



## European Health and Digital Executive Agency (HaDEA)

### CALL FOR EXPRESSION OF INTEREST

The European Health and Digital Executive Agency (HaDEA) is organising a Call for Expression of Interest in view of establishing a Reserve List for 4 profiles of Contract Agents (FGIV) implementing Horizon Europe (HE Cluster 4), Digital Europe Programme (DIGITAL), Connecting Europe Facility (CEF2)

- **Profile 1: Project Adviser - Connecting Europe Facility (CEF2) Digital**
- **Profile 2: Project Adviser - Digital Europe Programme (DIGITAL) and Horizon Europe, Digital (Cluster 4)**
- **Profile 3: Project Adviser - Horizon Europe, Industry (Cluster 4)**
- **Profile 4: Project Adviser - Horizon Europe, Space Research (Cluster 4)**

#### Contract Agent, FGIV

(Ref.: HaDEA- EXT/IV/2021/10/PA DEP B)

Type of contract	Contract Agent <sup>1</sup>
Function group and grade	FGIV
Duration of contract	1 year (with the possibility of extension)
Estimated number of candidates to be placed on the Reserve List	<b>70</b> <b>(Profile 1: 20</b> <b>Profile 2: 20</b> <b>Profile 3: 20</b> <b>Profile 4: 10)</b>
Units	HaDEA/B.1, B.2, B.3, B.4
Place of employment	Brussels, Belgium
Deadline for application	<b>23/11/2021 (23:45 CET Brussels time)</b>

<sup>1</sup> According to Article 3a of the Conditions of Employment of Other Servants of the European Union (CEOS).

## 1. ABOUT US

The European Health and Digital Executive Agency (HaDEA) was established by Commission Implementing Decision (EU) 2021/173 of 12 February 2021. Located in Brussels, the Agency comprises 3 departments and 10 units. Our colleagues are international experts and specialists in matters related to health, food, digital, industry, space, communication and finance. [See the organisational chart.](#)

We currently manage the following programmes on behalf of the European Commission:

- EU4Health programme;
- Horizon Europe: Pillar II, Cluster 1: Health;
- Single Market Programme: Food safety: health for humans, animals and plants along the food chain and better training for safer food;
- Digital Europe Programme;
- Connecting Europe Facility: Digital;
- Horizon Europe: Pillar II, Cluster 4: Digital, Industry and Space.

The Agency reports to five Directorates-General of the European Commission – Health and Food Safety (SANTE), Research and Innovation (RTD), Communication Networks, Content and Technologies (CNECT), Defence, Industry and Space (DEFIS) and Internal Market, Industry, Entrepreneurship and SMEs (GROW).

For more information on HaDEA, please visit [https://hadea.ec.europa.eu/index\\_en](https://hadea.ec.europa.eu/index_en).

### Why join us?

Working in the Agency will put you at the heart of the European Commission's ambition to help rebuild a post-COVID-19 Europe, which will be greener, more digital, more resilient and better fit for the current and forthcoming challenges.

The Agency has a workplace culture of staff empowerment and engagement. A culture of listening to staff, working collaboratively with respect and trust on a common vision of purpose and success. Staff engagement is a top priority including opportunities to provide meaningful feedback and share ideas, teamwork, open communication and room for innovation are common markers of HaDEA's culture.

The staff of HaDEA are committed to the public service principles for EU civil servants: commitment, integrity, objectivity, respect for others, transparency.

HaDEA is a workplace in which employees feel proud to belong. The Agency facilitates a working environment where staff are encouraged to keep their skills up to date and develop additional competencies. Several wellbeing initiatives in the areas of physical, mental and organisational health are aimed at supporting staff to improve their resilience to cope with the demands of a world in constant change.

HaDEA has an onboarding programme to support staff arrivals to the Agency. The People sector (HR), the respective teams, line managers and buddies (experienced colleagues assigned to support new staff) will help newcomers to easily integrate and settle in. We look forward to welcoming you to HaDEA.

More specifically:

Unit B1 (Connecting Europe Facility - Digital) aims to accelerate the deployment of the best-in-class connectivity for all Europeans, by supporting the next-generation of very-high capacity, secure and sustainable digital networks across the EU, ranging from WiFi and 5G systems to cloud federations and submarine cables.

