



# EU4Health Programme 2021-2027

SUPPORT MEMBER STATES AND OTHER RELEVANT ACTORS  
TO IMPLEMENT RELEVANT RESULTS OF INNOVATIVE PUBLIC HEALTH  
RESEARCH IN RELATION TO VACCINATION AGAINST COVID-19

Administrative aspects of action grants

European Health and Digital Executive Agency (HaDEA)

*Marilena Di Stasi, Head of Sector A.1*

*Brussels, 17 January 2023*



# Who are we?

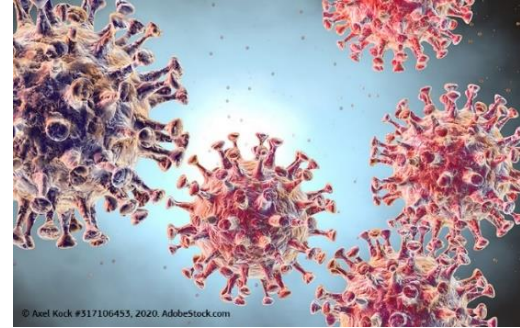
## European Health and Digital Executive Agency

Boosting Europe by building, from earth to space, a healthy society, a digital economy and a competitive industry



**HaDEA**

# HaDEA Dept. A: Health & Food



## EU4HEALTH

- Improve and foster health in the Union
- Protect people in the Union from serious cross-border threats to health
- Make medicines available and affordable
- Strengthen health systems, their resilience and resource efficiency

## Single Market Programme - Food safety

- Ensure a high level of health for humans, animals and plants, and the safety of food and feed
- Prevent, detect and eradicate animal diseases & plant pests
- Support the welfare of animals
- Fight against antimicrobial resistance
- Develop sustainable food production and consumption
- Ensure reliable official controls

## HE Cluster 1 - Health

- D1: Staying healthy in a rapidly changing society
- D2: Living and working in a health-promoting environment
- D.3: Tackling diseases & reducing disease burden
- D4: Ensuring access to innovative, sustainable & high-quality Healthcare
- D.5: Unlocking the full potential of new tools, technologies and digital solutions for a healthy society
- D.6: Maintaining an innovative, sustainable & globally competitive health industry

