

DEP Proposal Submission

Submitting a proposal via the Funding & Tenders Portal



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Event code: #HADEA

HADEA B2-Digital Calls Team

Charmaine Kerr

#DigitalEuropeProgramme

07/06/2023



AGENDA

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10:05 – 10:30	DEP Call 4 - Submitting a successful proposal via the Funding & Tenders Portal
10:30 - 10:40	Q & A Session
10:45 - 11:00	Digital Product Passport - DIGITAL-2023-CLOUD-DATA-04-DIGIPASS
11:00 - 11:10	Q & A Session
11:15 – 11:30	Network of safer Internet Centres (SICs) - DIGITAL-2023-DEPLOY-04-NETWORK-OF-SICs
11:30 - 11:40	Q & A Session
12:00 – 12:15	European Digital Media observatory (EDMO) - DIGITAL-2023-DEPLOY-04-EDMO-HUBS
12:15 – 12:20	Q & A Session
12:20 – 12:25	End of Info session



General overview of the Calls



DEP Call 4: Overview of 2 Calls - 3 Topics

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Calls and Topics	Type of Action	Funding Rate	Available budget
1. DIGITAL-2023-CLOUD-DATA-04 – Cloud data and artificial Intelligence			
1.1. DIGITAL-2023-CLOUD-DATA-04-DIGIPASS: Digital Product Passport	Simple Grant	50%	6 M
2. DIGITAL-2023-DEPLOY-04 - Accelerating the best use of technologies			
2.1. DIGITAL-2023-DEPLOY-04-EDMO-HUBS - European Digital Media observatory (EDMO) - National and multinational hubs	SME Support	50% and 75% SMEs	10 M
2.2. DIGITAL-2023-DEPLOY-04-NETWORK-OF-SICs - Network of Safer Internet Centres (SICs)	Simple Grant	50%	16.2 M



DEP Call 4 - Timeline

	Dates
Call opening	11 May 2023
Deadline for submission	26 September 2023 – 17:00:00 CEST (Brussels)
Evaluation	October to November 2023
Information on evaluation results	December 2023
Grant Agreement Signature	June 2024



Where to find the call document & Funding and Tenders Portal



Funding & Tenders Portal

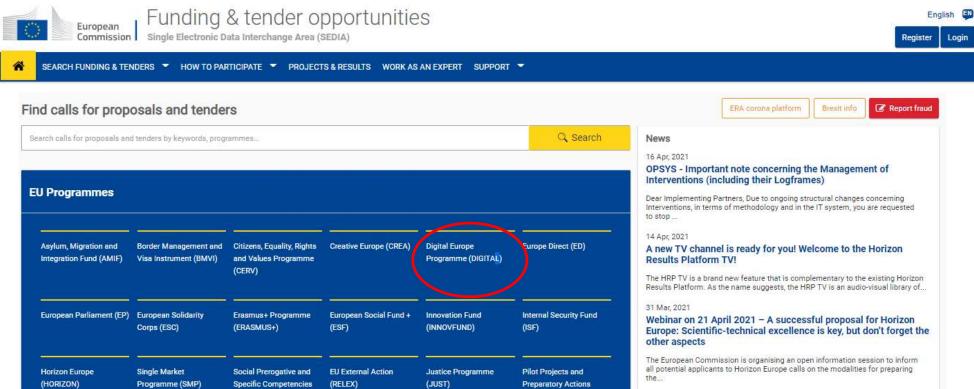
Lines (SOCPL)

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PORTAL: https://ec.europa.eu/info/funding-tenders/opportunities/portal/screen/home



(PPPA)