Unit B2 (Digital) aims to support the advancement of Europe's digital transformation, accelerate innovation through research development, deployment and uptake of digital technologies, and empower European citizens by fostering digital skills and providing access to tools for cross-border interactions.

Unit B3 (Industry) aims to implement projects to successfully realise the European Research and Innovation agenda of increased industrial competitiveness, sustainability and resilience for the benefit and prosperity of Europe and its citizens.

Unit B4 (Space Research) aims to enable the European space sector to increase its competitiveness and autonomy, and European society to benefit from space technologies and services.

## **2. JOB DESCRIPTION**

### **Overall purpose**

On the basis of the powers delegated by the Commission and within the framework of the relevant annual work programme adopted by the Commission, the Agency shall perform programme implementation tasks.

### **Profile 1 – Project Adviser - Connecting Europe Facility (CEF2) Digital**

Under the direct supervision of the Head of Unit and Head of Sector in Unit HaDEA.B1, the job holder is responsible for implementing the activities and calls for proposals of the CEF-Digital Programme delegated to HaDEA.

See: [https://hadea.ec.europa.eu/programmes/connecting-europe-facility\\_en](https://hadea.ec.europa.eu/programmes/connecting-europe-facility_en).

### **Profile 2: Project Adviser – Digital Europe Programme and Horizon Europe, Digital (Cluster 4)**

Under the direct supervision of the Head of Unit and Head of Sector in Unit HaDEA.B2, the job holder is responsible for implementing the activities and calls for proposals of the Digital Europe Programme or of the Horizon Europe Programme.

### **Profile 3 – Project Adviser -Horizon Europe, Industry (Cluster 4)**

Under the direct supervision of the Head of Unit and Head of Sector in Unit HaDEA B.3, the job holder is mainly responsible for implementing the activities and calls for proposals of the Horizon Europe Programme.

### **Profile 4: Project Adviser – Horizon Europe Space Research (Cluster 4)**

Under the direct supervision of the Head of Unit and Head of Sector in Unit HaDEA B.4, the job holder is responsible for implementing the activities and calls for proposals of the Horizon Europe pillar 2 Programme Space as part of Cluster 4 Digital, Industry and Space.

### **Functions and duties**

Main functions include:

- Supporting the call preparation, evaluation and selection of projects' proposals;
- Preparing and finalising the grant agreements for the selected projects;
- Ensuring a sound technical and financial implementation of the projects;
- Monitoring project expenditure, checking commitments and payments and, where appropriate, recovery procedures;
- Other implementation and management tasks required by the Financial Regulation and relevant rules and guidance established by HaDEA;
- Analysing the results and impact of the projects, and providing policy feedback and reports for the corporate needs of the Agency, the parent DGs and other relevant stakeholders;

- Contributing to the monitoring and updating of administrative procedures, such as manuals of procedures, and any other administrative procedures;

Duties may also involve:

- Disseminating the results of the project through the various communication channels of the Agency and the parent DGs (info-days with stakeholders, websites, social networks and events/conferences, etc.);
- Contributing to events, experts' meetings, workshops and conferences of the Agency and the parent DGs;
- Visiting project sites for monitoring and control purposes.

### 3. PROFESSIONAL QUALIFICATIONS AND OTHER REQUIREMENTS

#### A. Eligibility criteria<sup>2</sup>

Candidates will be considered eligible for selection based on the following formal criteria to be fulfilled by the deadline for applications:

1. Have successfully passed an EPSO verbal, numerical, reasoning and competency tests for contract agents valid for Executive Agencies<sup>3</sup> in the function group of the present call for expression of interest;

Candidates without a valid CAST at the time of submitting their application can still apply for this call for expression of interest if they have completed and validated<sup>4</sup> the online application form of the Call for Expressions of Interest in function group FGIV (EPSO/CAST/P1-17/2017) launched by EPSO on 5 January 2017 in view to create a pool of candidates from which the Executive Agencies can recruit.

These candidates, if pre-selected, will be invited by EPSO to sit a series of computer-based multiple choice question (MCQ) tests in one of its accredited centres.