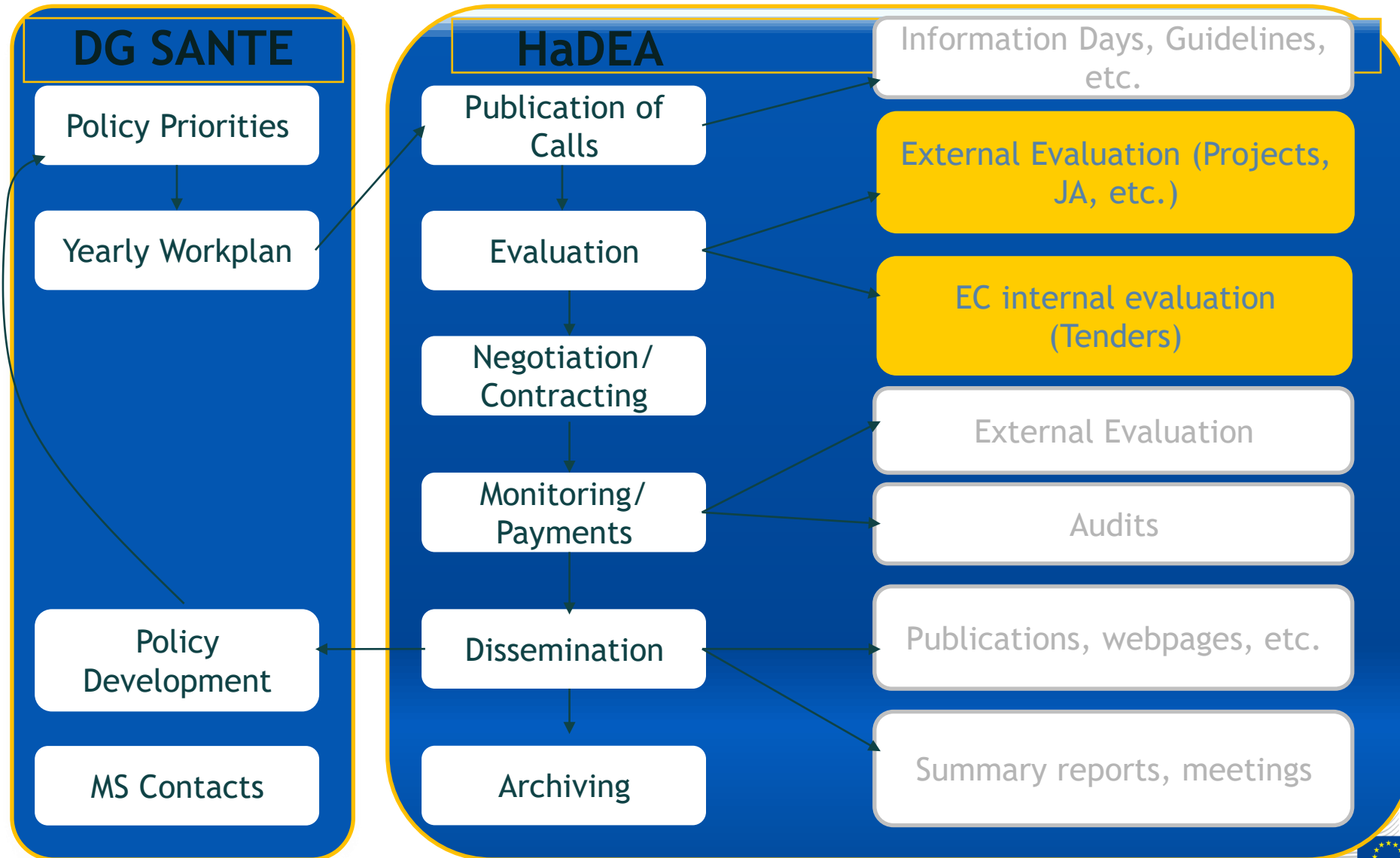
# HaDEA Unit A.1



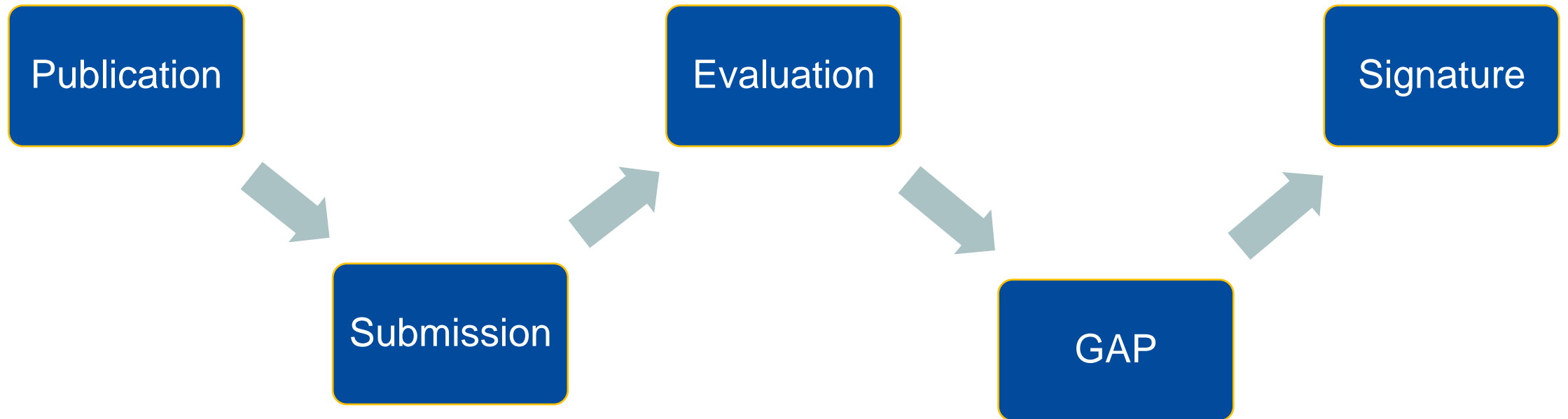
*Helping to deliver concrete results under the EU4Health programme, whilst striving to address some of the biggest challenges in public health; we deal in particular with grants and joint actions in the field of health.*



# DG SANTE and HaDEA



# Process for an open call for proposals



# Timeframe

## General information

Programme

**EU4 Health Programme (EU4H)**

Call

**[Call for proposals to support Member States and other relevant actors to implement relevant results of innovative public health research in relation to vaccination against COVID-19 \(EU4H-2022-PJ-5\)](#)**

 [See budget overview](#)

