



## **Data Protection Notice for the info day on the EU FAB public procurement procedure**

This Data Protection Notice describes the measures taken to protect your personal data with regard to the action involving the present data processing operation and what rights you have as a data subject.

European Health and Digital Executive Agency (HaDEA or Agency) protects the fundamental rights and freedoms of natural persons and in particular your right to privacy and the protection of your personal data.

Your personal data are processed in accordance with Regulation (EU) No 2018/1725<sup>1</sup> on the protection of individuals with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data.

### **What are the purposes of this processing activity?**

**The purpose** is to inform participants and speakers participating in the info day on the EU FAB public procurement procedure about the processing activities related to their personal data.

It covers:

- Registration of participants to online events in the framework of the info day, management of their participation online, and inclusion in participant lists;

### **Who is the data controller?**

The data controller of the processing operation is the Head of Unit C.3 of the HaDEA.

### **Which personal data is collected?**

The following of your personal data are collected: your first name, last name, company, professional e-mail address. All personal data are **mandatory** for the purposes outlined above.

### **Who has access to the personal data of data subjects and to whom can they be disclosed?**

**The recipients** of your personal data will be authorised staff of the Agency and Commission in charge of the organisation and follow-up of the event, and bodies in charge of monitoring or inspection tasks in application of Union or national law (e.g. internal audits, Court of Auditors, European Anti-fraud Office (OLAF), law enforcement bodies).

Participants' lists **will not be made public** or shared with other participants.

Your personal data **will not be transferred** to third countries or international organisations.

### **Third party tools used for the organisation of the info day on EU FAB procedure**

The event will be organised online **using the following tool**: Cisco Webex.

For the purpose of Webex registration, the following personal data are collected: name, surname, company, professional e-mail address. For information on how Webex uses cookies and how it processes personal data, please see at: <https://www.cisco.com/c/en/us/about/legal/privacy-full.html> and [https://ec.europa.eu/info/sites/default/files/web\\_conference\\_privacy.2021\\_.pdf](https://ec.europa.eu/info/sites/default/files/web_conference_privacy.2021_.pdf)

### **Which is the legal basis for processing your personal data?**

**The legal basis** for the processing activities is:

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<sup>1</sup> Regulation (EU) 2018/1725 of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC (OJ L295/39 of 21.11.2018).

- *Article 5(1)(a) of Regulation (EU) 2018/1725 because processing is necessary for the performance of a **task carried out in the public interest** (or in the exercise of official authority vested in the Union institution or body)<sup>2</sup> laid down in Union law;*

### **How long do we keep your personal data?**

**Your data** will be kept for a maximum period of **3 months** after the end of the event. Data will be deleted at the end of this period.

### **What are your rights regarding your personal data?**

**You have the right** to access your personal data and to request your personal data to be rectified, if the data is inaccurate or incomplete; where applicable, you have the right to request restriction or to object to processing, to request a copy or erasure of your personal data held by the data controller. If processing is based on your consent, you have the right to withdraw your consent at any time, without affecting the lawfulness of the processing based on your consent before its withdrawal.

Your request to exercise one of the above rights will be dealt with without undue delay and within **one month**.

If you have **any queries** concerning the processing of your personal data or wish to exercise any of the rights described above, you can contact the Head of Unit C.3 at HaDEA (entity acting as data controller) via: HaDEA-COMMUNICATION@ec.europa.eu and HaDEA DPO [HADEA-DPO@ec.europa.eu](mailto:HADEA-DPO@ec.europa.eu)

**You shall have right** of recourse at any time to the European Data Protection Supervisor at [EDPS@edps.europa.eu](mailto:EDPS@edps.europa.eu).

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<sup>2</sup> Act of Establishment: Commission Implementing Decision (EU) 2021/173 of 12 February 2021 establishing the European Health and Digital Executive Agency and the Commission Implementing Decision of 14.1.2022 on the financing of the Programme for the Union's action in the field of health ('EU4Health Programme') and the adoption of the work programme for 2022.