2. Have a level of education which corresponds to completed university studies of at least three years attested by a diploma<sup>5</sup>
3. Thorough knowledge of one of the languages of the European Union and of a satisfactory knowledge of another EU language to the extent necessary for the performance of the duties;
4. Be a national of a member state of the European Union;

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<sup>2</sup> Articles 82 to 84 of the CEOS and Decision of HaDEA Steering Committee of 26/2/2021 on the application by analogy of Commission Decision C(2017)6760 final of 16 October 2017 on the engagement of contract staff.

<sup>3</sup> Candidates on COM/3/2013/FGIV contract agents pool are not considered eligible for this post; Candidates on CAST JRC ref COM/1/2015/GFIV – Research are considered eligible

<sup>4</sup> Candidates are fully responsible for the creation, validation and update of the EPSO profile in the function group of the present call (please refer to [the Call for Expression of Interest](#)). Otherwise candidates' details are not or no more visible to the recruiting services and they cannot be invited to sit a series of computer-based multiple choice question (MCQ) tests.

<sup>5</sup> Only study titles that have been awarded in EU Member States or that are subject to the equivalence certificates issued by the authorities in the said Member States shall be taken into consideration.

5. Be entitled to his or her full rights as a citizen;
6. Have fulfilled any obligations imposed by the applicable laws concerning military service;
7. Meet the appropriate character requirements as to his/her suitability for the performance of the duties involved in this vacancy;
8. Be physically fit to perform the duties linked to the post<sup>6</sup>.

Please note that only candidates that comply with the eligibility criteria will be considered for further steps of the selection procedure.

## **B. Selection criteria**

### **Essential**

1. After obtaining the qualifications mentioned in point A.2 here above, candidates must have acquired at least 3 years of professional experience in the field of project/programme management and/or policy in one or more of the following area<sup>7</sup>:

<p><b>Profile 1:</b> Digital/ICT domain, such as communication networks and infrastructures, digital applications and services, digital media and contents.</p>	<p><b>Profile 2:</b> Digital/ICT domain, such as online digital services, digital technology, hardware or software.</p>
<p><b>Profile 3:</b> scientific or industry related national or international programmes or carrying out scientific or engineering research and development, in particular in the area of raw materials (primary and secondary), circular economy, advanced materials and process technology, advanced manufacturing and biotechnology</p>	<p><b>Profile 4:</b> Space technology, space science or Earth Observation.</p>

2. Very good oral and written command of English<sup>8</sup>. Spoken and written skills

<sup>6</sup> Before the appointment, a successful candidate shall be medically examined by one of the institutions' medical officers in order that the Agency may be satisfied that (s)he fulfils the requirement of Article 82(d) of the CEOS.

<sup>7</sup> Professional experience is counted only from the time you obtained the diploma and qualifications for being eligible (see point A(2) here above). At a later stage, you will be asked to provide supporting documents confirming the length and the level of your professional experience.

<sup>8</sup> The language options for this selection procedure have been defined in line with the interests of the service, which require newly recruited Contract Agents to be immediately operational and capable of communicating effectively in their daily work. Accordingly, given that newly recruited staff need to be able to assume their duties immediately without receiving additional language training, the newly

equivalent to level C1 or higher level for working purposes<sup>9</sup>.

### **Advantageous**

#### **Profile 1: Project Adviser - Connecting Europe Facility (CEF2) Digital**

- University education attested by a diploma or a post-graduate diploma in a field relevant to the development and/or deployment of digital networks and infrastructures (e.g. telecom engineer; economics of networks, etc.);
- Experience in project/programme management and/or policy in one or more of the following domains: fixed networks (broadband/fiber optic) and/or wireless/mobile networks (notably Wi-Fi, 5G and G6 technologies), cloud and backbone networks, edge computing, interoperability of IT systems (Digital Service Infrastructure), smart cities applications.

In addition, expertise or professional experience in any of the following areas would also be an advantage:

- Management of large infrastructure projects in any sector (transport, energy, water, etc.);
- Financial instruments (e.g. debt or equity SPV, etc.), including mix with grant support (e.g. blending facilities);
- Cost-benefit analysis (CBA) and/or other project appraisal and management methods (e.g. PM<sup>2</sup>);
- Business intelligence and data analytics.

#### **Profile 2: Project Adviser - Digital Europe Programme and Horizon Europe, Digital (Cluster 4)**

- University education attested by a diploma or a post-graduate diploma in a field related to the profile of the post (e.g. digital engineer, etc.);
- Experience in project/programme management in one or more of the following domains: microelectronics, photonics, AI, Digital Skill, Online digital Services, Cloud computer, Digital Public Services, other digital technologies.

