EU4Health Programme 2021-2027 – Action Grants (AWP 2021)

Structure of an open call, Project Management, Submission process

European Health and Digital Executive Agency (HaDEA)

Brussels, 13 July 2021

European Health and Digital Executive Agency

Who we are

European Health and Digital Executive Agency

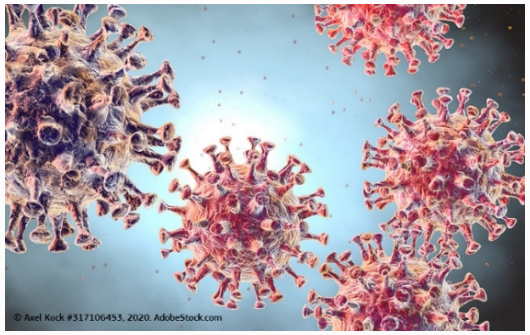
HaDEA Dept. A: Health & Food

EU4HEALTH

- Improve and foster health in the Union
- Protect people in the Union from serious cross-border threats to health
- Make medicines available and affordable
- Strengthen health systems, their resilience and resource efficiency

Single Market Programme - Food safety

- Ensure a high level of health for humans, animals and plants, and the safety of food and feed
- Prevent, detect and eradicate animal diseases & plant pests
- Support the welfare of animals
- Fight against antimicrobial resistance
- Develop sustainable food production and consumption
- Ensure reliable official controls



HE Cluster 1 - Health

- D1: Staying healthy in a rapidly changing society
- D2: Living and working in a health-promoting environment
- D.3: Tackling diseases & reducing disease burden
- D4: Ensuring access to innovative, sustainable & high-quality Healthcare

- D.5: Unlocking the full potential of new tools, technologies and digital solutions for a healthy society
- D.6: Maintaining an innovative, sustainable & globally competitive health industry

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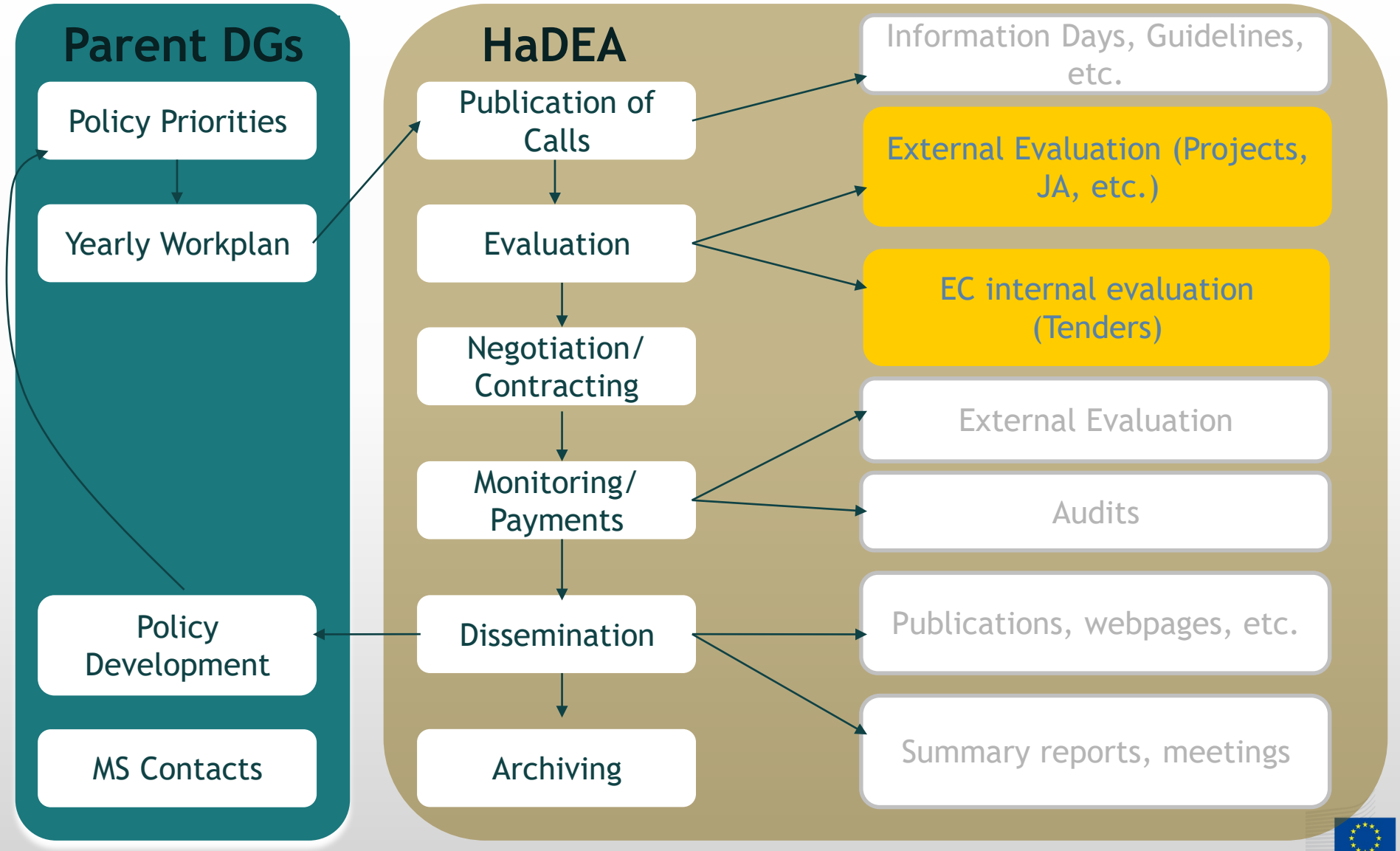
Parent DGs
Policy Priorities
Yearly Workplan
Policy Development
MS Contacts
HaDEA
Publication of Calls
Evaluation
Negotiation/ Contracting
Monitoring/ Payments
Dissemination
Archiving
Information Days, Guidelines, etc.
External Evaluation (Projects, JA, etc.)
EC internal evaluation (Tenders)
External Evaluation
Audits
Publications, webpages, etc.
Summary reports, meetings

