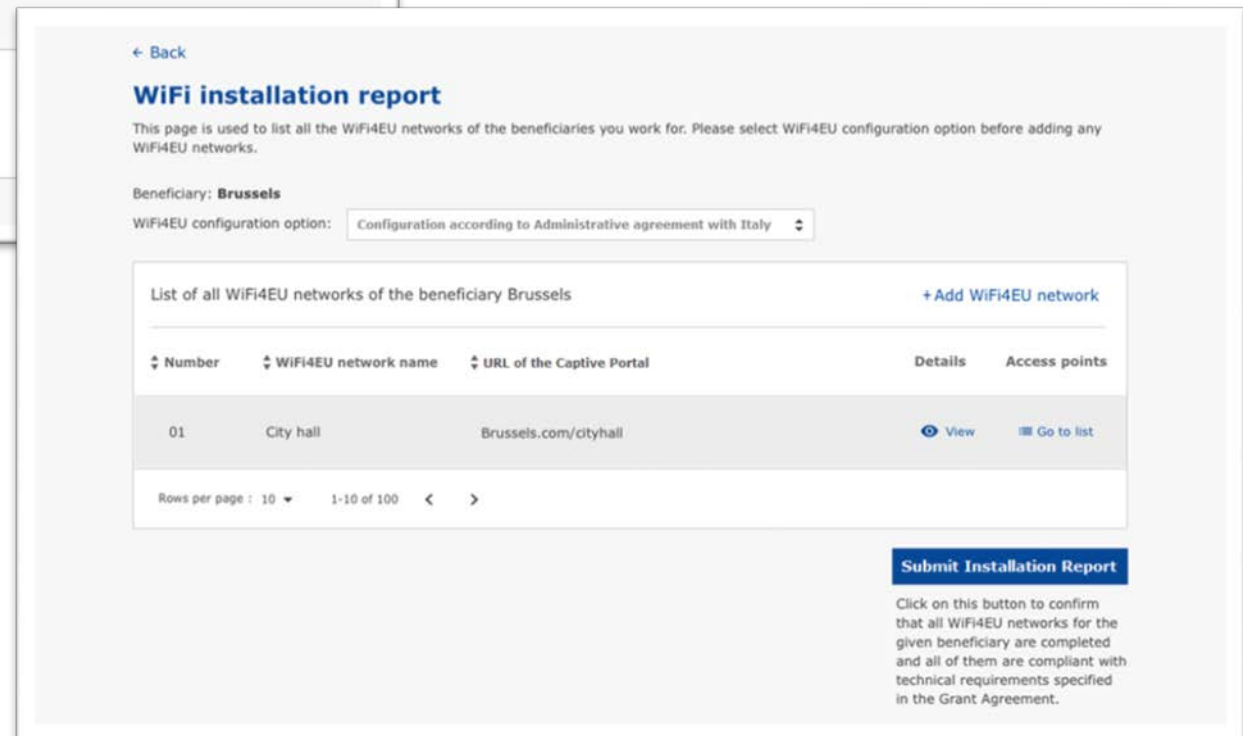
← Back

WiFi4EU network details

This page is used to see the detail of the WiFi4EU network of the beneficiary that you have selected.

Beneficiary: **Brussels**

Number	01
WiFi4EU network name	City Hall
Captive portal URL	Brussels.com/cityhall
UUID	123e4567-e89b- 12d3-a456- 426655440000
IP Address/Range	123.45.67.89/24



← Back

WiFi installation report

This page is used to list all the WiFi4EU networks of the beneficiaries you work for. Please select WiFi4EU configuration option before adding any WiFi4EU networks.

Beneficiary: **Brussels**

WiFi4EU configuration option: Configuration according to Administrative agreement with Italy

List of all WiFi4EU networks of the beneficiary Brussels [+ Add WiFi4EU network](#)

Number	WiFi4EU network name	URL of the Captive Portal	Details	Access points
01	City hall	Brussels.com/cityhall	View	Go to list