In addition, expertise or professional experience in any of the following areas would also be an advantage:

- Management of large digital projects;
- Business intelligence and data analytics.

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recruited Contract Agents must be able to communicate with the already operating staff in HaDEA and services in the Commission in at least one of the limited number of vehicular languages most commonly used within the services where they will be recruited. Otherwise this selection procedure would lose its purpose and, ultimately potentially severely impair the efficient functioning of the institutions. It has long been standard practice to use mainly these languages for internal communication purposes in the EU institutions and these are also the languages most often used when communicating inside the institutions and with the outside world. Consequently, considering the nature of the duties performed by Contract Agents, in light of the principle of proportionality, in balancing the interests and needs of the service and the abilities of candidates, and given the particular fields covered by this selection procedure, it is legitimate to make this choice of languages so as to ensure that all candidates are able to work in them, whatever their first official language. Indeed, since the execution of professional duties is linked to the specific linguistic context of the institutions, professional vocabulary is required in at least one of the most common vehicular languages. Assessing specific competencies in this way allows the institutions to evaluate candidates' ability to be immediately operational in an environment that closely matches the reality they would face on the job.

<sup>9</sup> Please refer to the Common European Framework of Reference for Languages.

### **Profile 3: Project Adviser - Horizon Europe, Industry (Cluster 4)**

- University education attested by a diploma or a post-graduate diploma in the field relevant to the profile of the post (e.g. natural, physical, chemical, computer or medical sciences, mathematics, economics, or engineering);
- Experience in project/programme management and/or policy in one or more of the following domains: raw materials (primary and secondary), circular economy, advanced materials and process technology, advanced manufacturing and biotechnology

In addition, expertise or professional experience in any of the following areas would also be an advantage:

- Management of large projects in the relevant areas, raw materials advanced materials and sustainable products;
- Business intelligence and data analytics.

### **Profile 4: Project Adviser - Horizon Europe, Space Research (Cluster 4)**

- University education attested by a diploma or a post-graduate diploma in a field related to the profile of the post, e.g., engineering, physics, computer science, astronomy, earth/environmental sciences;
- Experience in project/programme management and/or policy in one or more of the following domains: Space Technology, Space services and earth Observation.

In addition, expertise or professional experience in any of the following areas would also be an advantage:

- Management of large projects in the area of Space Technology, Space services and earth Observation;
- Business intelligence and data analytics.

**The below expertise or professional experience in any of the following areas would also be an advantage for all 4 profiles:**

- Professional experience in an international and multicultural environment;
- Knowledge/ understanding of EU policies in the fields relevant to the profile, covered by the European Research Framework Programmes.
- Management of projects in EU programmes or similar funding schemes at national/regional or international levels;
- Audit & controls in grant management (and other forms of financial assistance);
- Procurement procedures involving the EU budget;
- Commission administrative procedures and IT tools, notably for funding activities (e.g. eGrant).

### **Interpersonal competences for all 4 profiles:**

- Good interpersonal, communication and problem solving skills, notably in interactions with external stakeholders;

- Aptitude for teamwork and capacity to work autonomously;
- Good organisational skills, capacity to work as a team member and interact with external stakeholders;
- Ability to work and manage the responsibilities within deadlines.

Candidates need to describe explicitly in the application (both CV and Motivation letter) to what extent they meet the above-mentioned selection criteria (both essential and advantageous) for the specific profile, in particular:

- how their professional experience and knowledge relates to this specific profile, and
- specify how long and where the professional experience and knowledge were acquired during their career.

## **4. SELECTION PROCEDURE**

### **A. Admission to the selection procedure**

First, the submitted applications will be checked against the eligibility criteria (section 3.A). Only eligible applications will be assessed further.

### **B. Assessment of eligible applications**

The Selection Committee will analyse the motivation letters and CVs of eligible applicants with reference to:

- The selection criteria ("Professional qualifications and other requirements" - section 3.B, under points "Essential" and "Advantageous"),
- The overall assessment of the quality and suitability of the application based on the requirements of the post.