Type of action

**EU4H-PJG EU4H Project Grants**

Type of MGA

**EU4H Action Grant Budget-Based [EU4H-AG]**

[Open for submission](#)

Deadline model

**single-stage**

Opening date

**15 December 2022**

Deadline date

**16 March 2023 17:00:00 Brussels time**



# Submission process



# Submission of proposal



## EU4Health Programme (EU4H)

Application Form

Administrative Forms (Part A)  
Technical Description (Part B)

EU4H Project Grants

Manage my area | SEARCH FUNDING & TENDERS | HOW TO PARTICIPATE | PROJECTS & RESULTS | WORK AS AN EXPERT | SUPPORT

My Organisation(s) | GRANTS | My Proposal(s) | My Project(s) | My Formal Notification(s) | My Expert Area

## 3rd Health Programme (3HP)

clear filter

Match whole words only

GRANTS  TENDERS

Filter by submission status

FORTHCOMING  OPEN  CLOSED

Filter by programme (only for grants)

Types of action: Project | Programme: 3rd Health Programme

### Funding and tenders

Sort by:  opening date  title  ID  deadline

35 results

Download all funding and tender opportunities to your calendar or subscribe to the RSS feed (unfiltered).

Online manual "Find a grant"

See all calls for tenders published by EC

**Grant** Transferring the Wholegrain promotion initiative to other countries PJ-09-2018

Types of action: Project | Programme: 3rd Health Programme

Clear filters

Types of action: Project | Programme: 3rd Health Programme

**Closed** Opening date: 12 June 2018 Deadline model: single-stage Deadline date: 13 September 2018 17:00:00 Brussels time

## EC Funding and Tenders Portal:

<https://ec.europa.eu/info/funding-tenders/opportunities/portal/screen/home>

### Step 3 Create a Draft Proposal

**HP-HA-2015**

USER NAME  
Dirk MEUSEL

TOPIC

THU  
12 November 2015 17:00:00

14 days left until closure

Check data

Indicate your PIC

Download Part B Template

Configuration OK

**Download Part B Templates**

[Visit our 'How to' user guide](#)

[Visit our 'H2020 Online Manual'](#)

#### Create a Draft Proposal

Please enter the following information to create a draft proposal. Please note that fields marked with a star (\*) are **mandatory**.

#### Your organisation

Short name\*

938206408 Your name Test Street Luxembourg, LU VAT:

Organisations you have been previously associated with. Click to select.

PIC: 938206408 Your name Test Street Luxembourg, LU	PIC: 948085955 Croix-Rouge Luxembourgeoise 44 Boulevard Joseph II Luxembourg, LU VAT: LU11677709
--	--

Search for your organisation PIC

#### Your Role

Please indicate your role in this proposal

- Main contact
- Contact person

next >>

# Helpful information:

- Roles and Access Rights  
[https://ec.europa.eu/research/participants/docs/h2020-funding-guide/user-account-and-roles/roles-and-access-rights\\_en.htm](https://ec.europa.eu/research/participants/docs/h2020-funding-guide/user-account-and-roles/roles-and-access-rights_en.htm)
- LEAR Appointment  
[https://ec.europa.eu/research/participants/docs/h2020-funding-guide/grants/applying-for-funding/register-an-organisation/lear-appointment\\_en.htm](https://ec.europa.eu/research/participants/docs/h2020-funding-guide/grants/applying-for-funding/register-an-organisation/lear-appointment_en.htm)
- EU Login  
[https://ec.europa.eu/research/participants/docs/h2020-funding-guide/useraccount-and-roles/ecas-login\\_en.htm](https://ec.europa.eu/research/participants/docs/h2020-funding-guide/useraccount-and-roles/ecas-login_en.htm)



# Structure of a proposal

**Work Packages, Partners and roles, Governance**

# Structure

- Administrative
- Overview Budget

Part A



- Technical/ Narrative
- Detailed Budget

Part B



- Audit report

Audit



# Part A – Administrative Form

- Fill online (not to be downloaded)
  - Title, duration, abstract, keywords (page 2)
  - Confirm declarations (page 3)
  - Contact details of partners (section 2)
  - Overview budget (section 3, verify against detailed budget)
- Save
- Validate and correct warning errors (red)



## Part B – Technical narrative

- Problem analysis, General and specific objectives, linked indicators (Process, Output, Outcome/Impact)
- Target Groups, Political relevance, Methods and means, Expected outcome Work Packages (3 mandatory), Deliverables (mainly public scope), Risk analysis, Timeline
- Budget: Staff efforts by work package, contributions by third parties, Detailed budget table





# Structure of a proposal



LOGIN    FUNDING SCHEME    CREATE DRAFT    PARTIES    EDIT PROPOSAL    SUBMIT

## Step 5

### Edit Proposal

HP-HA-2015

USER NAME  
Dirk MEUSEL

TOPIC

A.B.C.