Process for an open call for proposals

Steps, timelines

Submission process

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Submission of proposal

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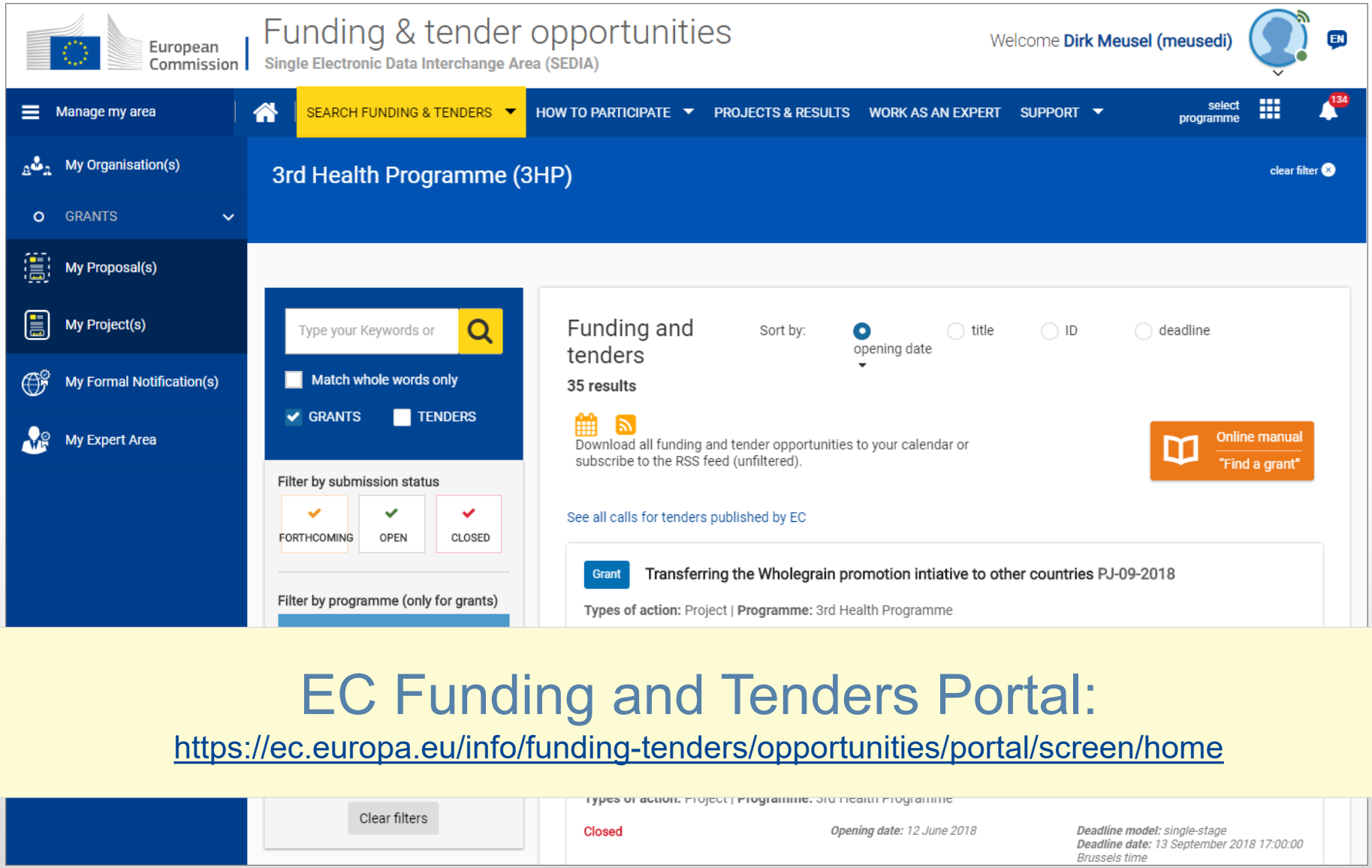