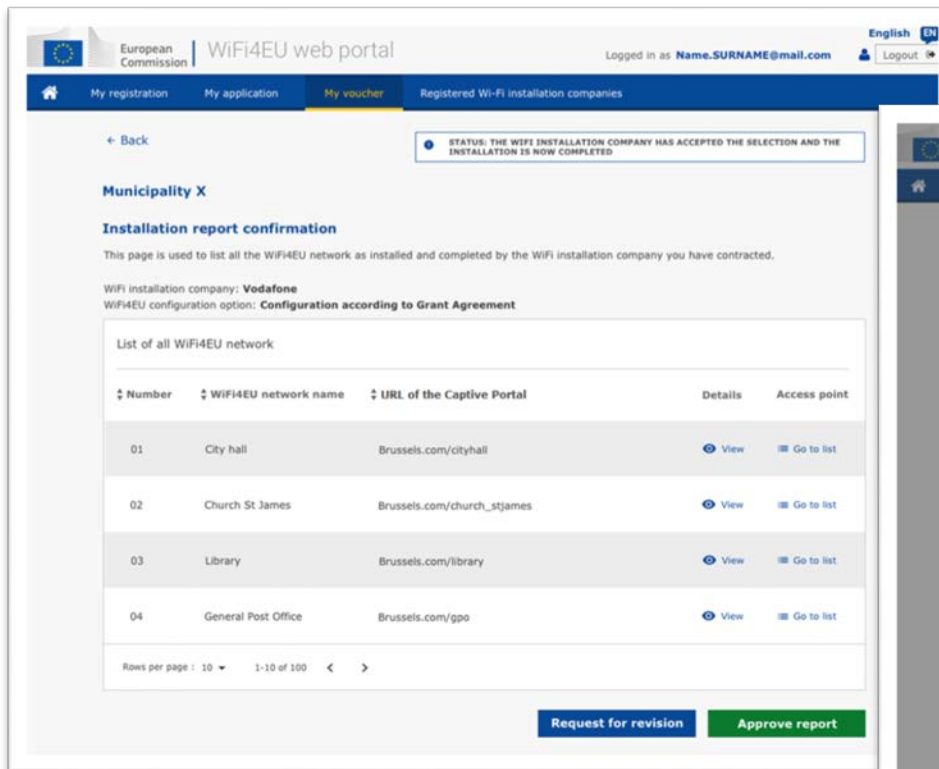
Rows per page : 10 | 1-10 of 100

[Submit Installation Report](#)

Click on this button to confirm that all WiFi4EU networks for the given beneficiary are completed and all of them are compliant with technical requirements specified in the Grant Agreement.

4. Beneficiary confirms that the Installation report is correct (or reject it)

With this step, the municipality certifies that the installation is correct and that it fulfils the requirements set in the grant agreement it signed with INEA



European Commission | WiFi4EU web portal | Logged in as Name.SURNAME@mail.com

My registration | My application | **My voucher** | Registered Wi-Fi installation companies

STATUS: THE WIFI INSTALLATION COMPANY HAS ACCEPTED THE SELECTION AND THE INSTALLATION IS NOW COMPLETED

Municipality X

Installation report confirmation

This page is used to list all the WiFi4EU network as installed and completed by the WiFi installation company you have contracted.

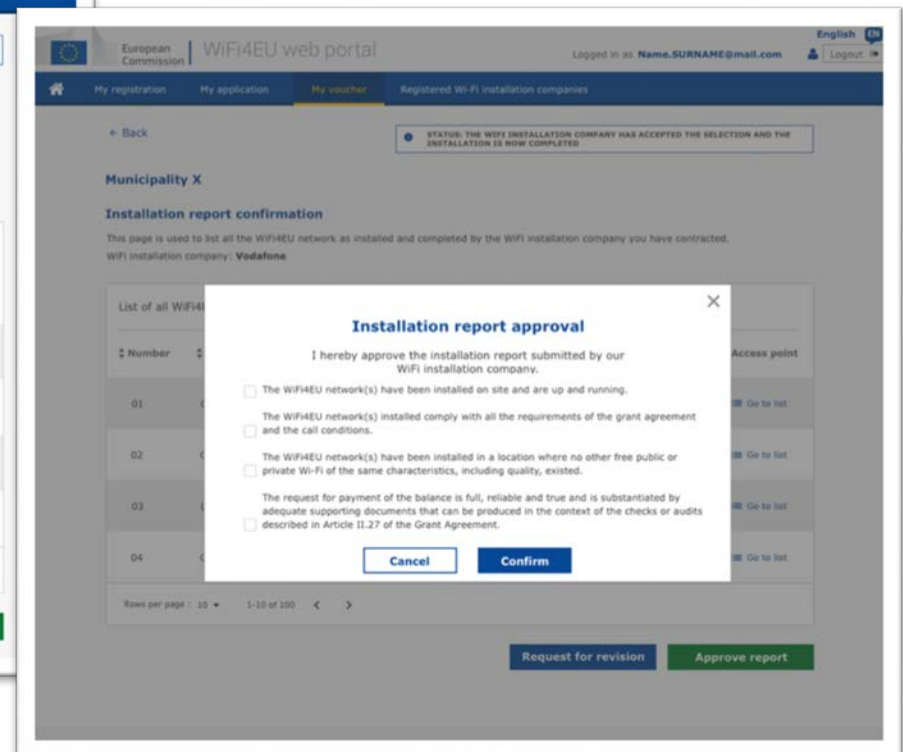
WiFi installation company: **Vodafone**
WiFi4EU configuration option: **Configuration according to Grant Agreement**

