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Data Protection Notice for CEF Digital Hotline sessions on operational and administrative matters, online (via Webex) - updated

This Data Protection Notice describes the measures taken to protect your personal data with regard to the action involving the present data processing operation and what rights you have as a data subject.

European Health and Digital Executive Agency (HaDEA or Agency) protects the fundamental rights and freedoms of natural persons and in particular your right to privacy and the protection of your personal data.

Your personal data are processed in accordance with Regulation (EU) No 2018/1725[1] on the protection of individuals with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data.

What are the purposes of this processing activity?

The purpose(s) is to organise the CEF Digital Hotline sessions on operational and administrative matters for the grant preparation and inform speaker and participants about the processing activities related to their personal data.

It covers:

- Invitation and registration of participants to online events in the framework of the CEF Digital Hotline sessions, management of their participation online, and inclusion in participant lists.
- Management of follow-up actions, such as the collection of feedback, the attendance list other publications and information material.
- Recording of the session, which will be shared with the speakers and the invited participants.

Who is the data controller?

The data controller of the processing operation is the Head of Unit B1 of the HaDEA.

Which personal data is collected?

The following of your personal data are collected: your first name, last name, professional / personal e-mail address, image and voice of the speakers, for the purpose of presentation and recording. All personal data are **mandatory** for the purpose(s) outline above.

In addition, the following **non-mandatory** personal data are collected: image and/or voice if a participant switch on his/her camera or take the floor during the event, and any other data provided by the data subject attending the event. HaDEA will disregard and not process further such personal data for the purpose outlined above.

Please note that the event will be **web-streamed,** and it is possible that you will be recorded. In the beginning of the meeting, you can give your explicit consent to have your image/voice recorded. In the absence of your consent, the organiser will try to find suitable alternatives, so that you can fully take part in the event, e.g. by offering an alternative to follow the event with your microphone and camera switched off.

Who has access to the personal data of data subjects and to whom can they be disclosed?

The recipients of your personal data will be the relevant HaDEA and Commission staff involved

in the event, the people attending the event, and bodies in charge of monitoring or inspection tasks in application of Union or national law (e.g. internal audits, Court of Auditors, European Anti-fraud Office (OLAF), law enforcement bodies).

The recording of the sessions will be made available via link to M365 OneDrive platform to the speakers and the invited participants of the meetings.

Your personal data **will not be transferred** to third countries or international organisations.

The processing of your data will **not include automated decision-making** (such as profiling).

Third party tools used for the organisation of CEF Digital Hotline sessions on operational and administrative matters:

- **Slido**: For the purpose of interaction during the event, Slido collects the following personal data: first name, last name, IP address, language, website data, geolocation, and browser generated information (including device information, operating system, device type, system, cookies or other technologies used to analyse users' activity). It hosts the collected personal data on servers in Europe.

  Slido is part of the Cisco organisation which is a US company and therefore, personal data may be transferred to the US according to Cisco privacy statement which is applicable to Sli.do. However, this transfer is based on an adequacy decision (article 47 of Regulation (EU) 2018/1725): Commission Implementing Decision of 10.07.2023 pursuant to Regulation (EU) 2016/679 of the European Parliament and of the Council on the adequate level of protection of personal data under the EU-US Data Privacy Framework.

  For information on how Slido uses cookies and how Sli.do processes personal data, please see at https://www.slido.com/terms#privacy-statement.

- **M365 One Drive**: For the purpose of, storing and sharing of material, OneDrive, a third-party tool under Microsoft. It hosts the collected personal data within the European Union. Microsoft privacy statement can be found at https://www.microsoft.com/en-ca/privacy/privacystatement.

The event will be organised online **using the following tools**:

- **Cisco/Webex**: For the purpose of hosting the events, updating news, informing people about the events organisation. Webex collects the following personal data: first name, last name, IP address, language, website data, geolocation, and browser-generated information (including device information, operating system, device type, system, cookies or other technologies used to analyse users' activity). It hosts the collected personal data on servers in Europe.

  For information on how Cisco/Webex uses cookies and how it processes personal data, please see at Data Management - Cisco and Cisco Online Privacy Statement - Cisco.

Which is the legal basis for processing your personal data?

The legal basis for the processing activities is/are:

- *Article 5(1)(a) of Regulation (EU) 2018/1725 because processing is necessary for the performance of a **task carried out in the public interest** (or in the exercise of official authority vested in the Union institution or body)[1] [or necessary for the management and functioning of the Union institution and body] laid down in Union law;*
- *Article 5(1)(d) of Regulation (EU) 2018/1725 based on **your explicit prior consent** for*

[1] Act of Establishment: Commission Implementing Decision (EU) 2021/173 of 12 February 2021 establishing the European Health and Digital Executive Agency CEF Regulation (EU) 2021/1153 of the European Parliament and of the Council of 7 July 2021 establishing the Connecting Europe Facility - OJ L 249, 14.7.2021, p. 38–81

your non-mandatory personal data indicated below.

How to withdraw your consent and the consequences of doing this

If you want us to delete your personal data, please contact us and we will do it at the latest 10 working days after your request.

Please note that withdrawing your consent does not affect the lawfulness of any processing based on your consent before this consent is withdrawn. Attention is drawn to the consequences of a delete request, which means that all your contact details will be lost.

How long do we keep your personal data?

Your data will be kept for a maximum period of **four months** after the end of the event. Data will be deleted at the end of this period.

Recorded and photographed data of you, and the recording of the session, they will be kept for two years after the end of the event.

What are your rights regarding your personal data?

You have the right to access your personal data and to request your personal data to be rectified, if the data is inaccurate or incomplete; where applicable, you have the right to request restriction or to object to processing, to request a copy or erasure of your personal data held by the data controller. If processing is based on your consent, you have the right to withdraw your consent at any time, without affecting the lawfulness of the processing based on your consent before its withdrawal.

Your request to exercise one of the above rights will be dealt with without undue delay and within **one month**.

If you have **any queries** concerning the processing of your personal data or wish to exercise any of the rights described above, you can contact HADEA-CEF-DIGITAL-CALLS@ec.europa.eu and HaDEA DPO HADEA-DPO@ec.europa.eu

You shall have right of recourse at any time to the European Data Protection Supervisor at EDPS@edps.europa.eu.

Version 27 August 2025

Electronically signed on 27/08/2025 14:40 (UTC+02) in accordance with Article 11 of Commission Decision (EU) 2021/2121