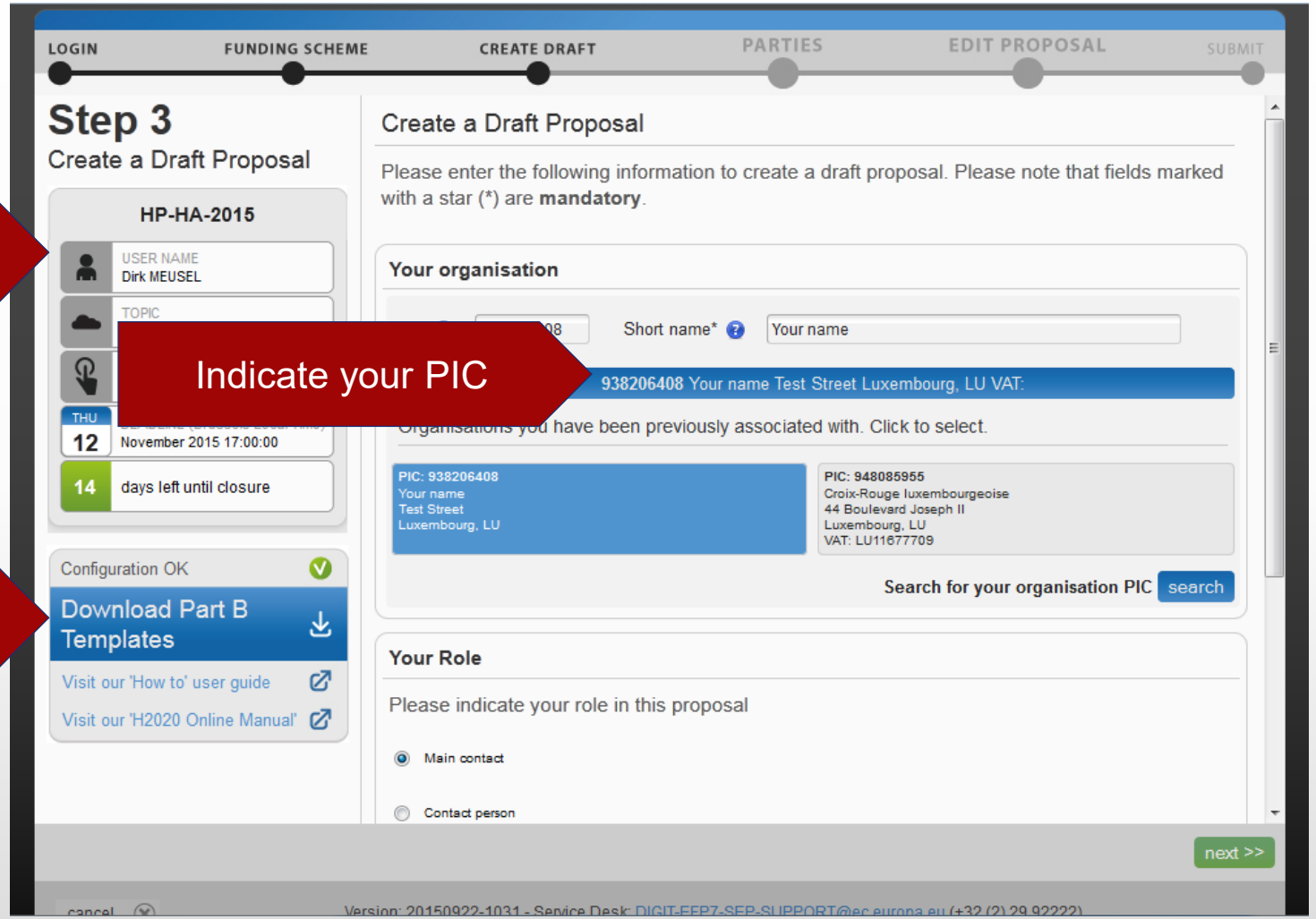
EC Funding and Tenders Portal:

https://ec.europa.eu/info/funding-tenders/opportunities/portal/screen/home

Check data

Indicate your PIC

Download Part B Template



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Helpful information:

- Roles and Access Rights
  https://ec.europa.eu/research/participants/docs/h2020-funding-guide/user-account-and-roles/roles-and-access-rights_en.htm
- LEAR Appointment
  https://ec.europa.eu/research/participants/docs/h2020-funding-guide/grants/applying-for-funding/register-an-organisation/lear-appointment_en.htm
- EU Login
  https://ec.europa.eu/research/participants/docs/h2020-funding-guide/useraccount-and-roles/ecas-login_en.htm

Structure of a proposal

Work Packages, Partners and roles, Governance

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Structure of the Project Proposal

Administrative
Part A,
Includ. Overview
Budget

Technical
Narrative
Part B,
Includ. Detailed
Budget

Audit report

Part A – Administrative Form

- Fill online (not to be downloaded)
- Title, duration, abstract, keywords (page 2)
- Confirm declarations (page 3)
- Contact details of partners (section 2)
- Overview budget (section 3, verify against detailed budet)