List of all WiFi4EU network

Number	WiFi4EU network name	URL of the Captive Portal	Details	Access point
01	City hall	Brussels.com/cityhall	View	Go to list
02	Church St James	Brussels.com/church_stjames	View	Go to list
03	Library	Brussels.com/library	View	Go to list
04	General Post Office	Brussels.com/gpo	View	Go to list

Rows per page : 10 | 1-10 of 100

[Request for revision](#) [Approve report](#)



European Commission | WiFi4EU web portal | Logged in as Name.SURNAME@mail.com

My registration | My application | **My voucher** | Registered Wi-Fi installation companies

STATUS: THE WIFI INSTALLATION COMPANY HAS ACCEPTED THE SELECTION AND THE INSTALLATION IS NOW COMPLETED

Municipality X

Installation report confirmation

This page is used to list all the WiFi4EU network as installed and completed by the WiFi installation company you have contracted.

WiFi installation company: **Vodafone**

List of all WiFi4EU network

Installation report approval

I hereby approve the installation report submitted by our WiFi installation company.

The WiFi4EU network(s) have been installed on site and are up and running.

The WiFi4EU network(s) installed comply with all the requirements of the grant agreement and the call conditions.

The WiFi4EU network(s) have been installed in a location where no other free public or private Wi-Fi of the same characteristics, including quality, existed.

The request for payment of the balance is full, reliable and true and is substantiated by adequate supporting documents that can be produced in the context of the checks or audits described in Article II.27 of the Grant Agreement.

[Cancel](#) [Confirm](#)

Rows per page : 10 | 1-10 of 100

[Request for revision](#) [Approve report](#)