THU  
12

14

Configu

Download Part B  
Templates

Visit our 'How to' user guide

Visit our 'H2020 Online Manual'

### Edit Proposals' Forms

In this step you can edit the administrative forms and upload the proposal itself. ?

**WARNING:** This proposal contains changes that have not yet been submitted...

#### Administrative Forms

...s in Adobe Reader. ?

forms    view history    print preview

In this section you may upload the technical annex of the proposal (in PDF format only) and any other requested attachments. ?

upload    upload

<< Step 4 - Parties    validate    submit

done    Version: 20150922-1031 - Service Desk: DIGIT-EFP7-SEP-SUPPORT@ec.europa.eu (+32 (2) 29 92222)

Part A  
Administrative Form

Part B  
Technical Narrative

LOGIN FUNDING SCHEME CREATE DRAFT PARTIES EDIT PROPOSAL SUBMIT

## Step 5

### Edit Proposal

In this step you can edit the administrative forms and upload the proposal itself. ?

**WARNING:** This proposal contains changes that have not yet been submitted...

#### Administrative Forms

edit will open the forms in Adobe Reader. ?

[edit forms](#) [view history](#) [print preview](#)

you may upload the technical annex of the proposal (in PDF format only) and any attachments. ?

**Part B** [upload](#) [?](#)

**Audit reports for participants requesting more than 750 000 E** [upload](#) [?](#)

Configuration OK ✓

[Download Part B Templates](#) ↓

[Visit our 'How to' user guide](#) ↗

[Visit our 'H2020 Online Manual'](#) ↗

<< Step 4 - Parties [validate](#) [submit](#)

done ✕ Version: 20150922-1031 - Service Desk: [DIGIT-EFP7-SEP-SUPPORT@ec.europa.eu](mailto:DIGIT-EFP7-SEP-SUPPORT@ec.europa.eu) (+32 (2) 29 92222)

Part B  
Upload  
Technical Narrative

Part B  
Download  
Template

LOGIN FUNDING SCHEME CREATE DRAFT PARTIES EDIT PROPOSAL SUBMIT

## Step 5

### Edit Proposal

HP-HA-2015

USER NAME  
Dirk MEUSEL

TOPIC  
HA-01-2015

A.B.C

DRAFT ID | SEP-210318730

THU 12 DEADLINE (Brussels Local Time)  
November 2015 17:00:00

14 days left until closure

Configuration OK

Download Part B Templates

Visit our 'How to' page

Visit our 'H2020' page

### Edit Proposals' Forms

In this step you can edit the administrative forms and upload the proposal itself. ?

**WARNING:** This proposal contains changes that have not yet been submitted...

#### Administrative Forms

Edit will open the forms in Adobe Reader. ?

edit forms view history print preview

#### Part B and Annexes

In this section you may upload the technical annex of the proposal (in PDF format only) and any other requested attachments. ?

Part B upload

Aud upload

validate submit

done Version: 20150922-1031 - Service Des (222)

