



# WiFi4EU

## Conectividad para los espacios públicos

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Web sites:

<https://ec.europa.eu/digital-single-market/en/policies/wifi4eu-free-wi-fi-europeans>

<https://ec.europa.eu/inea/en/connecting-europe-facility/cef-telecom/wifi4eu>

La Unión Europea lleva Wi-Fi gratuito a parques, plazas, bibliotecas, ...

- 150 millones EUR de inversión de la UE
- Cerca de 9 000 municipios

## ¡Nos beneficia a todos!

WiFi4EU financia a los municipios de toda la UE para que instalen acceso gratuito a internet destinado a los residentes y turistas o visitantes.

## ¿Cómo funciona?

- Se selecciona a los municipios por **orden de solicitud** (el primero que llega), con los ajustes geográficos pertinentes.
- La Comisión financia la instalación, mientras que los gastos de funcionamiento corren a cargo del municipio (el acceso a internet debe durar por lo menos **3 años**).
- Los residentes locales y los visitantes pueden beneficiarse de las redes WiFi4EU **de forma gratuita**, sin publicidad ni reutilización de sus datos con fines comerciales.

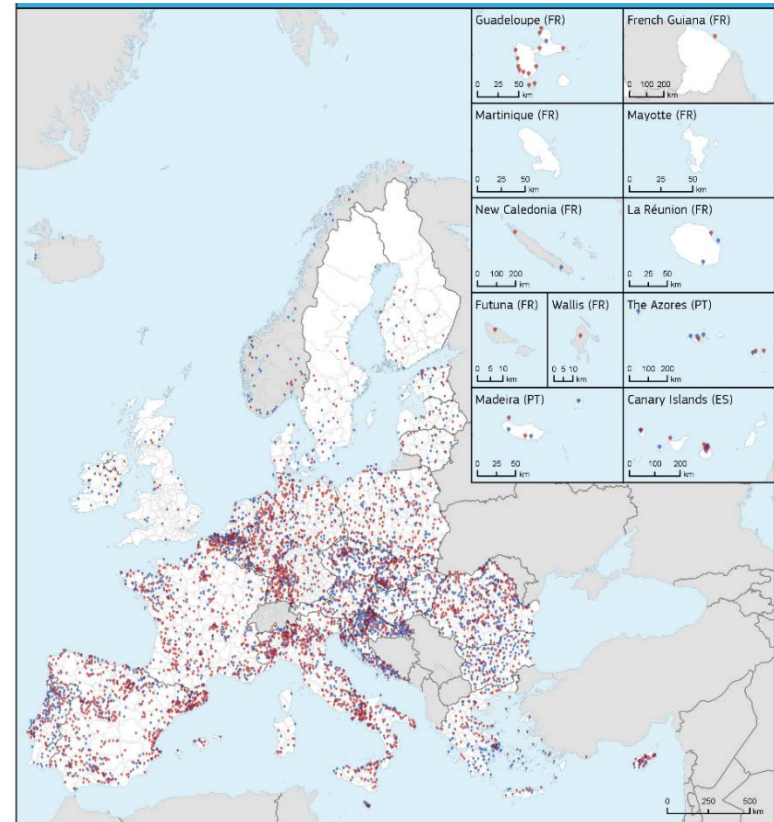


### 1.<sup>a</sup> convocatoria

- 42 millones EUR
- 2 800 bonos concedidos
- Convocatoria puesta en marcha el 7 de noviembre de 2018
- Máximo 224 bonos por país
- Mínimo 15 bonos por país
- 13 200 solicitudes
- 3 500 solicitudes en los primeros 5 segundos
- Italia, Alemania, España y Francia alcanzaron el máximo de bonos en los segundos iniciales.

### 2.<sup>a</sup> convocatoria

- 51 millones EUR
- 3 400 bonos concedidos
- Convocatoria puesta en marcha el 4 de abril de 2019
- Máximo 510 bonos por país
- Mínimo 15 bonos por país
- Cerca de 10 000 solicitudes
- El 97,5 % de los bonos disponibles se solicitaron en los primeros 60 segundos.
- Italia, Alemania y España alcanzaron el máximo de bonos en los segundos iniciales.



**Mapa de los municipios con concesiones (1.<sup>a</sup> y 2.<sup>a</sup> convocatoria).** En algunos países (PT) como Bulgaria, Croacia, Eslovenia, Irlanda, Lituania y Portugal, más del 50 % de los municipios figuran entre los ganadores de la 1.<sup>a</sup> y 2.<sup>a</sup> convocatoria.

## 1- Registro

subir o actualizar los documentos justificativos

## 2- Presentación de solicitudes

por orden de recepción, con los ajustes geográficos pertinentes

## 3- Selección

anuncio de los ganadores

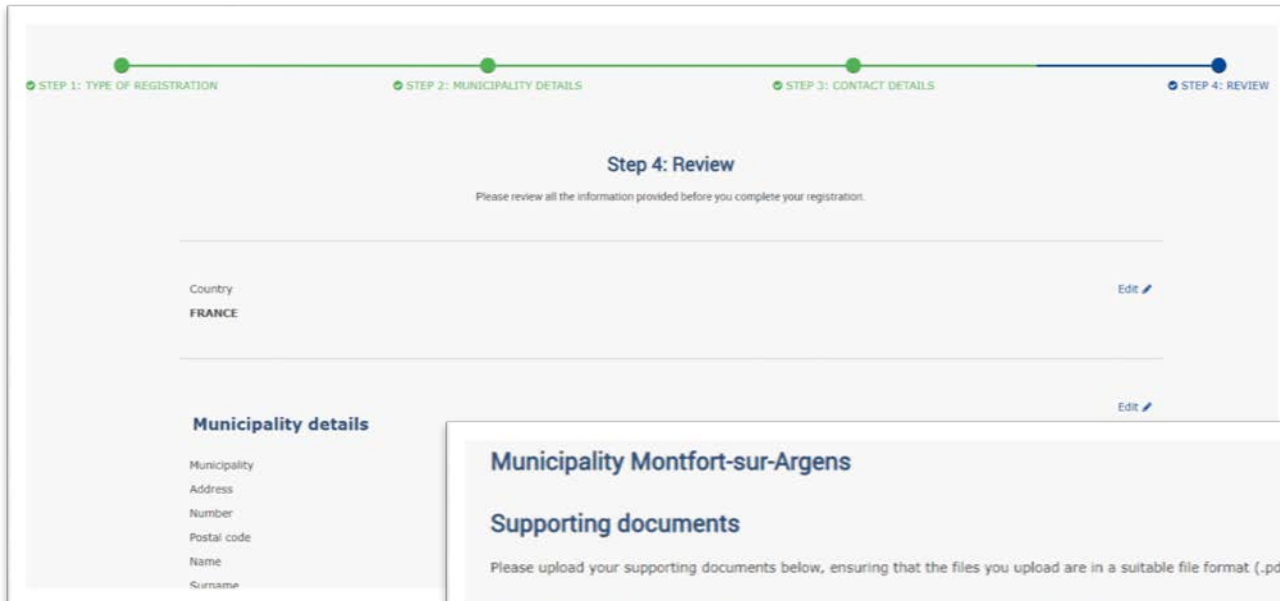
## 4- Firma

de los acuerdos con los municipios

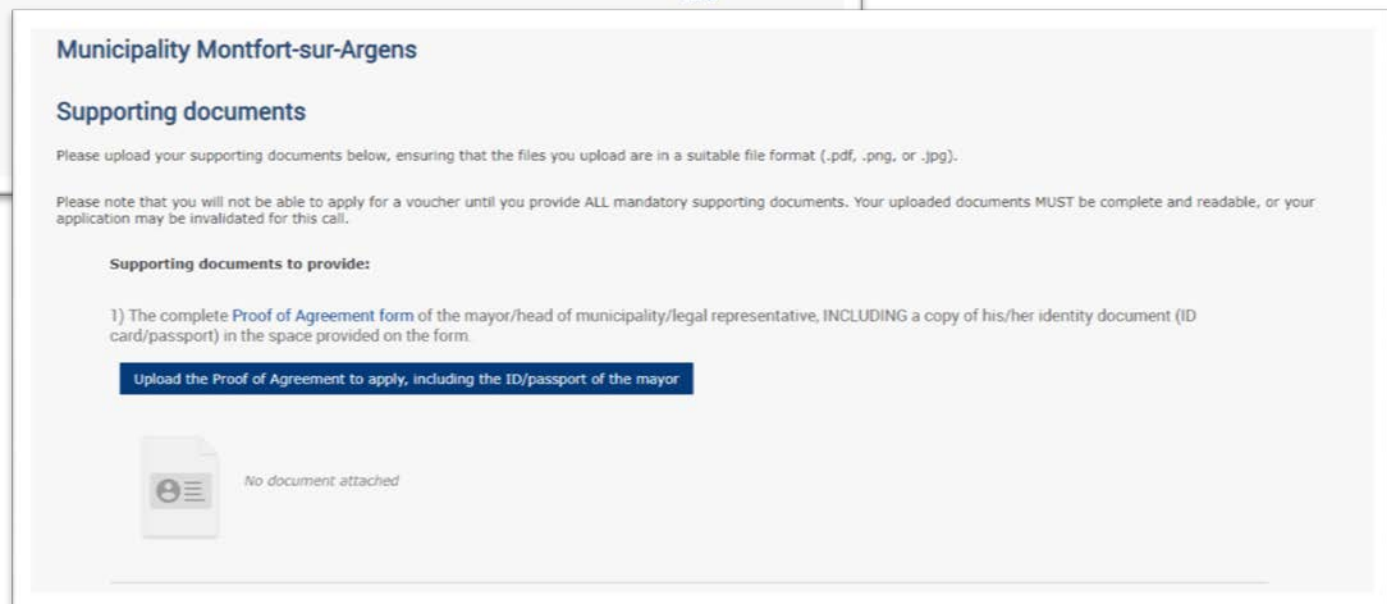
## 5- Instalación

del equipo Wi-Fi

## Proceso de registro en el portal en 4 pasos



The screenshot shows a progress bar at the top with four steps: STEP 1: TYPE OF REGISTRATION, STEP 2: MUNICIPALITY DETAILS, STEP 3: CONTACT DETAILS, and STEP 4: REVIEW. The current step is Step 4: Review. Below the progress bar, there is a section for Country with the value 'FRANCE' and an 'Edit' button. Below that, there is a section for Municipality details with a list of fields: Municipality, Address, Number, Postal code, Name, and Surname.