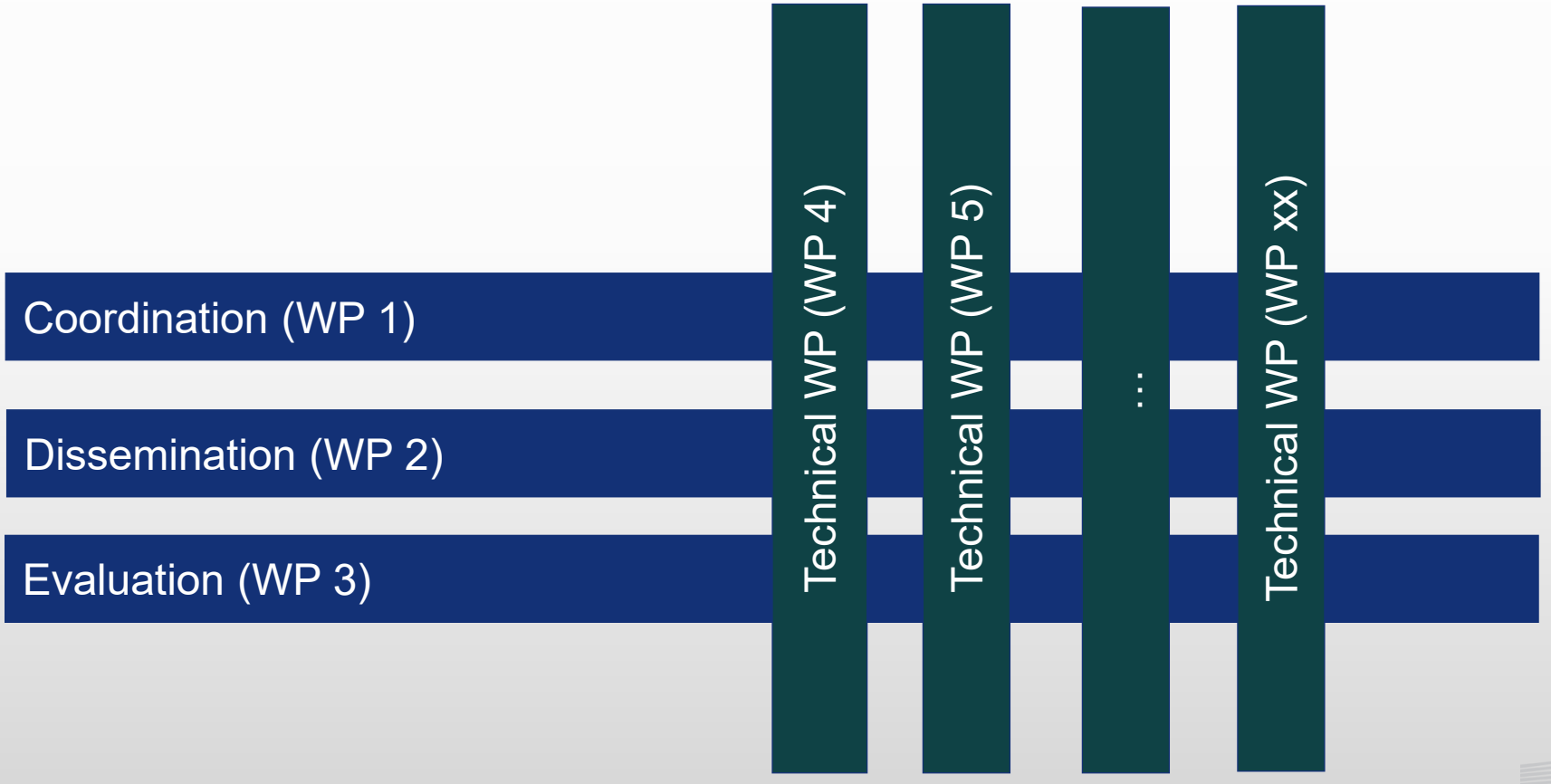
➢Save

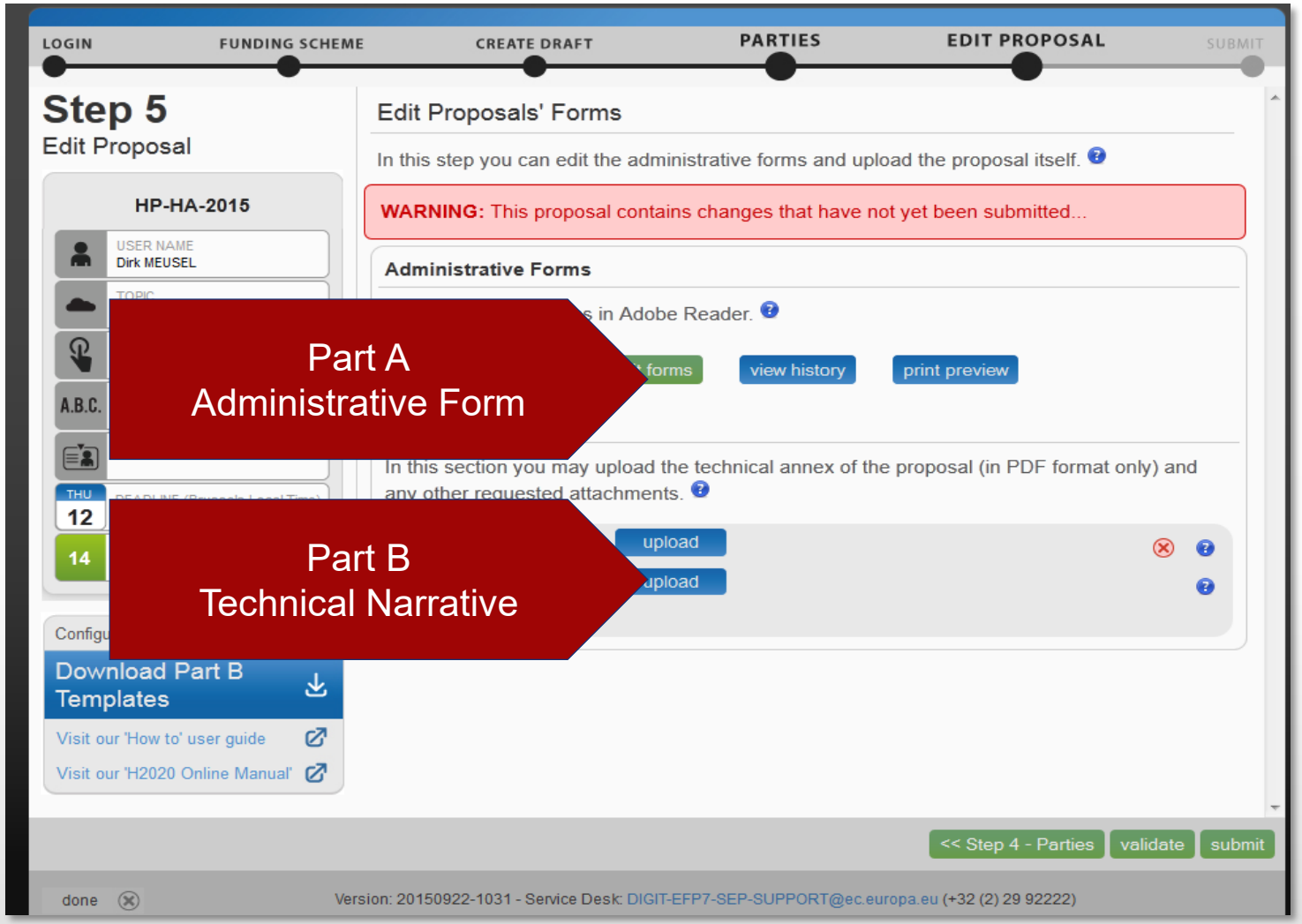
➢Validate and correct warning errors (red)

Part B – Technical narrative

- Problem analysis, General and specific objectives, linked indicators (Process, Output, Outcome/Impact)
- Target Groups, Political relevance, Methods and means, Expected outcome (!!!)