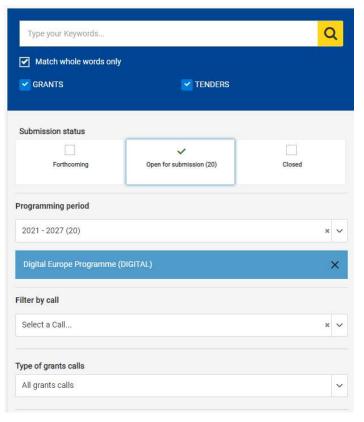


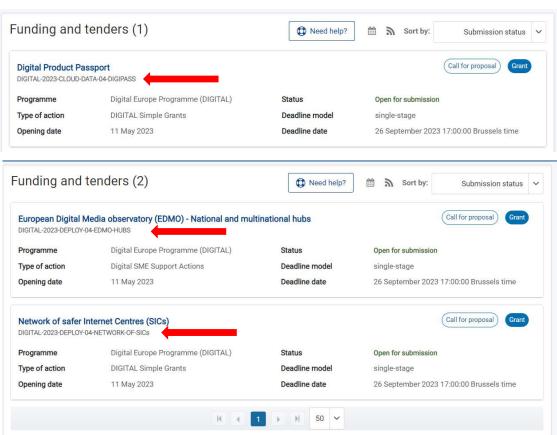
Call Page

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Search Funding & Tenders (europa.eu)







Topic Page

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Digital Product Passport

TOPIC ID: DIGITAL-2023-CLOUD-DATA-04-DIGIPASS

Grant

Programme			
Programme			
Digital Europe Programme (DIGITAL)			
Call Cloud, Data and Artificial Intelligence (DIGITAL-2023-CLOUD-DATA-04)			
			Open for submission
		250 (E) 5	
Deadline model single-stage	Opening date 11 May 2023	Deadline date 26 September 2023 17:00:00 Brussels time	
	Call Cloud, Data and Artificial Intelligence (DIGITAL-2023-CL Type of action DIGITAL-SIMPLE DIGITAL Simple Grants Deadline model	Call Cloud, Data and Artificial Intelligence (DIGITAL-2023-CLOUD-DATA-04) Type of action DIGITAL-SIMPLE DIGITAL Simple Grants Deadline model Opening date	Call Cloud, Data and Artificial Intelligence (DIGITAL-2023-CLOUD-DATA-04) Type of action DIGITAL-SIMPLE DIGITAL Simple Grants Deadline model Opening date Deadline date

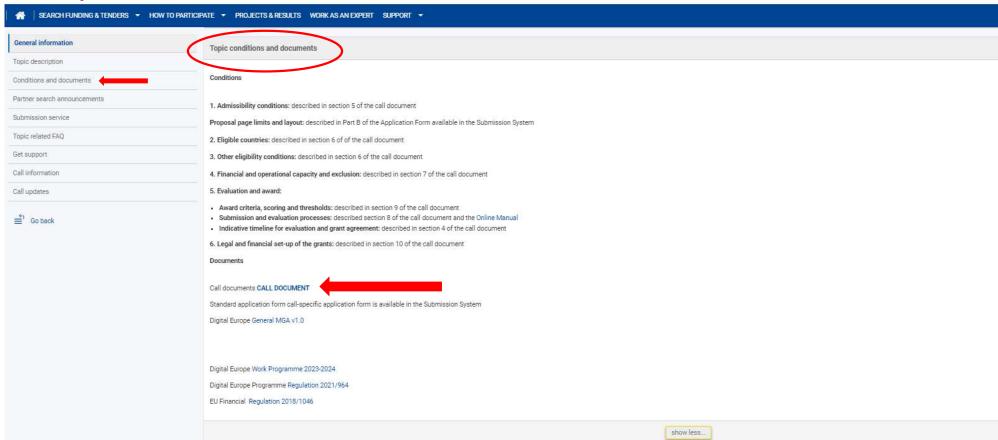


Topic conditions and documents

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Outline of the call document



Outline of the Call Document

CALL FOR PROPOSALS

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1.	Background
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Call Document & topic specific information Slido.co



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How to submit a successful proposal?