**Municipality Montfort-sur-Argens**

### Supporting documents


Please upload your supporting documents below, ensuring that the files you upload are in a suitable file format (.pdf, .png, or .jpg).

Please note that you will not be able to apply for a voucher until you provide ALL mandatory supporting documents. Your uploaded documents MUST be complete and readable, or your application may be invalidated for this call.

**Supporting documents to provide:**

1) The complete **Proof of Agreement** form of the mayor/head of municipality/legal representative, INCLUDING a copy of his/her identity document (ID card/passport) in the space provided on the form.

**Upload the Proof of Agreement to apply, including the ID/passport of the mayor**

 No document attached

Los municipios pueden modificar sus datos para la nueva convocatoria (por ej.: cambio de alcalde o de los datos de contacto)

My application Registered Wi-Fi installation companies My history

## My registration(s)

[Edit my registration](#)

Municipality **Montfort-sur-Argens - #1** [Upload documents](#)

Municipality	Montfort-sur-Argens - #1
Country	FRANCE
Street name	Rue de la Mairie
Number	1
Postal code	84000
Mayor/head of municipality/legal representative name	Madame
Mayor/head of municipality/legal representative surname	Mayor

## My registration(s) (Editing mode)

Montfort-sur-Argens - #1

Street name  
Rue de la Mairie

Number  
1

Postal code  
84000

Mayor/head of municipality/legal representative name  
Madame

Mayor/head of municipality/legal representative surname  
Mayor

Mayor/head of municipality/legal representative email address  
edccwifitraining@gmail.com

## Los municipios recibirán dos correos electrónicos con las instrucciones para realizar los siguientes pasos

INSTANT NOTIFICATION CNS  
21/03/2019 Corporate Notification System

**WiFi4EU - Notification**

**WiFi4EU Portal** **WiFi4EU: Municipality registration**  
Dear Sir/Madam,

Thank you for your registration for WiFi4EU.

Please consult the WiFi4EU Portal for more information about upcoming calls, including when the next call for applications will be open, as well as link to the Frequently Asked Questions (FAQ).  
You are also invited to join the WiFi4EU Community, an interactive forum that serves as a direct, focal point with stakeholders (i.e. municipalities and Wi-Fi installation companies) for information exchange about the WiFi4EU initiative. For more information, visit <https://ec.europa.eu/futurium/wifi4eu>  
We look forward to your participation.

Best regards,  
The WiFi4EU team

This is an automated message. Please do not reply to this email.  
You will find further information on the WiFi4EU main page (<https://ec.europa.eu/digital-single-market/en/policies/wifi4eu-free-wi-fi-europeans?lang=en>), including a list of frequently asked questions (<https://ec.europa.eu/digital-single-market/en/faq/wifi4eu-questions-and-answers>).  
Alternatively, you may contact us directly via our Helpdesk (<https://europa.eu/european-union/contact/write-to-us>).

INSTANT NOTIFICATION CNS  
21/03/2019 Corporate Notification System

**WiFi4EU - Notification**

**WiFi4EU Portal** **WiFi4EU: supporting documents for registration**  
Dear Sir/Madam,

Thank you for your registration.

As indicated on our web page, you are required to complete your registration with the following supporting documents:

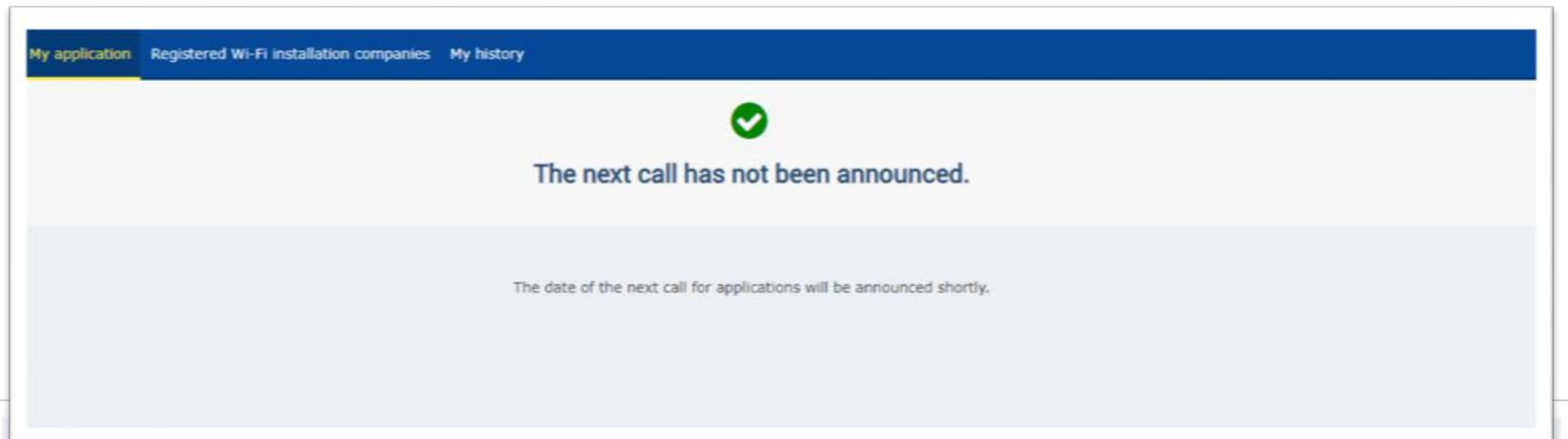
1. The complete Proof of Agreement form of the legal representative (i.e. mayor/head of municipality), INCLUDING a copy of his/her identity document (passport/ID card)
2. The copy of an act of nomination or document establishing that the legal representative (mayor/head of municipality) represents the municipality.

Please upload the documents (1) and (2) as two separate files in the WiFi4EU Portal under the "My application" page using a suitable format (.pdf, .png, or .jpg).  
Note that you must first upload the required supporting documents in order to be able to apply for the call once it is open.  
Therefore, we would advise you to upload the documents as soon as possible.


Best regards,  
The WiFi4EU team

This is an automated message. Please do not reply to this email.  
You will find further information on the WiFi4EU main page (<https://ec.europa.eu/digital-single-market/en/policies/wifi4eu-free-wi-fi-europeans?lang=en>), including a list of frequently asked questions (<https://ec.europa.eu/digital-single-market/en/faq/wifi4eu-questions-and-answers>).  
Alternatively, you may contact us directly via our Helpdesk (<https://europa.eu/european-union/contact/write-to-us>).

El portal comunicará la apertura de la convocatoria para realizar las solicitudes. Los municipios registrados recibirán una notificación individual.



My application Registered Wi-Fi installation companies My history



**The next call has not been announced.**

The date of the next call for applications will be announced shortly.

Note that the selection is conducted on a 'first come, first served' basis as well as criteria to ensure a geographical balance, as detailed in the CEF Telecom Work Programme.

### What's next?



1. Wait for the call to open



2. Apply



3. Wait for selection



### Después de realizar la solicitud

- Una vez presentada la solicitud, primero los municipios verán una ventana emergente verde confirmando que se ha recibido el envío y que se está tramitando.
- Después, recibirán una notificación individual (por correo electrónico) confirmando que se ha registrado la solicitud.
- Para la 3.<sup>a</sup> convocatoria, en el correo electrónico se informará del plazo de solicitud.

Los municipios ganadores recibirán un correo electrónico en el que se les pedirá que lean y firmen electrónicamente el acuerdo de subvención en el portal, sin necesidad de ningún otro requisito o equipamiento extraordinarios.

## WiFi4EU - Notification

**WiFi4EU: Your application to WiFi4EU call 2**  
Dear Sir/Madam,

WiFi4EU Portal


Congratulations! We are pleased to inform you that your application on behalf of municipality Lille has been selected for funding under the call 2 as stipulated in the Commission Decision published on the INEA website (<https://ec.europa.eu/inea/en/connecting-europe-facility/cef-telecom/wifi4eu>).