Fill and validate Form A

Respect Deadline

Upload Part B and verify correct upload

Validate, correct errors, submit

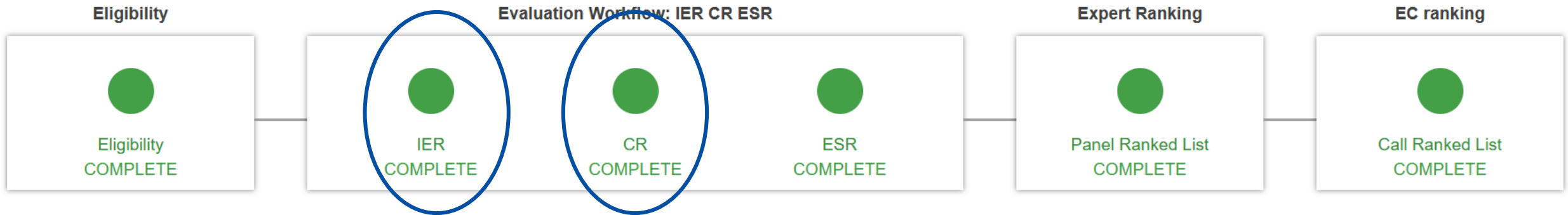
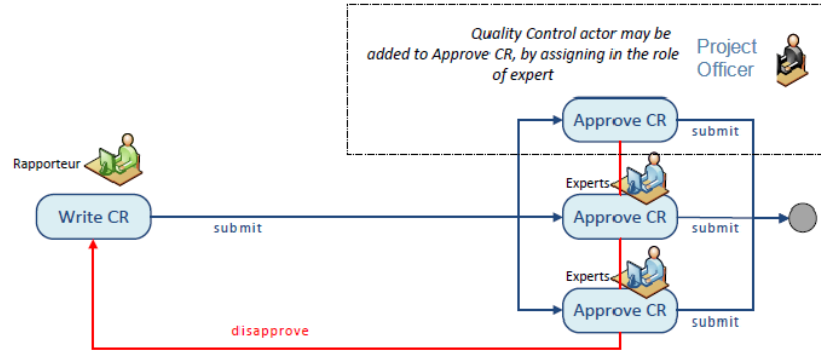


# Evaluation

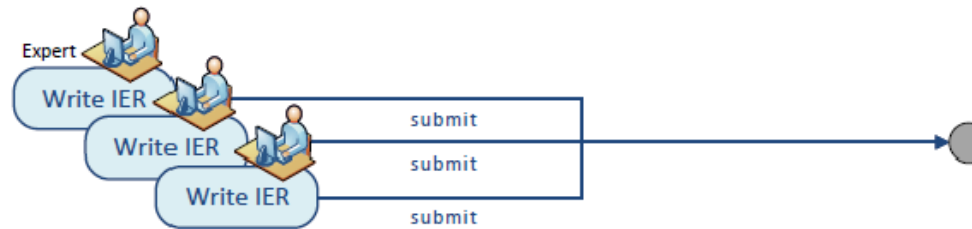
**Award Criteria**

# Workflow

## CR PHASE



## IER PHASE



# Award Criteria 1/3

- **Relevance:**

clarity and consistency of project, objectives and planning; extent to which they match the themes and priorities and objectives of the call; contribution to the EU strategic and legislative context; European/trans-national dimension; impact/interest for a number of countries (EU or eligible non-EU countries); possibility to use the results in other countries; potential to develop mutual trust/cross-border cooperation.



# Award Criteria 2/3



## Quality:

### **Project design and implementation:**

technical quality; logical links between the identified problems, needs and solutions proposed (logical frame concept); methodology for implementing the project (concept and methodology, management, procedures, timetable, risks and risk management, monitoring and evaluation); feasibility of the project within the proposed time frame; cost effectiveness (sufficient/appropriate budget for proper implementation; best value for money)

### **Project team and cooperation arrangements:**

quality of the consortium and project teams; appropriate procedures and problem-solving mechanisms for cooperating within the project teams and consortium



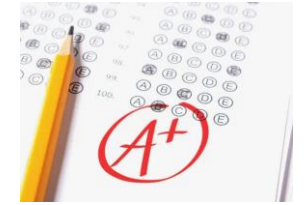
# Award Criteria 3/3

- **Impact:**

ambition and expected long-term impact of results on target groups/general public; appropriate dissemination strategy for ensuring sustainability and long-term impact; sustainability of results after EU funding ends.



# Award Criteria – Scoring Range



Award criteria	Minimum pass score	Maximum score
1 Relevance	21	30
2.1 Quality — Project design and implementation	21	30
2.2 Quality — Project team and cooperation arrangements	21	30
3 Impact	7	10
Overall (pass) scores	70	100



# Grant Agreement Preparation

**Revision, Transfer to Grant Management System,  
Signature, Accession of partners**

# Electronic Grant preparation

- Grant preparation online (Participant Portal "My projects", deliverables, milestones and risks to be transferred)
- Each partner signs Declaration of Honour online (PLSIGN for partner required!)
- Electronic signature by PLSIGN of coordinator – no paper copies of grant agreement, but «notarised» signed PDF version downloadable for all partners
- Partners join the agreement after signature (Accession form, PLSIGN of each partner) (**within 30 days after signature**)
- Consortium Agreement

- 1 Before grant signature, each beneficiary has to sign the Declaration of honour.
- 2 When the grant preparation is finished, it is digitally sealed by the Commission, insuring the integrity of its contents.
- 3 The Legal Signatory of the coordinating entity signs the grant electronically.
- 4 The Commission signs the grant electronically.
- 5 Each beneficiary, through their Legal Signatories, must then sign electronically the "Accession forms" part.
- 6 The Grant Agreement is then finalised.