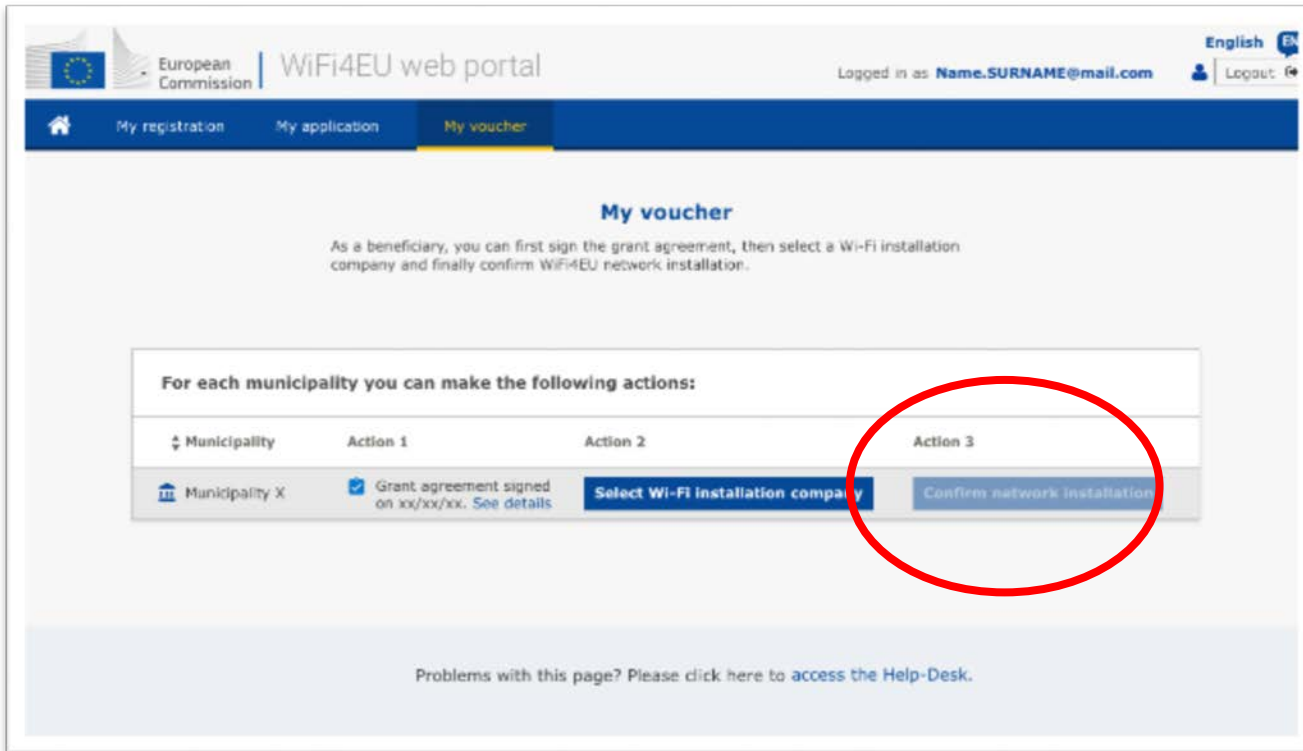
4. Beneficiary confirms that the Installation report is correct (or reject it)

With this step, the municipality certifies that the installation is correct and that it fulfils the requirements set in the grant agreement it signed with INEA

- The installation is **completed** and the installed network starts working **within 18 months** from the signature of the Grant Agreement.
- The Wi-Fi networks are installed in areas where **no similar offers** of free Wi-Fi connectivity already exist.
- The networks clearly displays the **WiFi4EU visual identity** in public spaces offering a WiFi4EU connection to the Internet
- The network offers at least **30Mbps download speed**. The backhaul network's speed should also be at least equivalent to the connectivity used by the municipalities for their own internal needs. The backhaul connectivity reaching a 30 Mbps should be reached at the latest 18 months after the signature of the Grant Agreement. See section 6.2 of the call text and the Grant Agreement (notably its Annex I).

A company cannot be paid if the municipality does not confirm the installation.

5 – Installation - Confirmation



European Commission | WiFi4EU web portal

Logged in as: Name.SURNAME@mail.com

English

My registration My application **My voucher**

My voucher

As a beneficiary, you can first sign the grant agreement, then select a Wi-Fi installation company and finally confirm WiFi4EU network installation.