The Grant Agreement can be signed by the mayor (Legal representative of the municipality) or an authorised person designated by the mayor to do so, with the appropriate supporting documents (i.e. Authorised person form and ID/passport of the Authorised person). Please logon to the 'My voucher' page on the WiFi4EU Portal to sign the Grant Agreement.

## Grant Agreement

Congratulations! Your municipality has been selected to receive a voucher under this WiFi4EU call. The information you have provided in your registration will be used to sign the Grant Agreement with your municipality and for correspondence with your municipality for the duration of the contract.

français ▾



### Model Grant Agreement

Please download the model Grant Agreement, pre-filled with the relevant details for your municipality, here for your review.

[Download](#)

Please download and read the Grant Agreement carefully before confirming that you understand and agree with the conditions set out in the Grant Agreement.

I confirm that I have read and understand the conditions in the Grant Agreement for WiFi4EU.

[Sign Grant Agreement](#)

Lista de espera: a los municipios que estén en lista de espera se les informará de su estado y del momento en el puedan disponer de los fondos.

**INSTANT NOTIFICATION**  
12/03/2019

**CNS**  
Corporate Notification System

### WiFi4EU - Notification

**WiFi4EU: Your application to WiFi4EU call**  
Dear Sir/Madam,

We regret to inform you that further to your application on behalf of municipality [redacted] to the call call 2, in view of the limited number of vouchers available your application cannot be financed at this stage.

However, your application is on a **RESERVE LIST** as stipulated in the Commission Decision published on the INEA website (<https://ec.europa.eu/inea/en/connecting-europe-facility/cef-telecom/wifi4eu>). In case additional funding would become available, you may still be invited to sign a Grant Agreement. In this case, you will be contacted by email. Please also note that you may still apply under a future WiFi4EU call on the basis of your current registration. For this purpose, please make sure that the information provided in the WiFi4EU Portal is up to date.

In case of disagreement with the present decision you may submit your arguments to INEA within 10 days after receiving this e-mail to the following address: [INEA-CEF-WIFI4EU@ec.europa.eu](mailto:INEA-CEF-WIFI4EU@ec.europa.eu) and include in your email the name of your country and municipality. You may bring an action for annulment under Article 263 of the Treaty on the Functioning of the European Union against the Commission within two months upon reception of this e-mail. The court responsible for hearing annulment procedures is the General Court of the European Union. If you believe that there was maladministration, you may lodge a complaint to the European Ombudsman within two years of the date when you became aware of the facts on which the complaint is based (see <http://www.ombudsman.europa.eu>).

Thank you for your interest in WiFi4EU.

Best regards,  
The WiFi4EU team

**INSTANT NOTIFICATION**  
13/03/2019

**CNS**  
Corporate Notification System

### WiFi4EU - Notification

**WiFi4EU: your application to WiFi4EU – voucher award from reserve list**  
Dear Sir/Madam,

We are pleased to inform you that funds have become available for the current WiFi4EU call "call 2" allowing us to grant a voucher to your municipality Montfort-sur-Argens (FRANCE). The Grant Agreement can be signed by the Mayor/Head of municipality or an authorised person designated to do so by the appropriate supporting documents. Please logon to the #My voucher# page on the WiFi4EU Portal to confirm the data of the person(s) signing the Grant Agreement. You must ensure that the appropriate person(s) can access the Grant Agreement signature page through their EU Login account(s). Please note that your municipality is expected to sign the Grant Agreement in the Portal within 7 days of receipt of this e-mail. Failing to do so may be considered as a forfeit of the voucher on your part and could lead to cancellation of the Grant Agreement preparation.



Best regards,  
The WiFi4EU team

- Se requiere firma y refrendo de INEA.
- El municipio deberá asegurarse de que la instalación queda finalizada y de que la red instalada comienza a funcionar en un plazo de año y medio después de la firma del convenio de subvención.

### My voucher

As a selected applicant, you need to: 1) electronically sign your Grant Agreement and wait for the countersignature in order to receive the WiFi4EU voucher, 2) select the Wi-Fi installation company with whom you have a contract for the installation of the Wi-Fi hotspots, and 3) once the Wi-Fi hotspots have been installed, confirm the installation to declare the successful operations of your local WiFi4EU network.

For each municipality you can perform these actions below:

Municipality ↕	Action 1	Action 2	Action 3
	Grant Agreement signed on 15/02/2019. <a href="#">See details</a>	 Wi-Fi installation company selected on 21-02-2019. <a href="#">See details</a>	Installation report approved on 21-02-2019. <a href="#">See details</a>

## Ámbito de financiación



### Comisión Europea

- Costes del equipo y la instalación (CAPEX)
- Hasta el 100 % del coste total del proyecto
- Valor de los bonos: 15 000 EUR por municipio



### Municipios

- Suscripciones al proveedor de servicios de internet (gastos operativos)
- Por lo menos 3 años en funcionamiento
- Sin uso comercial de datos personales ni publicidad
- Máxima velocidad. Velocidad mínima de descarga: 30Mbps
- Gratis y sin discriminación para los usuarios de la red

## Período de instalación

Tras la firma de la Comisión, los beneficiarios dispondrán de año y medio hasta que INEA confirme de forma remota que la red WiFi4EU está en funcionamiento y active el pago.

- Se enviarán recordatorios 6 y 3 meses antes de la fecha límite.

Para utilizar la red Wi-Fi, los municipios deben:

- Encontrar una **empresa de instalación de Wi-Fi** y contratar la instalación de acuerdo con las normas nacionales de contratación;
- Seleccionar los «**espacios públicos al aire libre**» donde se instalarán los puntos de acceso;
- Exhibir claramente la **identidad gráfica** de la iniciativa WiFi4EU en los espacios públicos seleccionados;
- Completar el procedimiento de validación en el portal (junto con la empresa instaladora).

## Instalación y pago – Pasos a seguir en el portal


1. La empresa de instalación de Wi-Fi se **registra** en el portal.
  - Introduce las cuentas IBAN y la zona donde opera.
2. El beneficiario **elige** la empresa de instalación de Wi-Fi para llevar a cabo la instalación.
3. La empresa de instalación de Wi-Fi:
  - a) introduce las cuentas **IBAN** (si no se ha hecho antes);
  - b) atribuye a una cuenta IBAN los pagos que debe realizar el beneficiario;
  - c) puede empezar a rellenar el **informe de instalación** de dicho beneficiario;
  - d) presenta el informe de instalación (el formulario de identificación bancaria seleccionado ya debe estar validado).
4. El beneficiario **confirma** que el informe de instalación es correcto (o lo rechaza).
5. INEA comprueba **de forma remota** que la red WiFi4EU está en funcionamiento.
  - Envía la orden de pago. El procedimiento de pago puede tardar hasta 60 días.
  - Empieza la supervisión de la red WiFi4EU durante 3 años.

## 2. El beneficiario elige la empresa de instalación de Wi-Fi para llevar a cabo la instalación.

### My voucher

As a beneficiary, you can first sign the grant agreement, then select a Wi-Fi installation company and finally confirm WiFi4EU network installation.

**For each municipality you can make the following actions:**

Municipality	Action 1	Action 2	Action 3
 Municipality X	<input checked="" type="checkbox"/> Grant agreement signed on xx/xx/xx. See details	<a href="#" style="background-color: #0056b3; color: white; padding: 5px 10px; text-decoration: none;">Select Wi-Fi installation company</a>	<a href="#" style="background-color: #8eb9e2; color: #0056b3; padding: 5px 10px; text-decoration: none;">Confirm network installation</a>

**INSTANT NOTIFICATION** CNS

20/05/2019 Corporate Notification System

### WiFi4EU - Notification

**WiFi4EU**  
Portal

**WiFi4EU: selection as a Wi-Fi installation company**

Dear Sir/Madam,

Following your registration as a Wi-Fi installation company for the WiFi4EU initiative, we are happy to inform you that the municipality of Gerola Alta (ITALIA ) has selected your company to carry out the installation of its WiFi4EU network. If you consider this is a mistake, please contact the municipality directly.

Please upload your bank account details, including a bank statement or equivalent supporting document, in the "Bank account" section of the "My registration" page in the WiFi4EU Portal.