Interface to submit the proposal

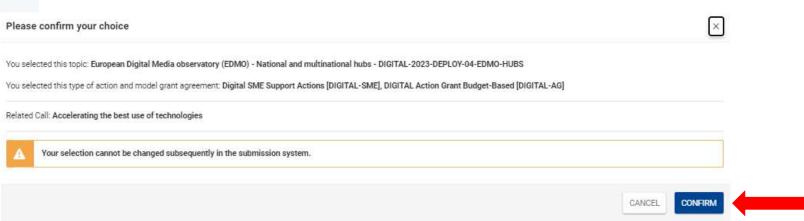
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Creating a proposal and PIC Number

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European Commission Funding: Submission Service Create proposal Participants Login Topic selection Proposal forms Submit Create proposal Deadline Please submit your proposal at the latest 48 hours before the deadline (to avoid system congestion or system incompatibility issues). Late proposals will not be accepted. Don't wait until the end because you are worried about confidentiality – we will not open the proposals before the deadline.

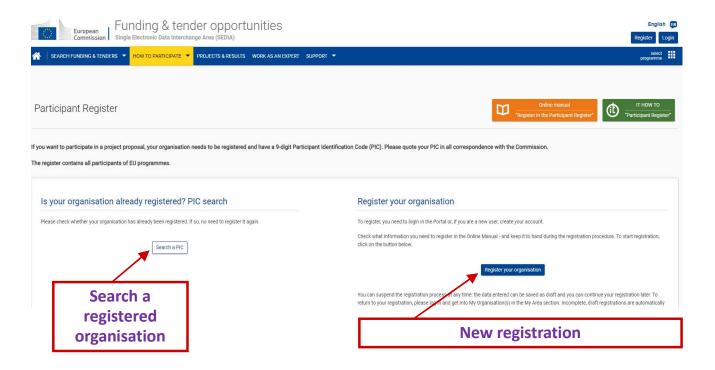
You can submit the proposal as many times as you wish up until the deadline. Each new submitted version will replace the previous one. 26 September 2023 17:00:00 Brussels Local Time 112 days left until closure Find your organisation Short name 0 * Call: DIGITAL-2023-DEPLOY-04 Topic: DIGITAL-2023-DEPLOY-04-EDMO-HUBS Type of action: DIGITAL-SME Type of MGA: DIGITAL-AG Topic and type of action can only be changed by creating a new proposal. Download Part B templates **Insert a validated PIC** Download part B templates (Participant Identification Code) Support & Helpdesk comprising of a 9-digit code for your entity. 1 IT How To □ Online Manual @ FAQ IT Helpdesk Service Desk: EC-FUNDING-TENDER-SERVICE-DESK@ec.europa.eu +32 2 29 92222



Registration a new legal entity at proposal stage

If you want to participate in a call for proposals, your organisation needs to be registered and have a 9-digit Participant Identification Code. If your organisation does not have a Participant Identification Code (PIC) you can register via:

https://ec.europa.eu/info/funding-tenders/opportunities/portal/screen/how-to-participate/participant-register





PIC Number – Key aspects



- ✓ The self-registrant needs to have a valid email address
- ✓ The temporary PICs can be reused to complete or update data
- ✓ Please ensure that all information is updated such as LEAR, address, bank details etc...
- ✓ Ensure that all information has been validated.
- ✓ The message exchange and documents upload should be done via the Participant Register Only



Part A + Part B + Mandatory Annex

Join at



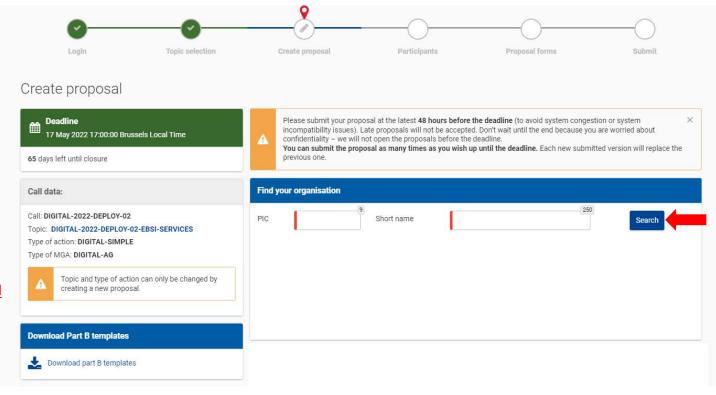
Part B Zip File

Word documents Comprising of:

1. Part B (technical proposal)

2. List of previous projects upload (Mandatory for the topic European Digital **Media observatory** (EDMO) ONLY)





Part A **Online Form** Comprising of:

- 1. Details of the coordinator & consortium partners
- 2. Budget Table
- 3. Ethics Issues Table
- 4. Security issues table

Mandatory for all 3 topics



Submitting a complete proposal

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Part A +
Part B +
Mandatory Annex (list of previous projects)



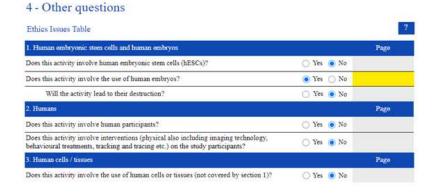
PART A of the Application

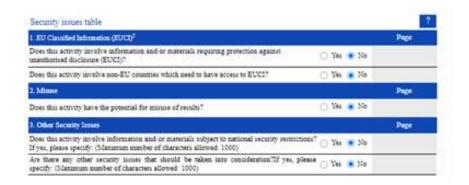
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	Administrative part of the application
Section 1 - General information	Call, Topic, Type of Action, Proposal number, Proposal acronym, Type of Model Grant Agreement
Section 2 – Participants	Information on the applicants and consortium
Section 3 - Budget	Budget allocation per costs category
Section 4 – Other Questions	Ethics and Security issues tables must be completed for all 3 topics.







PART B of the Application

Join at Event code: #HADEA

Part B - Technical	part of the ap	plication
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Section 1 - Relevance In line with Award Criteria 1 in the next slide	 1.1 Objectives and activities 1.2 Contribution to long-term policy objectives, policies and strategies — Synergies 1.3 Digital technology supply chain* 1.4 Financial obstacles*
Section 2 - Implementation In line with Award Criteria 2 in the next slide	2.1 Maturity2.2 Implementation plan and efficient use of resources2.3 Capacity to carry out the proposed work
Section 3 - Impact In line with Award Criteria 3 in the next slide	 3.1 Expected outcomes and deliverables 3.2 Competitiveness and benefits for society 3.3 Environmental sustainability and contribution to European Green Deal goals*

Section 4 - Work plan, Work packages, timing and subcontracting

Attention: Page limit of 70 pages

^{*} Sections Sub-criteria 1.3, 1.4 and 3.3 are **NOT APPLICABLE** for the topics - European Digital Media Observatory (EDMO) and Network of Safer Internet Centres (SICs).



Award criteria for this call

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RELEVANCE

- Alignment with the objectives and activities as described in section 2
- Contribution to long-term policy objectives, relevant policies and strategies, and synergies with activities at European and national level
- Extent to which the project would reinforce and secure the digital technology supply chain in the EU*
- Extent to which the project can overcome financial obstacles such as the lack of market finance*

IMPLEMENTATION

- Maturity of the project
- Soundness of the implementation plan and efficient use of resources
- Capacity of the applicants, and when applicable the consortium as a whole, to carry out the proposed work

IMPACT

- Extent to which the project will achieve the expected outcomes and deliverables referred to in the call for proposals and, where relevant, the plans to disseminate and communicate project achievements
- Extent to which the project will strengthen competitiveness and bring important benefits for society
- Extent to which the project addresses environmental sustainability and the **European Green Deal goals**, in terms of direct effects and/or in awareness of environmental effects *

For further details, refer to the topic presentation and the Call Document - Section 2 - Specific topic conditions

^{*} Sub-criteria 1.3, 1.4 and 3.3 are **NOT APPLICABLE** for the topics - European Digital Media Observatory (EDMO) and Network of Safer Internet Centres (SICs).