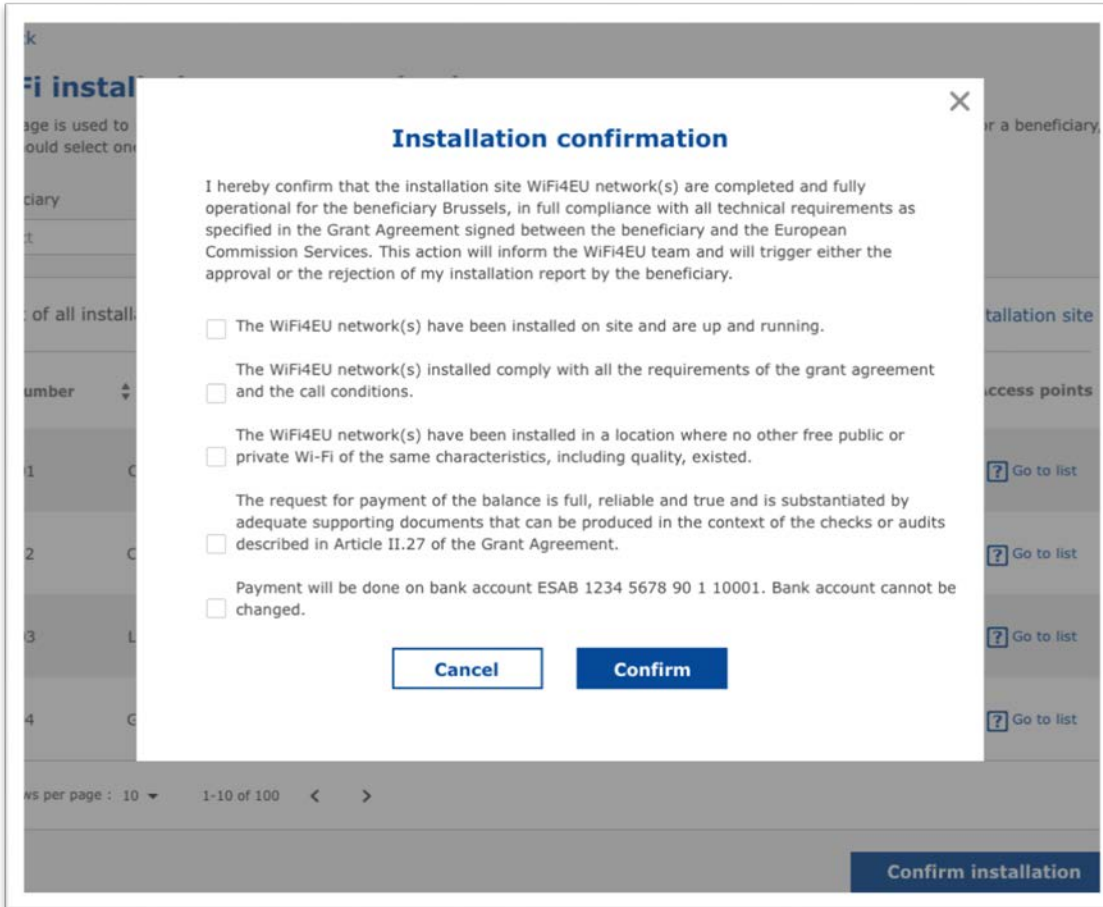
For each municipality you can make the following actions:

Municipality	Action 1	Action 2	Action 3
Municipality X	<input checked="" type="checkbox"/> Grant agreement signed on xx/xx/xx. See details	Select Wi-Fi installation company	Confirm network installation

Problems with this page? Please click here to access the Help-Desk.

The button for the municipality to confirm becomes available once the Wi-Fi installation company has submitted the **installation report**.

5 – Installation - Confirmation



Installation confirmation

I hereby confirm that the installation site WiFi4EU network(s) are completed and fully operational for the beneficiary Brussels, in full compliance with all technical requirements as specified in the Grant Agreement signed between the beneficiary and the European Commission Services. This action will inform the WiFi4EU team and will trigger either the approval or the rejection of my installation report by the beneficiary.

- The WiFi4EU network(s) have been installed on site and are up and running.
- The WiFi4EU network(s) installed comply with all the requirements of the grant agreement and the call conditions.
- The WiFi4EU network(s) have been installed in a location where no other free public or private Wi-Fi of the same characteristics, including quality, existed.
- The request for payment of the balance is full, reliable and true and is substantiated by adequate supporting documents that can be produced in the context of the checks or audits described in Article II.27 of the Grant Agreement.
- Payment will be done on bank account ESAB 1234 5678 90 1 10001. Bank account cannot be changed.

[Cancel](#) [Confirm](#)

Confirm installation

After the municipality has confirmed, the Wi-Fi installation company receives an e-mail and the agency INEA will check the file and, provided the network is up and running and satisfies the conditions, will pay the Wi-Fi installation company within **60 days**.

5. INEA remotely checks that the WiFi4EU network is up and running

- Snippet must be properly installed in captive portal
- At least 10 users have connected per WiFi4EU network
- The WiFi4EU visual identity is appropriately displayed on the captive portal

- INEA triggers order of **payment** to the Wi-Fi installation Company
 - **Payment period (60 days) suspended after 7 days without the remote check**

- Start of WiFi4EU network **monitoring** for 3 years

Technical requirements

The technical specifications of the equipment are detailed in section 6.2.2 of the call text, as well as Article 1.2 of Annex I of the Grant Agreement signed between the municipalities and the Commission.