Kindly note that the bank statement (that must be dated less than 6 months) should clearly mention:

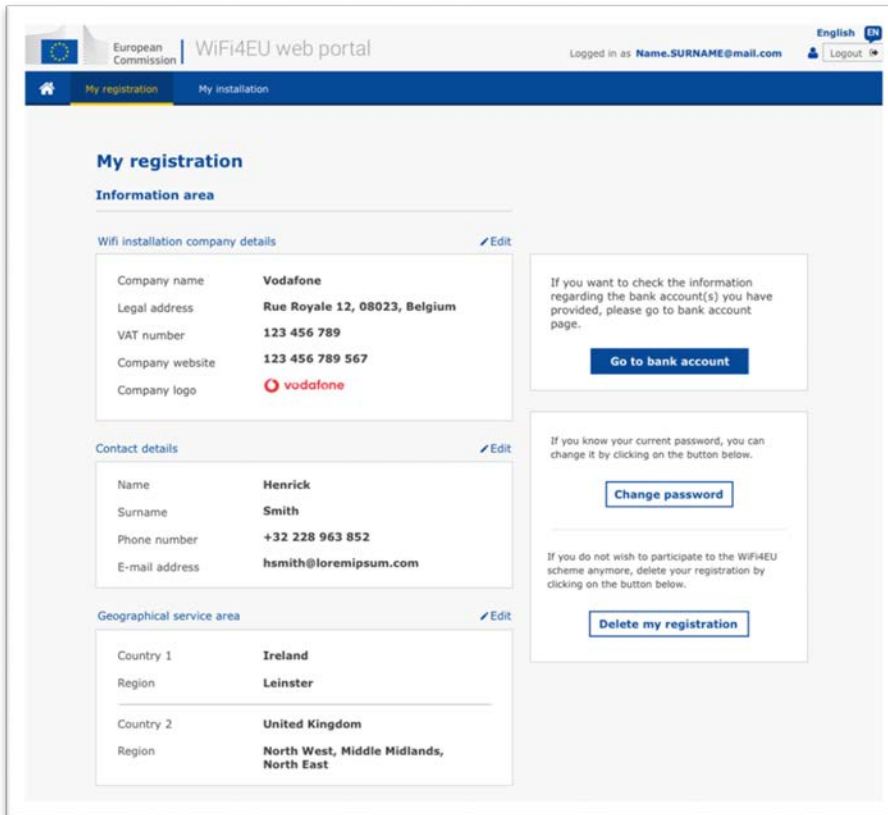
- the account name
- the account number (and IBAN if applicable)
- the bank name

Best regards,  
The WiFi4EU team

This is an automated message. Please do not reply to this email.  
You will find further information on the WiFi4EU main page (<https://ec.europa.eu/digital-single-market/en/policies/wifi4eu-free-wi-fi-europeans?lang=en>), including a list of frequently asked questions (<https://ec.europa.eu/digital-single-market/en/faq/wifi4eu-questions-and-answers>). Alternatively, you may contact us directly via our Helodesk (<https://europa.eu/european-union/contact/write-to-us>).



## 3a. La empresa de instalación de Wi-Fi introduce las cuentas IBAN (si no se ha hecho antes).




European Commission | WiFi4EU web portal | Logged in as Name.SURNAME@mail.com | English EN | Logout

My registration | My installation

### My registration

Information area

WiFi installation company details [Edit](#)

Company name	Vodafone
Legal address	Rue Royale 12, 08023, Belgium
VAT number	123 456 789
Company website	123 456 789 567
Company logo	

If you want to check the information regarding the bank account(s) you have provided, please go to bank account page.

[Go to bank account](#)

Contact details [Edit](#)

Name	Henrick
Surname	Smith
Phone number	+32 228 963 852
E-mail address	hsmith@loremipsum.com

If you know your current password, you can change it by clicking on the button below.

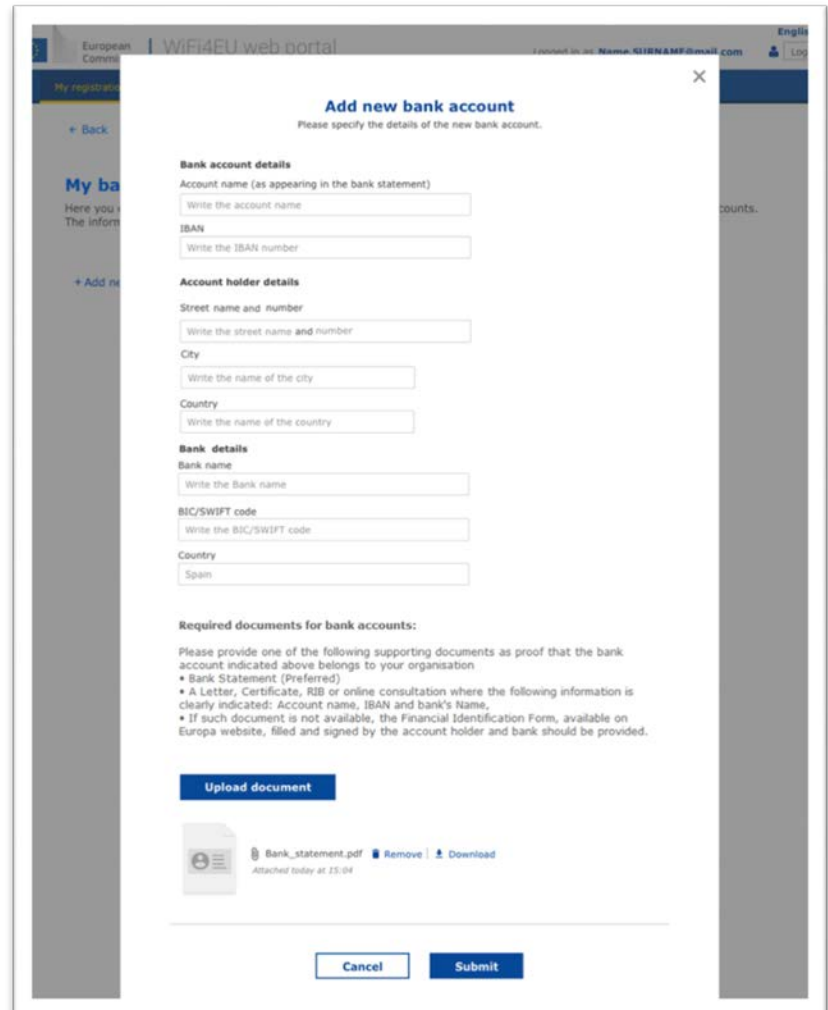
[Change password](#)

Geographical service area [Edit](#)

Country 1	Ireland
Region	Leinster
Country 2	United Kingdom
Region	North West, Middle Midlands, North East

If you do not wish to participate to the WiFi4EU scheme anymore, delete your registration by clicking on the button below.

[Delete my registration](#)



European Commission | WiFi4EU web portal | Logged in as Name.SURNAME@mail.com | English EN | Logout

My registration | My installation

### Add new bank account

Please specify the details of the new bank account.

[Back](#)

**Bank account details**

Account name (as appearing in the bank statement)

Write the account name

IBAN

Write the IBAN number

**Account holder details**

Street name and number

Write the street name and number

City

Write the name of the city

Country

Write the name of the country

**Bank details**

Bank name

Write the Bank name

BIC/SWIFT code

Write the BIC/SWIFT code

Country


Spain

**Required documents for bank accounts:**

Please provide one of the following supporting documents as proof that the bank account indicated above belongs to your organisation

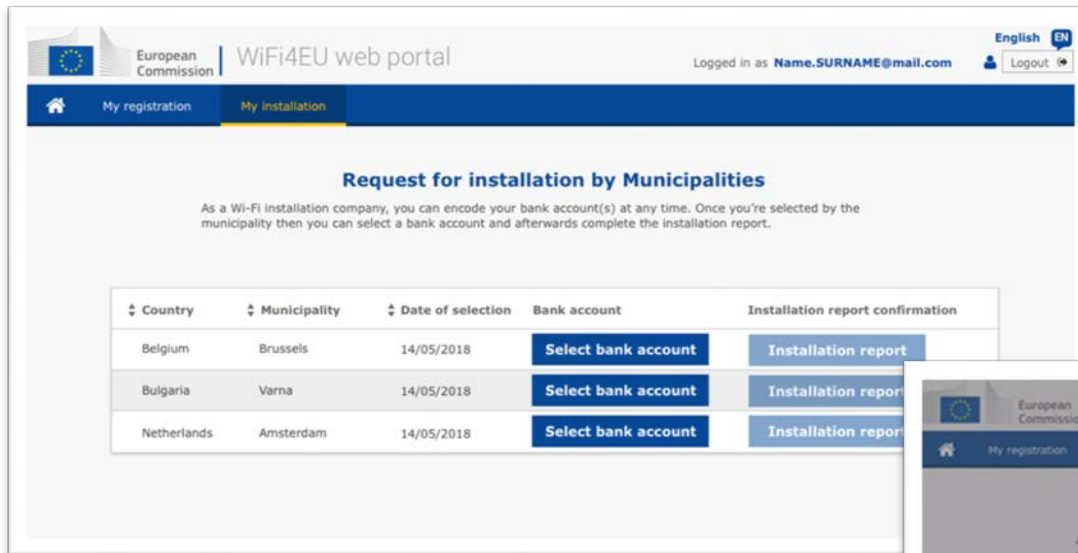
- Bank Statement (Preferred)
- A Letter, Certificate, RIB or online consultation where the following information is clearly indicated: Account name, IBAN and bank's Name,
- If such document is not available, the Financial Identification Form, available on Europa website, filled and signed by the account holder and bank should be provided.

[Upload document](#)

 Bank\_statement.pdf [Remove](#) | [Download](#)  
Attached today at 13:04

[Cancel](#) [Submit](#)

## 3b. La empresa de instalación de Wi-Fi atribuye a una cuenta IBAN los pagos que debe realizar un beneficiario (con el formulario de identificación bancaria enviado para su validación).