- Work Packages (3 mandatory), Deliverables (mainly public scope), Risk analysis, Timeline
- Budget: Staff efforts by work package, contributions by third parties, Detailed budget table

Structure of a proposal





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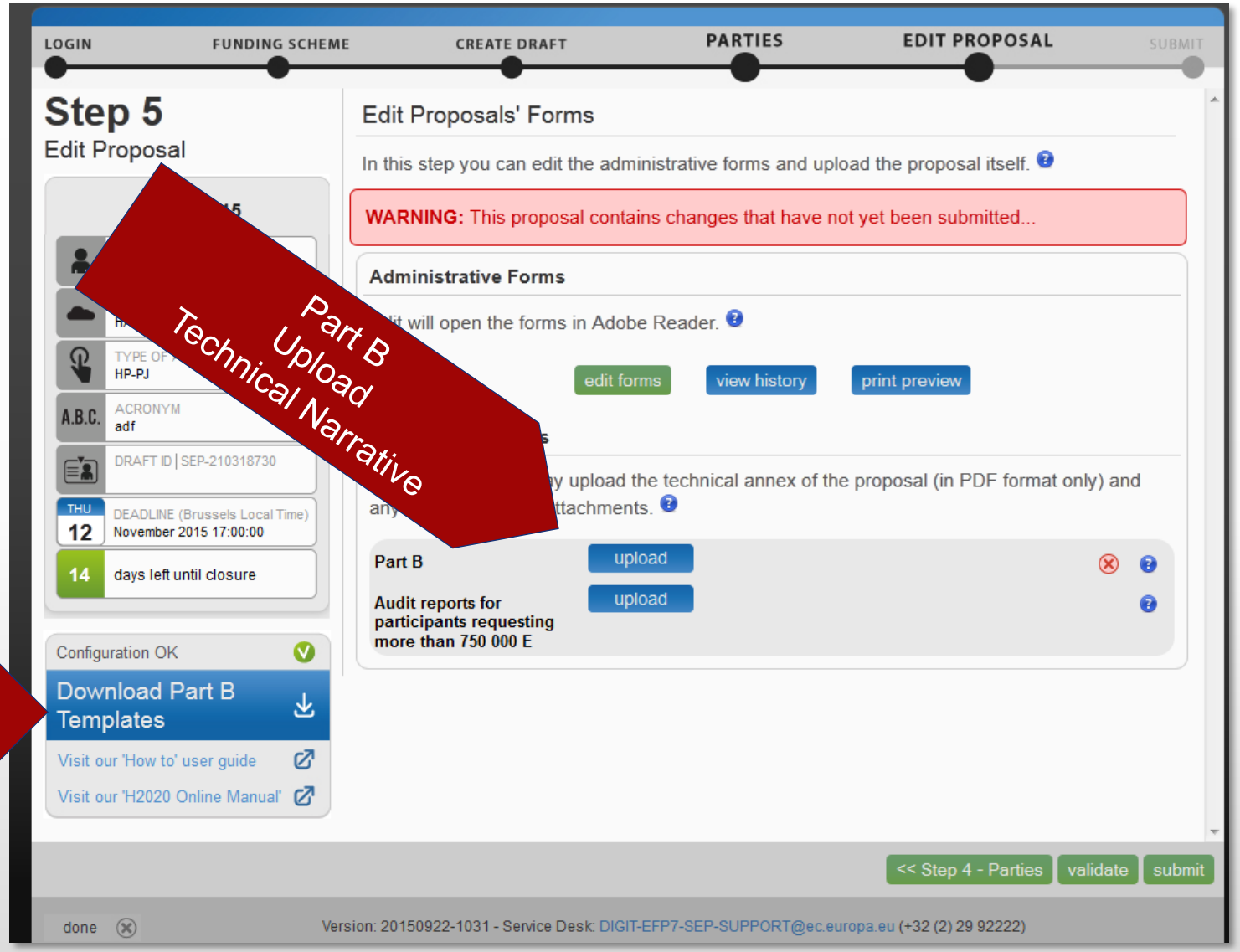