Minimum number of outdoor APs	Minimum number of indoor APs
10	0
9	2
8	3
7	5
6	6
5	8
4	9
3	11
2	12
1	14
0	15

Technical requirements

The beneficiary shall ensure that **each AP**:

- Supports concurrent dual-band (2,4Ghz – 5Ghz) use;
- Has a support cycle superior to 5 years;
- Has a mean time between failure (MTBF) of at least 5 years;
- Has a dedicated and centralized single point of management at least for all APs of each WiFi4EU network;
- Supports IEEE 802.1x;
- Complies with IEEE 802.11ac Wave I;
- Supports IEEE 802.11r;
- Supports IEEE 802.11k;
- Supports IEEE 802.11v;
- Is able to handle at least 50 concurrent users without performance degradation;
- Has at least 2x2 multiple-input-multiple-output (MIMO);
- Complies with Hotspot 2.0 (Passpoint Wi-Fi Alliance certification program).

Obligations on charges, advertising and use of data

1. End-user access to the WiFi4EU network must be **free of charge** (no payment, no commercial advertising, no re-using personal data for commercial purposes).
2. End-user access must be provided **without discrimination**, subject to the need to ensure a smooth functioning of the network and, in particular, the need to ensure a fair allocation of capacity between users at peak times.
3. Processing for statistical and analytical purposes may be regularly done in order to promote, monitor, or improve the functioning of the networks. Personal data must be anonymised in accordance with the relevant Service Specific Privacy Statement(s).

SSID Rules

Phase 1:

- **Unique common SSID** all across the EU “WiFi4EU”
- **“One click access button”** for users: captive portal, no passwords
- Possibility of adding an additional SSID for internal use of the beneficiary (IoT, employees, etc.)
- Possibility of adding an additional SSID for secure connections at local level

Phase 2:

- **Additional secured** common SSID for secured and seamless access for users with an **EU wide authentication service** for users
 - **Easy to access & secure** public WiFi4EU networks everywhere!

Single Authentication System

- **Goal:** To provide a secure solution for WiFi authentication with an easy to access experience across the EU.
- **Pre-market analysis** launched last year to analyse the solutions on the market. Finding: solutions with no personal data available
- **Call of tender** Publication expected Q2 2019.
- **Helpdesk** to support municipalities in reconfiguration



Monitoring rules

- WiFi4EU remote network monitoring for 3 years
 - Municipalities obliged to keep the WiFi4EU functional for 3 years
 - Municipalities responsible for maintenance. WiFi4EU network should not be inoperable for more than 60 days in a year
 - Municipalities obliged to reconfigure WiFi4EU network to connect to the single authentication service in phase 2
- Remote Monitoring information
 - Number of users connecting everyday per WiFi4EU network (per AP in phase 2)
 - WiFi4EU visual identity is appropriately displayed on the captive portal
 - Estimation on speed per user and latency of connection per WiFi4EU network
 - No personal data registered
- Automatic notifications to municipalities after 7 days of WiFi4EU network inoperable or not meeting the conditions
- Recovery process initiation after 60 days of WiFi4EU network inoperable or not meeting conditions
- INEA may conduct additional checks (remote or on-site) during the three years period and initiate recovery process if conditions are not met

BCOs as intermediaries



- Respond to questions and queries
- Provide training and support
- Help municipalities understand call conditions and next steps
- Help coordinate relevant entities
- Promote WiFi4EU and complementary initiatives

For all questions, please contact **EDCC – Europe Direct Contact Centre**

- [00 800 6 7 8 9 10 11](tel:0080067891011)
- https://europa.eu/european-union/contact/write-to-us_en

Write to us

Type your enquiry below – in any [official EU language](#). Please be as detailed as possible and be sure to include your correct contact details.

You will usually receive an **answer within 3 working days** (more complex enquiries may take longer).

(*) = fields you must fill in

Gender	<input type="text"/>
First Name*	<input type="text"/>
Last name*	<input type="text"/>
E-mail address*	<input type="text"/>
Confirm E-mail*	<input type="text"/>
Nationality*	Please select <input type="text"/>
Country of residence*	Please select <input type="text"/>
Economic category*	Please select <input type="text"/>
Preferred contact language? *	English (en) <input type="text"/>
Alternative contact language? *	Please select <input type="text"/>

**Thank you for your
attention !**