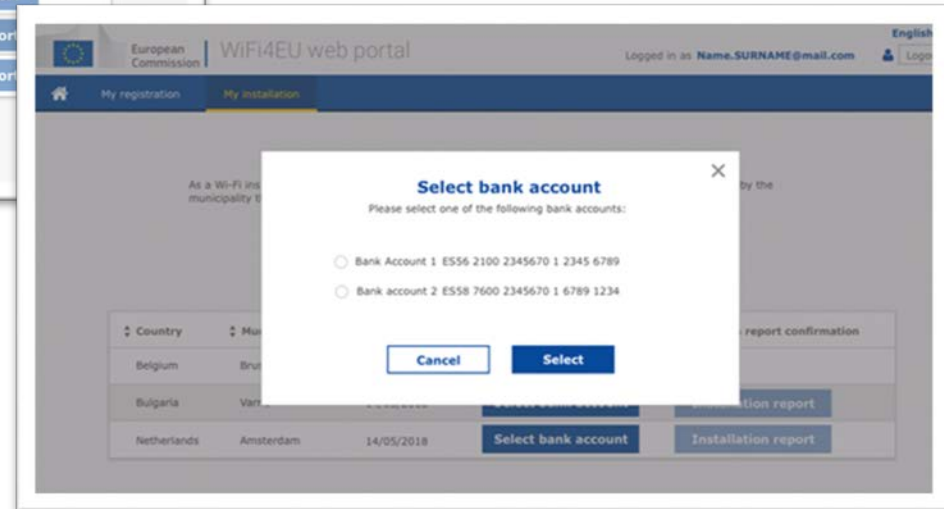
European Commission | WiFi4EU web portal | Logged in as Name.SURNAME@mail.com | English EN | Logout

My registration | My installation

### Request for installation by Municipalities

As a Wi-Fi installation company, you can encode your bank account(s) at any time. Once you're selected by the municipality then you can select a bank account and afterwards complete the installation report.

Country	Municipality	Date of selection	Bank account	Installation report confirmation
Belgium	Brussels	14/05/2018	Select bank account	Installation report
Bulgaria	Varna	14/05/2018	Select bank account	Installation report
Netherlands	Amsterdam	14/05/2018	Select bank account	Installation report



European Commission | WiFi4EU web portal | Logged in as Name.SURNAME@mail.com | English EN | Logout

My registration | My installation

### Select bank account

Please select one of the following bank accounts:

- Bank Account 1 ES56 2100 2345670 1 2345 6789
- Bank account 2 ES58 7600 2345670 1 6789 1234

Cancel Select

La empresa de instalación de Wi-Fi codifica su cuenta bancaria en el portal y se la asigna a un municipio para el pago de la instalación.

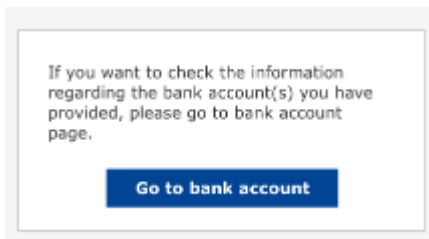
INEA verifica que la cuenta bancaria pertenece a la organización, en base al IBAN y a un extracto reciente de la cuenta bancaria o un equivalente.

[https://ec.europa.eu/info/funding-tenders/how-eu-funding-works/information-contractors-and-beneficiaries/forms-contracts\\_en](https://ec.europa.eu/info/funding-tenders/how-eu-funding-works/information-contractors-and-beneficiaries/forms-contracts_en)

En cuanto se verifica la cuenta bancaria, la empresa de instalación recibe un correo electrónico. También se puede comprobar el estado en «My registration / Bank account page».

Las empresas pueden codificar varias cuentas bancarias.

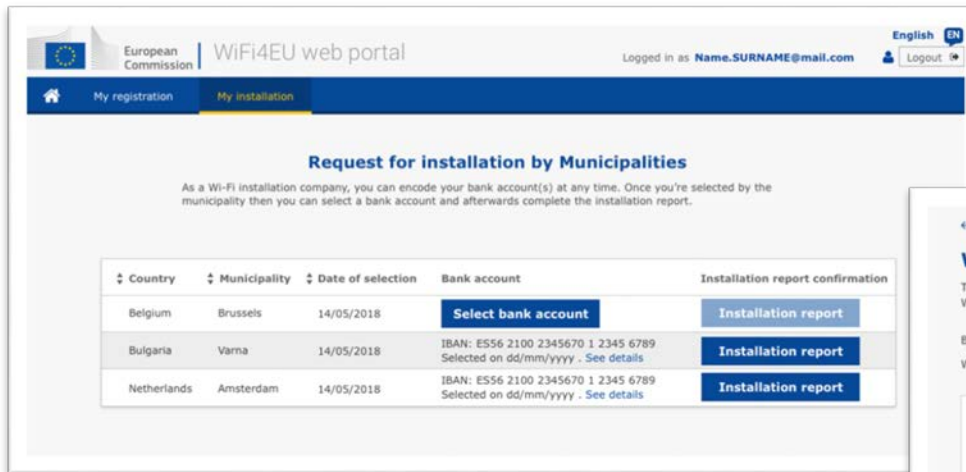
**¡No está permitido pagar a una empresa que no ha sido elegida por el municipio o cuya cuenta bancaria no ha sido validada!**



**¿Dónde?**

My registration -> Go to bank account

## 3c. La empresa de instalación de Wi-Fi puede empezar a rellenar el informe de instalación para ese beneficiario en concreto.



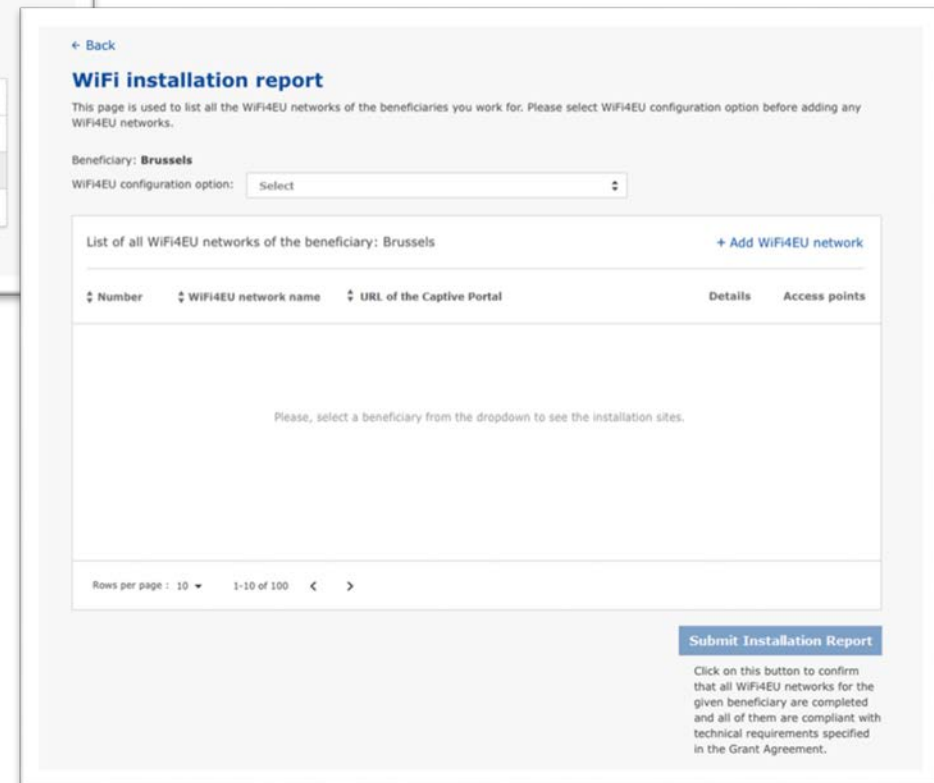
European Commission | WiFi4EU web portal | Logged in as Name.SURNAME@mail.com | English EN | Logout

My registration | My installation

### Request for installation by Municipalities

As a Wi-Fi installation company, you can encode your bank account(s) at any time. Once you're selected by the municipality then you can select a bank account and afterwards complete the installation report.

Country	Municipality	Date of selection	Bank account	Installation report confirmation
Belgium	Brussels	14/05/2018	<a href="#">Select bank account</a>	<a href="#">Installation report</a>
Bulgaria	Varna	14/05/2018	IBAN: ES56 2100 2345670 1 2345 6789 Selected on dd/mm/yyyy - See details	<a href="#">Installation report</a>
Netherlands	Amsterdam	14/05/2018	IBAN: ES56 2100 2345670 1 2345 6789 Selected on dd/mm/yyyy - See details	<a href="#">Installation report</a>



← Back

### WiFi installation report

This page is used to list all the WiFi4EU networks of the beneficiaries you work for. Please select WiFi4EU configuration option before adding any WiFi4EU networks.