Part B
Upload
Technical Narrative

Part B
Download
Template

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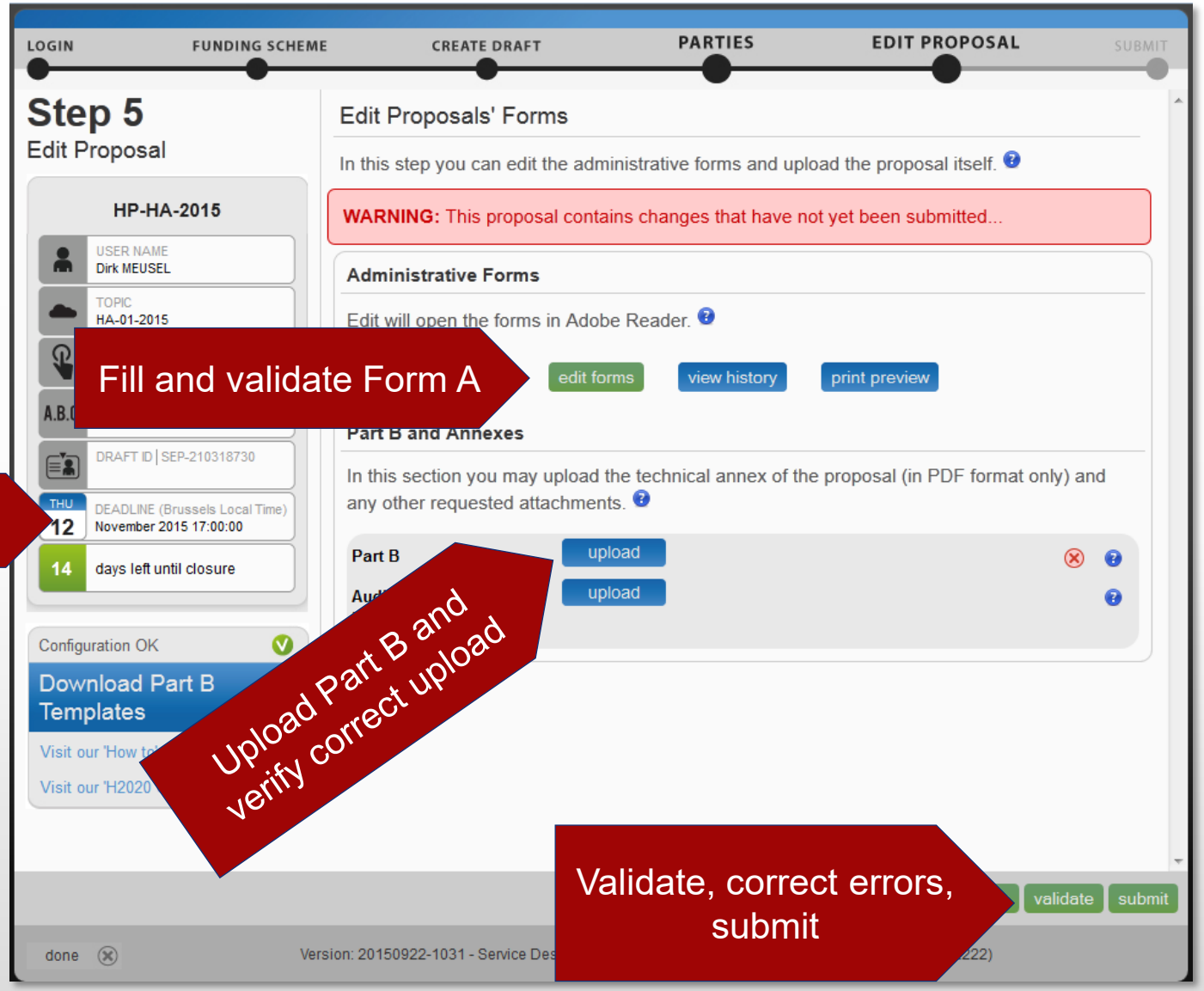