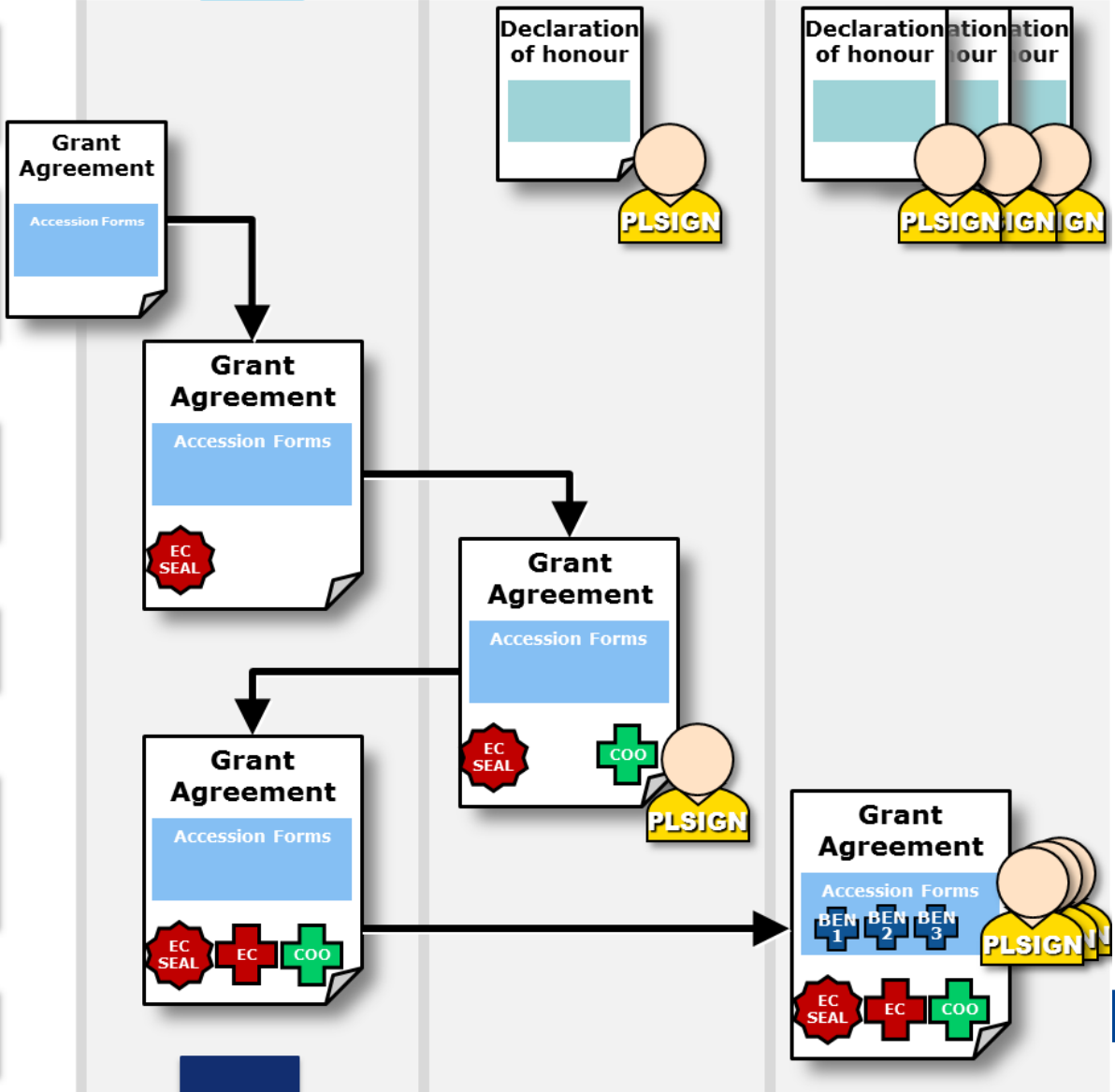
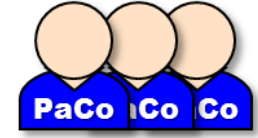
**COMMISSION**



**COORDINATOR**



**BENEFICIARIES**



# Thank you

# any questions?

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