Beneficiary: **Brussels**

WiFi4EU configuration option:

List of all WiFi4EU networks of the beneficiary: **Brussels** [+ Add WiFi4EU network](#)

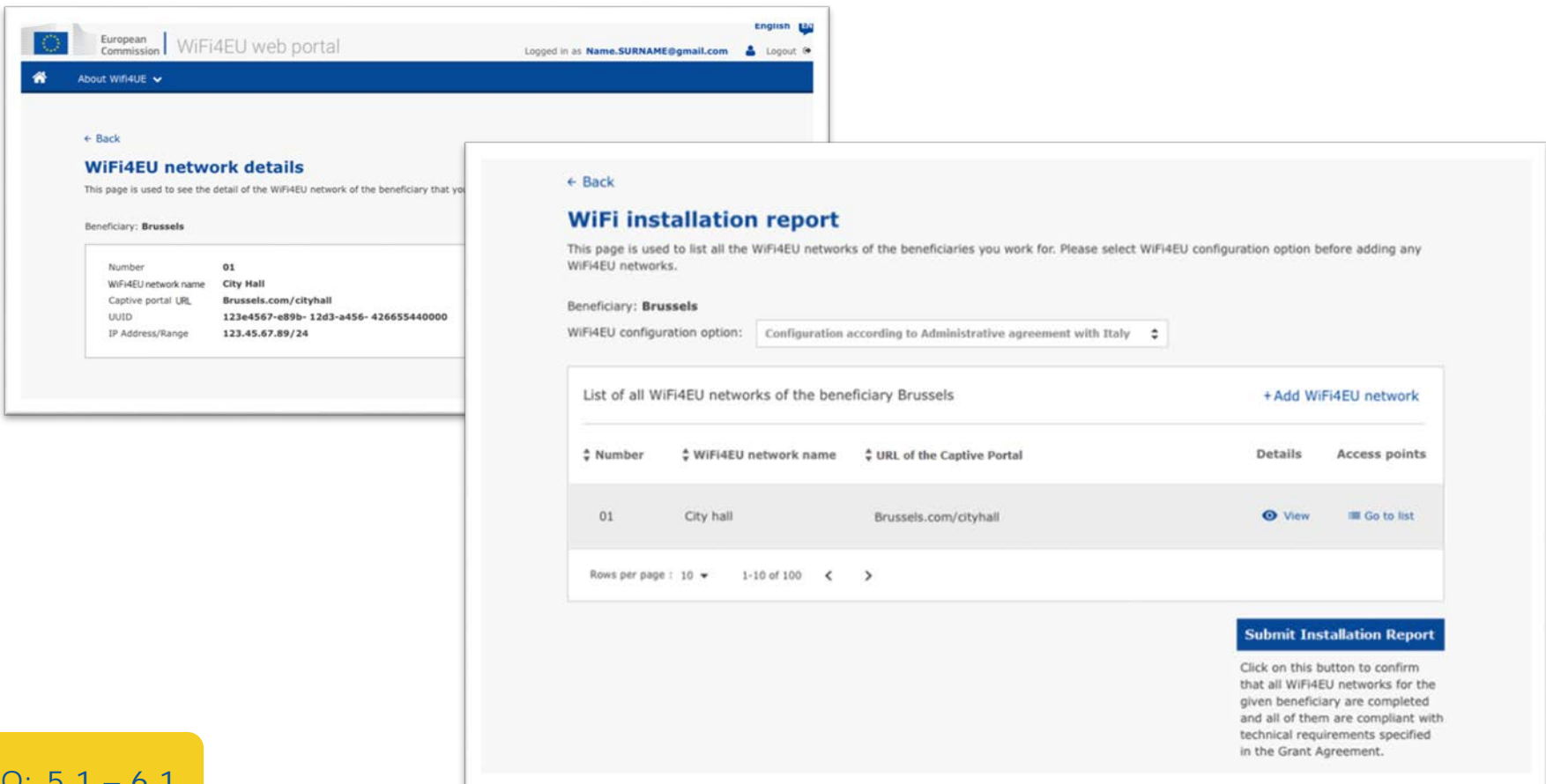
Number	WiFi4EU network name	URL of the Captive Portal	Details	Access points
Please, select a beneficiary from the dropdown to see the installation sites.				

Rows per page: 10 | 1-10 of 100 | < | >

[Submit Installation Report](#)

Click on this button to confirm that all WiFi4EU networks for the given beneficiary are completed and all of them are compliant with technical requirements specified in the Grant Agreement.

## 3d. La empresa de instalación de Wi-Fi presenta el informe de instalación (el formulario de identificación bancaria seleccionado ya debe estar validado).



The screenshot displays the WiFi4EU web portal interface. The top navigation bar includes the European Commission logo, the text "WiFi4EU web portal", and a user login status "Logged in as Name.SURNAME@gmail.com". A dropdown menu for "About WiFi4EU" is visible.

The main content area is divided into two sections:

- WiFi4EU network details:** This section shows the details for a beneficiary named "Brussels". It includes a table with the following information:

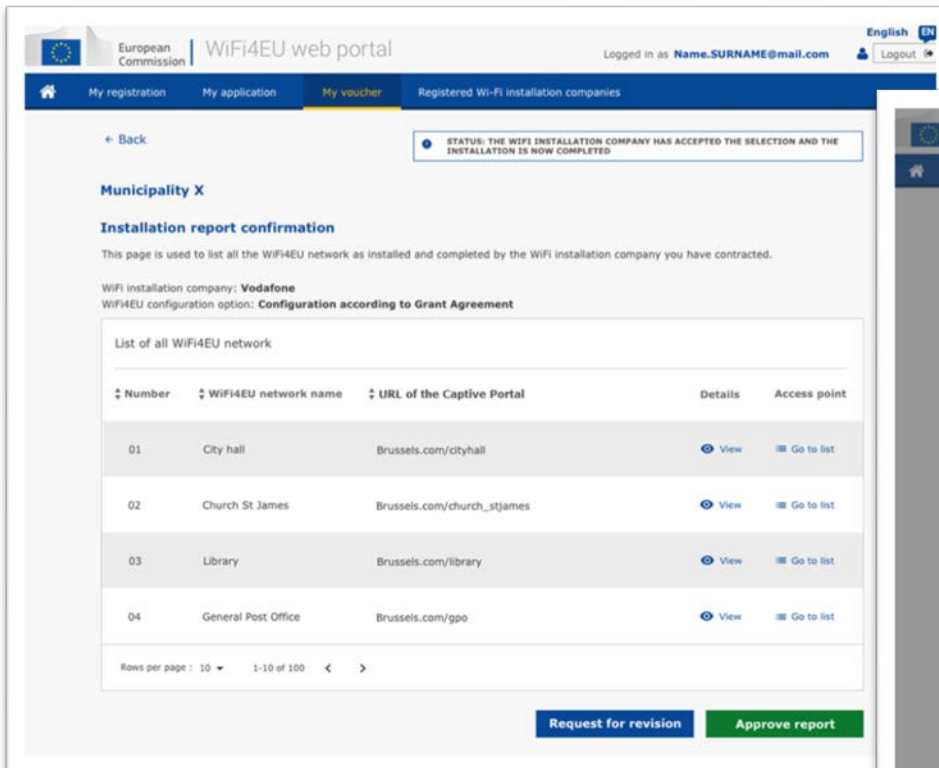
Number	01
WiFi4EU network name	City Hall
Captive portal URL	Brussels.com/cityhall
UUID	123e4567-e89b- 12d3-a456- 426655440000
IP Address/Range	123.45.67.89/24
- WiFi installation report:** This section allows users to list WiFi4EU networks for beneficiaries. It shows a configuration option set to "Configuration according to Administrative agreement with Italy". Below this is a table titled "List of all WiFi4EU networks of the beneficiary Brussels":

Number	WiFi4EU network name	URL of the Captive Portal	Details	Access points
01	City hall	Brussels.com/cityhall	<a href="#">View</a>	<a href="#">Go to list</a>

At the bottom right, there is a prominent blue button labeled "Submit Installation Report". Below this button, a text box provides instructions: "Click on this button to confirm that all WiFi4EU networks for the given beneficiary are completed and all of them are compliant with technical requirements specified in the Grant Agreement."

## 4. El beneficiario confirma que el informe de instalación es correcto (o lo rechaza)

Mediante este paso el municipio certifica que la instalación es correcta y cumple con todos los requisitos establecidos en el convenio de subvención firmado con INEA.



European Commission | WiFi4EU web portal | Logged in as Name.SURNAME@mail.com | English EN | Logout

My registration | My application | **My voucher** | Registered Wi-Fi installation companies

+ Back | STATUS: THE WIFI INSTALLATION COMPANY HAS ACCEPTED THE SELECTION AND THE INSTALLATION IS NOW COMPLETED

**Municipality X**

**Installation report confirmation**

This page is used to list all the WiFi4EU network as installed and completed by the WiFi installation company you have contracted.