Applications that do not meet one or more of the essential selection criteria (see section 3.B – Selection criteria / Essential) will not be evaluated further.

Upon completion of the assessment, the Selection Committee will establish a shortlist of candidates matching best the needs of the Agency for the functions and duties mentioned in this Call.

### **C. Invitation to computer-based tests**

Shortlisted candidates having applied to the Call for Expressions of Interest in function group FGIV (EPSO/CAST/P1-17/2017) will be invited by EPSO to sit a series of computer-based multiple choice question (MCQ) tests in one of its accredited centres. Only candidates who have successfully passed these tests<sup>10</sup> will be invited to the interview.

Shortlisted candidates who have a valid CAST already will not have to sit the EPSO tests again and will be directly invited to the interview.

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<sup>10</sup> See the [Call for Expression of Interest](#) (EPSO/CAST/P1-17/2017) for the minimum pass marks.

## **D. Interview**

Shortlisted candidates, who have successfully passed the CAST selection valid for Executive Agencies, will be invited for an interview (duration: 30 minutes, main language of the interview: English<sup>11</sup>).

The interview will examine the following skills and competences essential to the post:

- Knowledge and skills relevant to the duties and profile applied to as described in the job description above, notably the project life cycle;
- Knowledge of the organisation, structure, working procedures and policies of the European Commission services/Agencies and/or other EU institutions;
- Knowledge/ understanding of EU policies in the fields relevant, to the profile, covered by the European Research Framework Programmes;
- High motivation, strong aptitude for team work and the capacity to work autonomously in a multi-cultural professional environment;
- Ability to work under pressure and manage his/her responsibilities within tight deadlines;
- Good interpersonal, communication and problem solving skills;
- Ability to handle large sets of data by organising work effectively;
- Ability to represent the Agency and European Commission to external stakeholders;
- Other language skills than English, as indicated in the CV.

Candidates are invited to indicate in their confirmation of expression of interest any special arrangements that may be required if invited to attend an on-line interview.

## **E. Reserve list**

It is estimated that 70 candidates (20 candidates for profile 1, 20 candidates for profile 2, 20 candidates for profile 3 and 10 candidates for profile 4) with the highest marks achieved at the interview will be proposed to the Appointing Authority (AHCC) of the Agency for inclusion on the reserve list

The reserve list will be valid until 31 December 2023 and may be used for other positions with similar duties in the same function group. The validity of the reserve list may be extended by decision of the AHCC.

Candidates should note that their inclusion on the reserve list does not imply any entitlement to employment in the Agency.

A second round of interviews may be organized before the offer of an employment.

## **5. SELECTION COMMITTEE**

A Selection Committee will be appointed for this selection procedure and will be composed

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<sup>11</sup> See footnote 8 page 5.

of at least four members, including a member designated to represent the staff.

The names of the Selection Committee members will be communicated to candidates upon notification of the outcome of the assessment of eligible applications (see section 4. Selection Procedure, B - Assessment of eligible applications).

Under no circumstances should candidates approach the Selection Committee, either directly or indirectly, concerning this recruitment. The Agency's AHCC reserves the right to disqualify any candidate who disregards these instructions.

## **6. APPLICATION PROCEDURE**

**The candidate is required to specify clearly in the application (both CV and Motivation letter) the profile for which the application is submitted. The candidate may not submit application for more than one profile.**

**If the candidate specifies no profile, the selection committee will define for the candidate the most suitable profile during the screening phase as per information provided in the application.**

To apply for this position, candidates must submit an online application via the [EU CV online database](#) (candidates must first create an account or sign in to their active account).

After a correct submission of an application, candidates will receive an automated acknowledgement of receipt to the email account indicated in their application.

There is no obligation to submit applications in English, however documents sent in English will greatly facilitate the work of the Selection Committee.

The Agency strongly advises not to wait until the last few days before the deadline for applying, since heavy internet traffic or connection difficulties could lead to problems.

It is the sole responsibility of each applicant to complete ALL relevant fields of his/her online application and to send it before the deadline for submission. Any information or documentation provided after the deadline will not be taken into account.

The candidate will be disqualified if:

- (s)he does not complete online registration by the deadline;
- at any stage in the procedure it is established that information a candidate provided is incorrect or false;
- (s)he failed to inform the HR service of the Agency of a possible conflict of interest with a Selection Committee member;
- (s)he attempted to contact a member of the Selection Committee either directly or indirectly concerning this recruitment procedure.

