



Data Protection Notice for the BTSF Online Info day 2020
Webex
20 October 2020

This privacy statement refers only to the personal data processed for the purpose of organising, conducting and following-up the BTSF Online Info day, to be organized through Cisco Webex Meetings (hereinafter Webex)

Webex is a cloud-based web and video conferencing solution made available by Cisco to companies or persons who acquire it for use by their authorized users. The Service enables virtual teams to collaborate in real time from anywhere, anytime, on mobile devices or video systems.

1. Your personal data is processed in accordance with **Regulation 2018/1725¹** on the protection of individuals with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data.

The data controller of the processing operation is the Head of Health and Food Safety Unit of the Consumers, Health, Agriculture and Food Executive Agency (Chafea).

The legal bases of the processing activities are:

- Article 5(a) of Regulation 2018/1725, because processing is necessary for the performance of a task carried out in the public interest;
- Art 5(d) of Regulation 2018/1725, because processing is also based on your consent.

2. The purposes of the processing are:

- register and manage your participation to the BTSF Online Info day;
- event reporting, including audio/video recordings and their possible distribution and publication;
- to inform you about follow-up activities of the event / related to the topic of the event, including feedback collection and specific, related communication activities.

3. The following personal data are collected from you:

- Audio/video recording of the event.

By attending the event, the data subjects agree with their voice being recorded/ image filmed and with the distribution of the audio/video recording to the participants to the event and/or

¹ [Regulation \(EU\) 2018/1725 of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation \(EC\) No 45/2001 and Decision No 1247/2002/EC \(OJ L295/39 of 21.11.2018\).](#)

on Chafea's website.

- Other information you upload, provide or create while participating to the event;

You can find detailed information on the data collected by Webex for using the conferencing solution in Cisco privacy data sheet available in the following link:

<https://trustportal.cisco.com/c/dam/r/ctp/docs/privacydatasheet/collaboration/cisco-webex-meetings-privacy-data-sheet.pdf>

The following **personal data was collected from** the European Commission: your first name, last name, title, type and name of organisation represented, country, position, phone number, e-mail address.

4. The recipients of your personal data will be:

- The European Commission (DG SANTE), Chafea's staff and the participants to the event;
- The general public will have access to the audio/video recording on Chafea's website;
- Videoconference services provider 'Webex'

5. The processing of your data will not include automated decision-making (such as profiling).

6. Your personal data will be kept for as long as follow-up actions to the info session are necessary, considering the purposes of the processing of personal data.

- Contact details (your first name, last name, title, type and name of organisation represented, country, position, phone number, e-mail address): until 31 December 2020;
- The audio/video recording will be archived for a maximum of 4 years after the organisation of the info session.

The data will be deleted at the end of the above-mentioned two periods.

You can find detailed information on the data retention policy applied by Webex in Cisco privacy data sheet available in the following link:

<https://trustportal.cisco.com/c/dam/r/ctp/docs/privacydatasheet/collaboration/cisco-webex-meetings-privacy-data-sheet.pdf>

7. You have the right to access your personal data and to request your personal data to be rectified, if the data is inaccurate or incomplete; where applicable, you have the right to request restriction or to object to processing, to request a copy or erasure of your personal data held by the data controller. If processing is based on your consent, you have the right to

withdraw your consent at any time, without affecting the lawfulness of the processing based on your consent before its withdrawal.

Your request to exercise one of the above rights will be dealt with without undue delay and in any case within **one month**.

8. How to withdraw your consent and the consequences of doing this

In case you decide to withdraw your consent on the video/audio recording where you appear, please contact us and we will take all steps necessary to remove your voice/video from this media as soon as possible.

Please note that withdrawing your consent does not affect the lawfulness of any processing based on your consent before this consent is withdrawn. Attention is drawn to the consequences of a *delete* request, which means that all your contact details will be lost.

9. If you have **any queries** concerning the processing of your personal data, you may address them to Chafea, Consumers Unit (entity acting as data controller) via: [.CHAFEA-BTSF-CALLS@ec.europa.eu](mailto:CHAFEA-BTSF-CALLS@ec.europa.eu)

10. Chafea's Data Protection Officer is at your disposal for any clarification you might need on your rights under Regulation 2018/1725 at chafea-data-protection@ec.europa.eu.

You may lodge a complaint to the European Data Protection Supervisor: European Data Protection Supervisor (EDPS@edps.europa.eu).