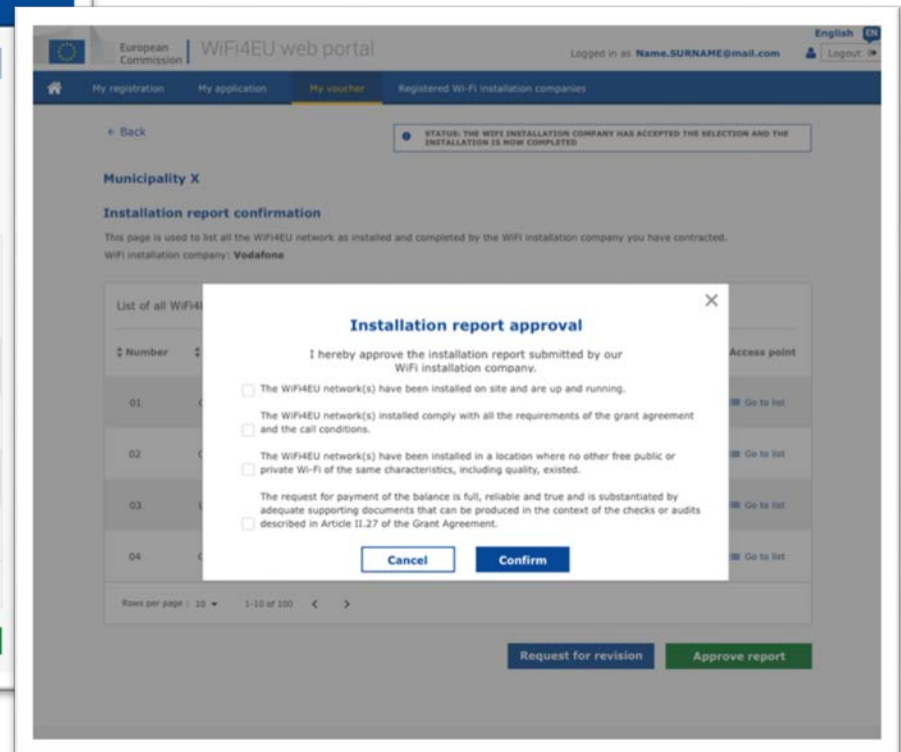
WiFi installation company: **Vodafone**  
WiFi4EU configuration option: **Configuration according to Grant Agreement**

List of all WiFi4EU network

Number	WiFi4EU network name	URL of the Captive Portal	Details	Access point
01	City hall	Brussels.com/cityhall	<a href="#">View</a>	<a href="#">Go to list</a>
02	Church St James	Brussels.com/church_stjames	<a href="#">View</a>	<a href="#">Go to list</a>
03	Library	Brussels.com/library	<a href="#">View</a>	<a href="#">Go to list</a>
04	General Post Office	Brussels.com/gpo	<a href="#">View</a>	<a href="#">Go to list</a>

Rows per page : 10 | 1-10 of 100 | < >

[Request for revision](#) [Approve report](#)



European Commission | WiFi4EU web portal | Logged in as Name.SURNAME@mail.com | English EN | Logout

My registration | My application | **My voucher** | Registered Wi-Fi installation companies

+ Back | STATUS: THE WIFI INSTALLATION COMPANY HAS ACCEPTED THE SELECTION AND THE INSTALLATION IS NOW COMPLETED

**Municipality X**

**Installation report confirmation**

This page is used to list all the WiFi4EU network as installed and completed by the WiFi installation company you have contracted.

WiFi installation company: **Vodafone**

List of all WiFi4EU network

**Installation report approval**

I hereby approve the installation report submitted by our WiFi installation company.

The WiFi4EU network(s) have been installed on site and are up and running.

The WiFi4EU network(s) installed comply with all the requirements of the grant agreement and the call conditions.

The WiFi4EU network(s) have been installed in a location where no other free public or private Wi-Fi of the same characteristics, including quality, existed.

The request for payment of the balance is full, reliable and true and is substantiated by adequate supporting documents that can be produced in the context of the checks or audits described in Article II.27 of the Grant Agreement.

[Cancel](#) [Confirm](#)

Rows per page : 10 | 1-10 of 100 | < >

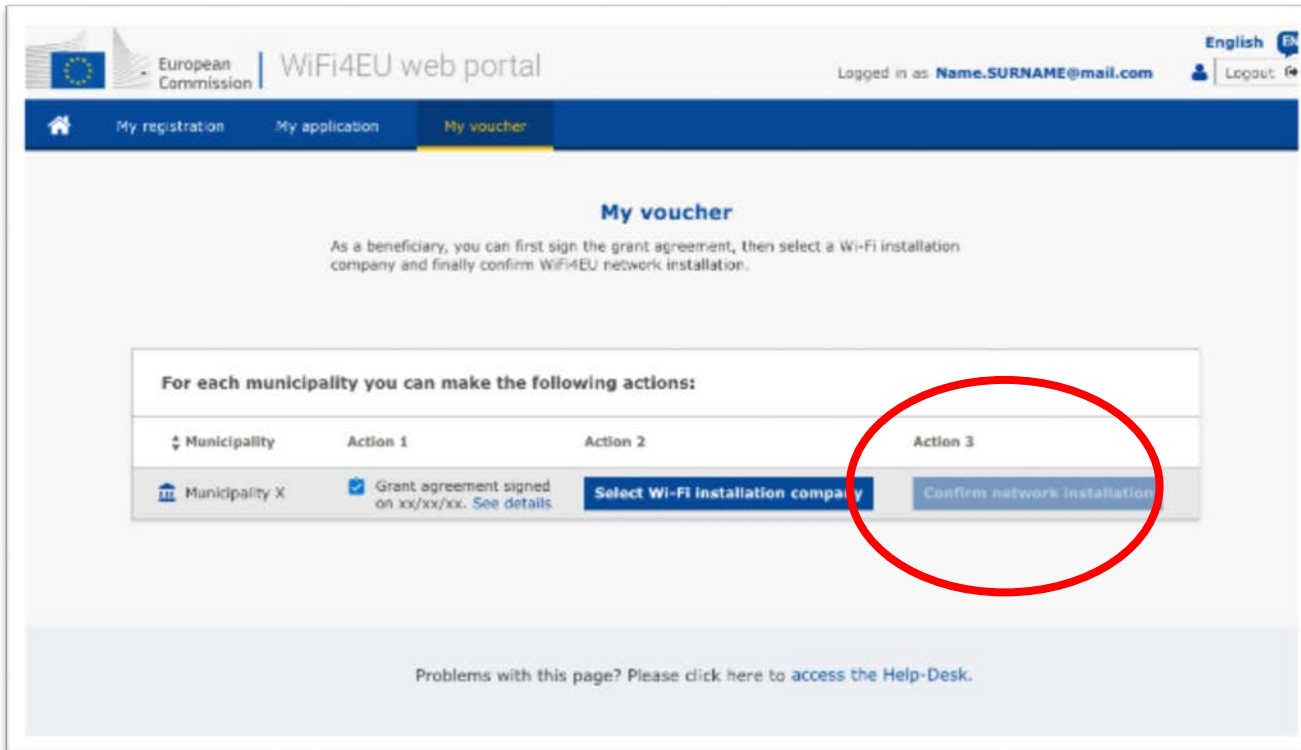
[Request for revision](#) [Approve report](#)

## 4. El beneficiario confirma que el informe de instalación es correcto (o lo rechaza)

Mediante este paso el municipio certifica que la instalación es correcta y cumple con todos los requisitos establecidos en el convenio de subvención firmado con INEA.

- Se **completa** la instalación y la red instalada comienza a funcionar en un plazo de **año y medio** tras la firma del convenio de subvención.
- Las redes Wi-Fi se instalan en zonas donde **no haya ofertas similares** de conectividad Wi-Fi gratuita.
- En las redes se exhibe claramente la **identidad visual de la iniciativa WiFi4EU** en los espacios públicos que ofrezcan una conexión WiFi4EU a internet.
- La red ofrece una **velocidad de descarga de al menos 30 Mbps**. La velocidad de la red de retorno debe ser al menos equivalente a la que los municipios utilicen para sus necesidades de conectividad internas. La conectividad de retorno con velocidad de 30 Mbps debe alcanzarse a más tardar año y medio después de la firma del convenio de subvención. Véase el apartado 6.2 de la convocatoria y del convenio de subvención (especialmente el anexo I).

No se puede pagar a la empresa hasta que el municipio no confirme el pago.



European Commission | WiFi4EU web portal

Logged in as: Name.SURNAME@mail.com

English

My registration My application **My voucher**

### My voucher

As a beneficiary, you can first sign the grant agreement, then select a Wi-Fi installation company and finally confirm WiFi4EU network installation.

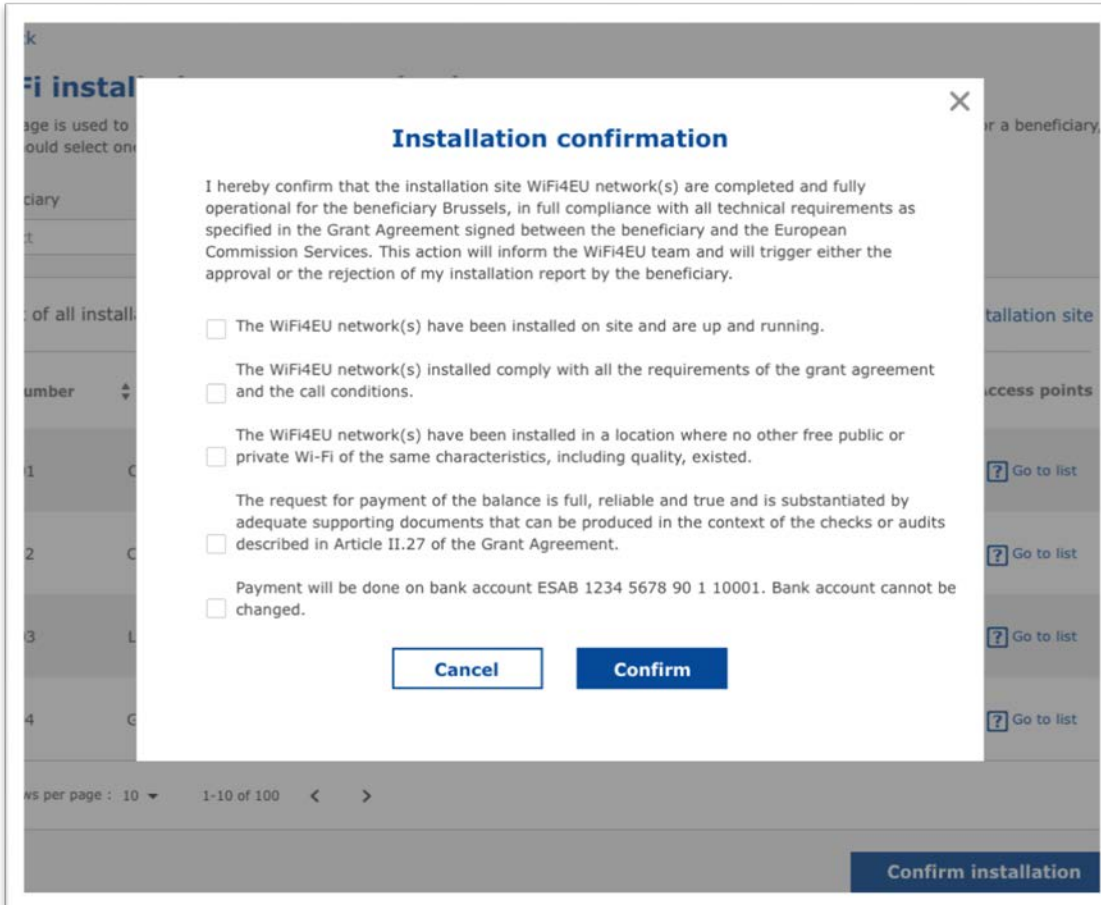
For each municipality you can make the following actions:

Municipality	Action 1	Action 2	Action 3
Municipality X	<input checked="" type="checkbox"/> Grant agreement signed on xx/xx/xx. See details	<a href="#">Select Wi-Fi installation company</a>	<a href="#">Confirm network installation</a>

Problems with this page? Please click here to access the Help-Desk.

En cuanto la empresa de instalación de Wi-Fi presente el **informe de instalación**, el municipio tendrá disponible el botón de confirmación.





**Installation confirmation**

I hereby confirm that the installation site WiFi4EU network(s) are completed and fully operational for the beneficiary Brussels, in full compliance with all technical requirements as specified in the Grant Agreement signed between the beneficiary and the European Commission Services. This action will inform the WiFi4EU team and will trigger either the approval or the rejection of my installation report by the beneficiary.

- The WiFi4EU network(s) have been installed on site and are up and running.
- The WiFi4EU network(s) installed comply with all the requirements of the grant agreement and the call conditions.
- The WiFi4EU network(s) have been installed in a location where no other free public or private Wi-Fi of the same characteristics, including quality, existed.
- The request for payment of the balance is full, reliable and true and is substantiated by adequate supporting documents that can be produced in the context of the checks or audits described in Article II.27 of the Grant Agreement.
- Payment will be done on bank account ESAB 1234 5678 90 1 10001. Bank account cannot be changed.

[Cancel](#) [Confirm](#)

Confirm installation

Cuando el municipio confirma, la empresa de instalación de Wi-Fi recibe un correo electrónico e INEA comprueba el archivo y paga a dicha empresa en un plazo máximo de **60 días** (siempre y cuando la red funcione y cumpla con los requisitos).

## 5. INEA comprueba de forma remota que la red WiFi4EU está en funcionamiento

- Snippet must be properly installed in captive portal
- At least 10 users have connected per WiFi4EU network
- The WiFi4EU visual identity is appropriately displayed on the captive portal
- INEA triggers order of **payment** to the Wi-Fi installation Company
  - Payment period (60 days) suspended after 7 days without the remote check
- Start of WiFi4EU network **monitoring** for 3 years

## Requisitos técnicos

Los requisitos técnicos del equipamiento se detallan en la sección 6.2.2 de la convocatoria, así como en la cláusula I.2 del anexo I del convenio de subvención firmado entre los municipios y la Comisión.

Minimum number of outdoor APs	Minimum number of indoor APs
10	0
9	2
8	3
7	5
6	6
5	8
4	9
3	11
2	12
1	14
0	15

## Requisitos técnicos

El beneficiario garantizará que **cada PA**:

- Permite la utilización de banda dual concurrente (2,4Ghz – 5Ghz);
- Tiene un ciclo de soporte superior a 5 años;
- Presenta un tiempo medio entre averías (MTBF) de, por lo menos, 5 años;
- Tiene un punto único de gestión especializado y centralizado al menos para todos los PA de cada red WiFi4EU;
- Soporta IEEE 802.1x;
- Es conforme con IEEE 802.11ac Wave I;
- Soporta IEEE 802.11r;
- Soporta IEEE 802.11k;
- Soporta IEEE 802.11v;
- Permite, al menos, 50 usuarios simultáneos sin disminuir su rendimiento;
- Tiene un mínimo de 2x2 MIMO (entrada múltiple, salida múltiple);
- Es compatible con Hotspot 2.0 (programa de certificación de la Passpoint Wi-Fi Alliance).

## Obligaciones en relación con costes, publicidad y utilización de datos

1. El acceso de los usuarios finales a la red WiFi4EU debe ser **gratis** (sin pagos, ni publicidad, ni recopilación de datos personales con fines comerciales).
2. El acceso de los usuarios finales debe ser **no discriminatorio**; sin perjuicio de la necesidad de garantizar el correcto funcionamiento de la red y, en particular, la distribución equitativa de la capacidad entre los usuarios en las horas punta.
3. A fin de promocionar, supervisar o mejorar el funcionamiento de las redes, podrá haber un procesamiento periódico para fines estadísticos y analíticos. Con arreglo a la correspondiente declaración o declaraciones específicas de confidencialidad del servicio, se anonimizarán los datos personales.

## SSID Rules

### Fase 1:

- Un **único SSID común** en toda la UE: «WiFi4EU».
- Un **«botón de acceso con un simple clic»** para los usuarios: portal cautivo, sin contraseñas.
- Posibilidad de añadir un SSID adicional para uso interno del beneficiario (IoT, empleados, etc.).
- Posibilidad de añadir un SSID adicional para conexiones seguras a nivel local.

### Fase 2:

- **SSID común adicional** protegido para que los usuarios accedan de forma segura y continua por medio de un **servicio de autenticación en toda la UE**.
  - **Acceso fácil y seguro** a las redes públicas WiFi4EU en todas partes.

## Sistema de autenticación único

- **Objetivo general:** brindar una solución segura y de fácil acceso para la autenticación Wi-Fi en toda la UE.
- El año pasado se realizaron **estudios de precomercialización** para analizar las soluciones en el mercado. Constatación: soluciones sin datos personales disponibles.
- **Convocatoria de licitación** a la espera de publicación en el segundo semestre de 2019.
- **Servicio de ayuda al usuario** («helpdesk») para ayudar a los municipios con la reconfiguración.



## Normas de supervisión

- Supervisión de la red remota WiFi4EU durante 3 años.
  - Los municipios tienen la obligación de mantener la red WiFi4EU en funcionamiento durante 3 años.
  - Los municipios son responsables del mantenimiento. Las redes WiFi4EU no deben permanecer inoperativas más de 60 días al año.
  - Los municipios tienen la obligación de reconfigurar la red WiFi4EU para conectarse al servicio de autenticación única de la fase 2.
- Información de supervisión remota.
  - Número de usuarios al día conectados a la red WiFi4EU (por PA en la fase 2).
  - La identidad visual de WiFi4EU está adecuadamente visible en el portal cautivo.
  - Estimación de la velocidad por usuario y latencia de la conexión por red WiFi4EU.
  - No se han registrado datos personales.
- Envío de notificaciones automáticas a los municipios después de 7 días si la red WiFi4EU no funciona o no cumple con las condiciones.
- Inicio del proceso de recuperación después de 60 días si la red WiFi4EU no funciona o no cumple con las condiciones.
- INEA puede llevar a cabo supervisiones adicionales (de forma remota o presencial) durante el período de 3 años y empezar el proceso de recuperación si no se cumplen las condiciones.



## Como intermediarias, las oficinas competentes en materia de banda ancha:



- Contestan a las dudas y consultas.
- Ofrecen formación y asistencia.
- Ayudan a los municipios a entender las condiciones de las convocatorias y los pasos a seguir.
- Ayudan a coordinar a las entidades importantes.
- Promueven la iniciativa WiFi4EU y otras complementarias.

Ante cualquier duda dirijase al centro de contacto Europe Direct:

- 00 800 67 89 1011
- [https://europa.eu/european-union/contact/write-to-us\\_en](https://europa.eu/european-union/contact/write-to-us_en)

## Write to us

Type your enquiry below – in any [official EU language](#). Please be as detailed as possible and be sure to include your correct contact details.

You will usually receive an **answer within 3 working days** (more complex enquiries may take longer).

(\*) = fields you must fill in

Gender	<input type="text"/>
First Name*	<input type="text"/>
Last name*	<input type="text"/>
E-mail address*	<input type="text"/>
Confirm E-mail*	<input type="text"/>
Nationality*	Please select <input type="text"/>
Country of residence*	Please select <input type="text"/>
Economic category*	Please select <input type="text"/>
Preferred contact language? *	English (en) <input type="text"/>
Alternative contact language? *	Please select <input type="text"/>

**¡Gracias por su  
atención!**