Award criteria scoring during evaluation

Award criteria	Minimum pass score	Maximum score
Relevance	3	5
Implementation	3	5
Impact	3	5
Overall (pass) scores	10	15

- Minimum threshold per individual criterion: 3/5 points.
- Maximum threshold per individual criterion: **5/5 points.**
- Maximum points per proposals: 15 points.

- Proposals that:

Pass the individual award criteria threshold that is: minimum <u>3 scores per criteria</u>

AND

Overall scoring threshold of **10 points** will be considered for funding, within the limits of the available call budget.

- Proposals that <u>do not</u> achieve this threshold will be rejected.

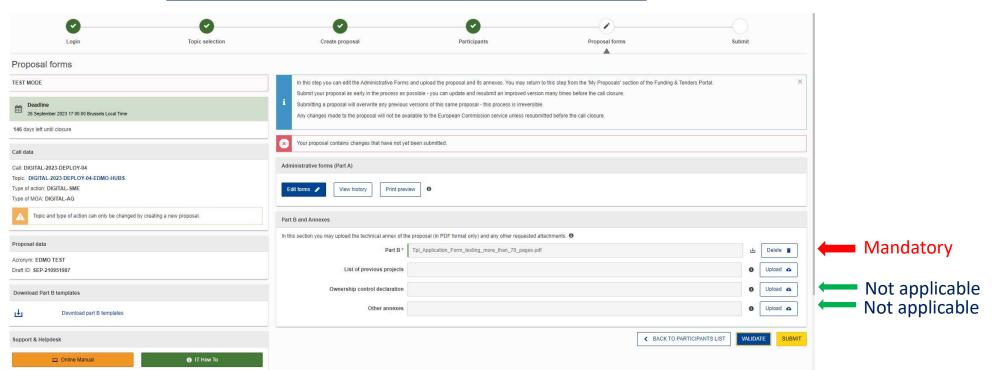
For further details, refer to the Call Document Section 9 – Award Criteria



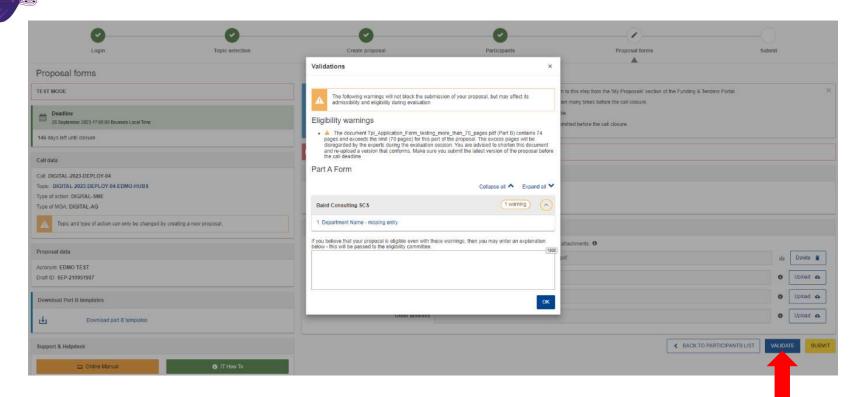
Part B - Mandatory annex

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The annex 'List of previous projects' is Mandatory for the topic: European Digital Media Observatory (EDMO) ONLY.