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Awarding

Award Criteria

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Award Criteria 1/2

- **Relevance:** clarity and consistency of project, objectives and planning; extent to which they match the themes and priorities and objectives of the call; contribution to the EU strategic and legislative context; European/trans-national dimension; impact/interest for a number of countries (EU or eligible non-EU countries); possibility to use the results in other countries; potential to develop mutual trust/cross-border cooperation (30 points)
- **Quality:**
- **Project design and implementation:** technical quality; logical links between the identified problems, needs and solutions proposed (logical frame concept); methodology for implementing the project (concept and methodology, management, procedures, timetable, risks and risk management, monitoring and evaluation); feasibility of the project within the proposed time frame; cost effectiveness (sufficient/appropriate budget for proper implementation; best value for money) (30 points)
- **Project team and cooperation arrangements:** quality of the consortium and project teams; appropriate procedures and problem-solving mechanisms for cooperating within the project teams and consortium (30 points)

Award Criteria 2/2

- **Impact:** ambition and expected long-term impact of results on target groups/general public; appropriate dissemination strategy for ensuring sustainability and long-term impact; sustainability of results after EU funding ends (10 points).

Award criteria	Min pass score	Max score
Relevance	21	30
Quality — Project design and implementation	21	30
Quality — Project team and cooperation arrangements	21	30
Impact	7	10
Overall (pass) scores	**70**	**100**