Candidates are invited to indicate in their online application any special arrangements that may be required if invited to attend an interview/written tests.

## **7. EQUAL OPPORTUNITIES**

The European Union institutions apply a policy of equal opportunities and accept applications without discrimination on the ground of sex, race, colour, ethnic or social origin, genetic features, language, religion or belief, political or any other opinion, membership of a national minority, property, birth, disability, age or sexual orientation.

## **8. APPOINTMENT AND CONDITIONS OF EMPLOYMENT**

The selected candidate(s) will need to have a valid CAST in order to be hired (see section 3.A).

Any offer of employment shall be made by AHCC on the basis of the reserve list. A contract offer will be made as a contract staff member, in function group FGIV, in accordance with the Agency's Implementing Provisions on the employment of contract staff under Article 3a of the Conditions of Employment of Other Servants of the European Union<sup>12</sup>, for a duration of one year, with the possibility of renewal (a second renewal of the contract will lead to a contract of indefinite duration).

The classification in grade will be done in accordance with HaDEA general implementing provisions on conditions of employment of contract staff<sup>13</sup> and will depend on the assessment of the qualification and professional experience of the selected candidate. At the request of HaDEA, the selected candidates will have to evidence with supporting documents the information contained in their application.

For reasons related to the Agency's operational requirements, the candidate will be required to be available at short notice.

For further information on working conditions of contract staff, see the Agency's website or the web site of the European Personnel Selection Office ([EPSO](#)).

The place of employment will be Brussels, Belgium where the Agency has its premises.

## **9. REQUEST FOR REVIEW**

If the candidate believes a mistake has been made, (s)he may request a review of the Agency's decision. This must be made within 10 working days of the date of the e-mail notifying the candidate of the outcome of the selection procedure. The request must quote the reference number of the selection procedure concerned and the candidate must substantiate the reasons for requesting a review. It must be for the attention of the Chairperson of the Selection Committee and sent to the following address: [HADEA-TALENT-SELECTION@ec.europa.eu](mailto:HADEA-TALENT-SELECTION@ec.europa.eu). The Selection Committee will review the request and notify the candidate of its decision within 15 working days of receipt of the request.

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<sup>12</sup> Decision of HaDEA Steering Committee of 226/2/2021 on the application by analogy of Commission Decision C(2017)6760 final of 16 October 2017 on the engagement of contract staff.

<sup>13</sup> See footnote above.

## 10. APPEAL PROCEDURE

### 1. Administrative complaint

Pursuant to Article 90(2) of the Staff Regulations of Officials of the European Communities ("Staff Regulations"), any candidate may submit to the Agency a complaint against an act adversely affecting him/her. Any such complaint should be sent for the attention of the Appointing Authority (AIPN) of HaDEA to the following address: [HADEA-TALENT-SELECTION@ec.europa.eu](mailto:HADEA-TALENT-SELECTION@ec.europa.eu). The complaint should quote the reference number of the selection procedure concerned and it must be lodged within 3 months from the date on which the candidate is notified of the act adversely affecting him/her.

### 2. Judicial appeal

Should the complaint be rejected, the candidate may request judicial review of the act adversely affecting him/her pursuant to Article 270 of the Treaty on the Functioning of the European Union and Article 91 of the Staff Regulations. For details on how to submit a judicial appeal and how to determine the deadlines, please consult the website of the General Court at <http://curia.europa.eu/jcms/>.

### 3. European Ombudsman

The candidate can make a complaint to the European Ombudsman. Before submitting such complaint, the candidate must first make the appropriate administrative approaches to the institutions and bodies concerned (see above). Making a complaint to the Ombudsman does not extend the deadlines for lodging administrative complaints or judicial appeal.

Please consult the website of the European Ombudsman (<http://www.ombudsman.europa.eu/>) for further information on the arrangements for complaints to the Ombudsman.

## 11. DATA PROTECTION

The purpose of processing the data submitted by candidates is to evaluate applications in view of possible recruitment at the Agency. The personal information requested by the Agency from candidates will be processed in accordance with Regulation (EU) 2018/1725 of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC. In this regard, please see the [Data Protection Notice](#).