Validating and Warnings



Before submitting the application Validate and address warnings



FAQS Submitting topic related questions Guidance & Manuals



FAQS & Submitting topic related questions

Topic related FAQ

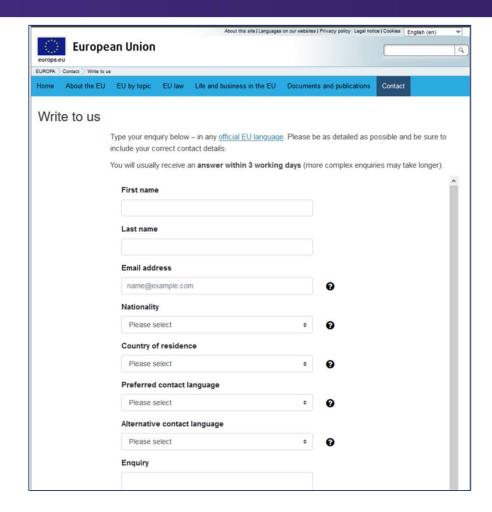
Q DIGITAL-2022-DEPLOY-02-ELECTRONIC-ID: How does this call incorporate the provision of support for the implementation of the Once Only Technical System (OOTS) under the Single Digital Gateway Regulation (Regulation (EU) 2018/1724)?

As reflected in the introductory text on the F&T portal, this call is published under a work programme heading combining support activities for the the Once-Only Technical System...

Get support	
Please read carefully all provisions below befo	re the preparation of your application.
For help related to this call, please contact: her	re Carte Car
Funding & Tenders Portal FAQ – Submission o	f proposals.
IT Helpdesk - Contact the IT helpdesk for ques	stions such as forgotten passwords, access rights and roles, technical aspects of submission of proposals, etc.
Online Manual – Step-by-step online guide thro	ough the Portal processes from proposal preparation and submission to reporting on your on-going project. Valid for all 2021-2027 programmes.
	show more



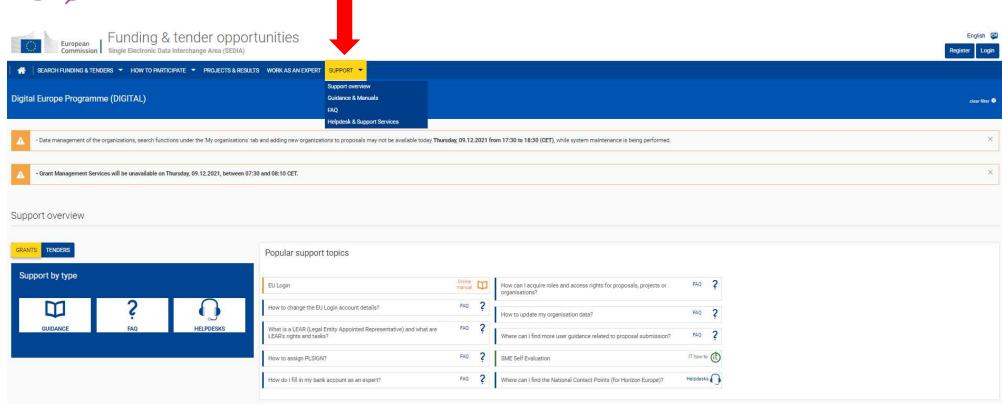
Online Form for topic related questions





Guidance, Manuals & IT HELPDESK

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Final tips for applicants

Admissibility requirements:

- Readable application forms is readable check form B after converted to PDF and uploading
- Always use standard template Form B never use your own
- Attach compulsory annex for the topic European Digital Media Observatory (EDMO)

Eligibility requirement:

• Consortium composition compliance is a must — Read carefully Section 6 of the call document complemented by the section Targeted Stakeholders.

Ethics and Security issues table:

- Applicable for all topics.
- Mark with great attention the relevant criteria when applicable.
- Include the corresponding proposal page reference in the form.
- Elaborate on compliance with ethical principles and relevant legislation for any issues marked in the ethics form.

Award Criteria:

• Take into account the award criteria as detailed in the call document and follow that logic in your application to provide all necessary information.

Page Limit:

• 70 pages, any additional pages will be blanked out.

Deadline:

• Submit your proposals before the deadline. Do not submit your proposasl on the last day, to avoid disappointment !!!



Thanks for your attention





Questions



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