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Grant Agreement

Revision, Transfer to Grant Management System, Signature, Accession of partners

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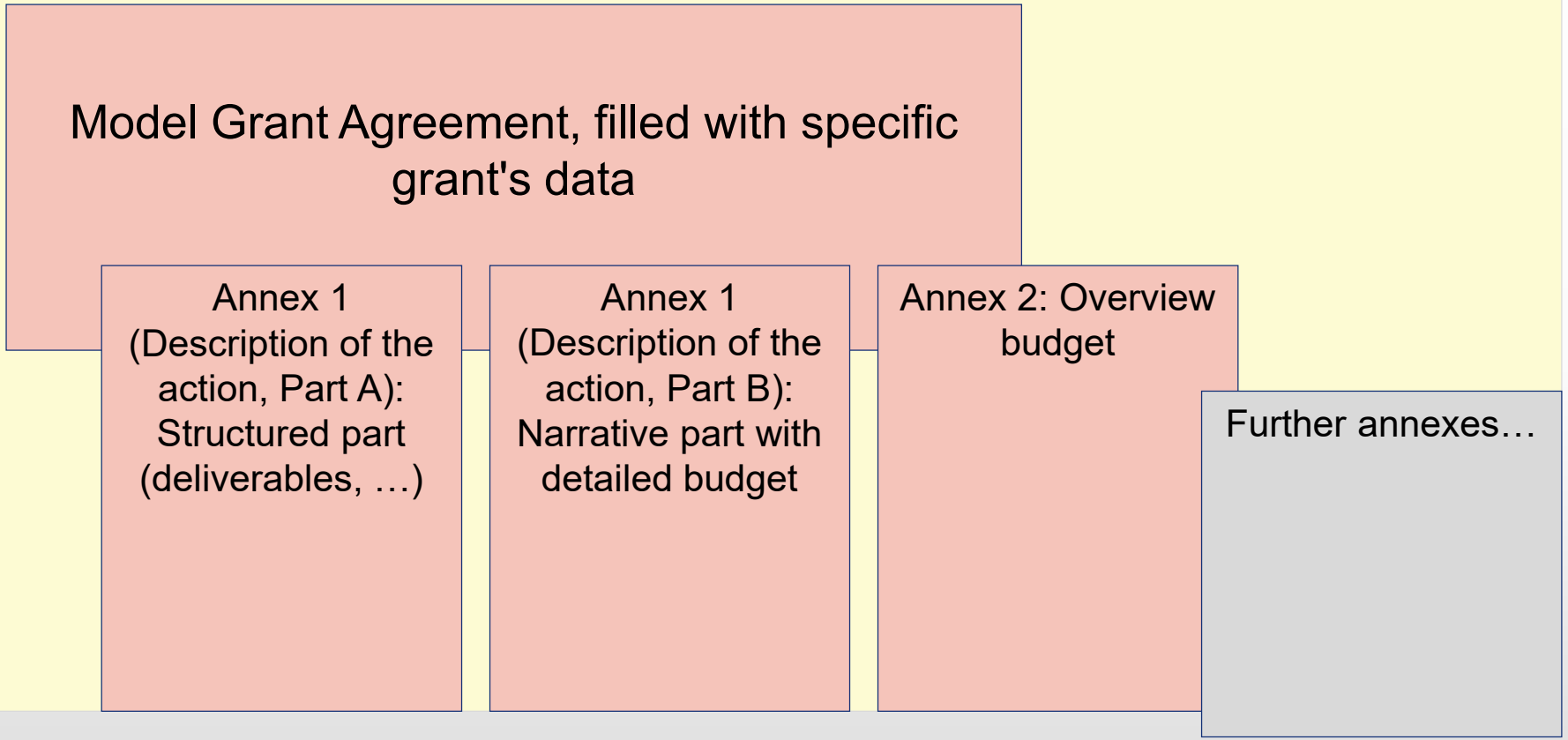
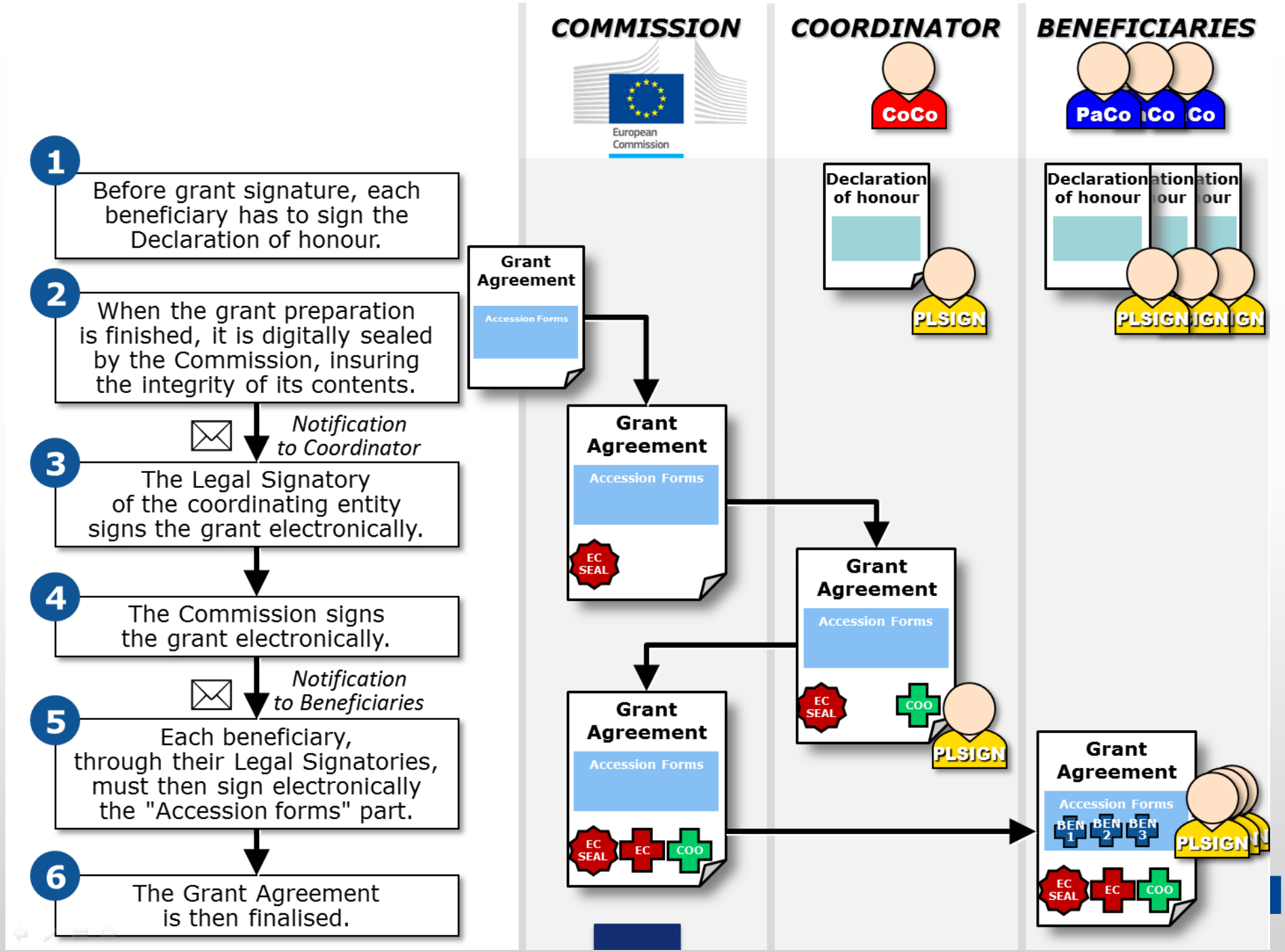
Structure of the Grant Agreement



Electronic Grant preparation

- Grant preparation online (Participant Portal "My projects", deliverables, milestones and risks to be transfered)
- Each partner signs Declaration of Honour online (PLSIGN for partner required!)
- Electronic signature by PLSIGN of coordinator – no paper copies of grant agreement, but «notarised» signed PDF version downloadable for all partners
- Partners join the agreement after signature (Accession form, PLSIGN of each partner) **(within 30 days after signature)**
- Consortium Agreement


COMMISSION
COORDINATOR
BENEFICIARIES
European Commission
CoCo
PaCo
Co
1
Before grant signature, each beneficiary has to sign the Declaration of honour.
2
When the grant preparation is finished, it is digitally sealed by the Commission, insuring the integrity of its contents.
Notification to Coordinator
3
The Legal Signatory of the coordinating entity signs the grant electronically.
4
The Commission signs the grant electronically.
Notification to Beneficiaries
5
Each beneficiary, through their Legal Signatories, must then sign electronically the "Accession forms" part.
6
The Grant Agreement is then finalised.
Grant Agreement
Accession Forms
EC SEAL
EC
COO
PLSIGN
Declaration of honour
BEN 1
BEN 2
BEN 3

Thank you

Your questions?

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